

CENTRAL COUNTIES SERVICES

Board of Trustees

Minutes of Meeting

March 22, 2016

The March meeting of the Board of Trustees for Central Counties Services (CCS) was held at the Temple Main facility on March 22, 2016, Temple, Texas.

The following members of the Board, CCS Staff and Guests were present:

Board of Trustees

Ms. Sue Faulkner

Judge Joe Carroll

Ms. Ann King

Ms. Alison Esparza

Ms. Nancy Holle

Judge John Firth

Judge James Lively

Mr. Steven Wick

Teleconference:

None.

Absent:

Dr. Louella Tate

Center Attorney:

Mr. Jack Tarver

Staff:

Dr. Ray Helmcamp

Ms. Shauvon Powell

Dr. Cheryl Paulhus

Ms. Mary Blake

Mr. Steve Slaughter

Ms. Johnnie Wardell

Ms. Darla Hogan

Mr. Eddie Greenfield

Ms. Kristen Jefferson

Mr. Keith Maxwell

Ms. Julie Fielder

Ms. Andrea Erskine

Guests:

Mr. Carlos Sanchez

Ms. Nicole Williams

Mr. Rod Brown

A. CALL TO ORDER

A quorum being present, the meeting was called to order by Mr. Steven Wick, Chair of the Board of Trustees, at 6:30 p.m.

1. Introduction of Guests. Mr. Wick introduced the guests listed above.

2. Review of Board Calendar

The Board calendar was reviewed. There was mention of the need to prepare for the succession planning review in April and the Texas Council Annual Conference taking place June 22-24 in San Antonio, TX.

3. Approval of February 23, 2016 Regular Session Board Minutes. Ms. Esparza moved for approval of the Regular Board of Trustees Meeting minutes as written. Ms. Holle seconded. The motion carried.

4. Approval of the QM/UM plan. Mr. Maxwell presented the QM/UM plan located on page 10 of the packet and attachment I. Ms. Esparza moved to accept. Ms. Faulkner seconded. The motion carried.

Mr. Wick advised Keith of an edit on page 20 of attachment I. There is mention of the “Central Texas Council of Alcohol and Drug Abuse” it is now merged under “Cenikor Foundation”.

B. CITIZENS’ COMMENTS

- a. None.

C. BOARD TRAINING

1. Name Clearing: Ms. Blake provided training to the Board on Name Clearing presented in the packet on pages 11-12. There was explicit discussion in regard to this matter. Many Board members as well as the Center’s attorney was against this proposed change. The Board will determine if they would like to adopt this policy and if they do they will include it in the Board’s policies and procedures.

D. BOARD COMMITTEE REPORTS

- | | |
|--|-----------|
| 1. Medical Committee: | No Report |
| 2. Personnel Committee: | No Report |
| 3. Finance Committee: | No Report |
| 4. Long Range Planning & Facility Committee: | No Report |

E. PERSONNEL MATTERS

1. ACTION ITEMS:

- a. New On-Call MCOT position: Ms. Blake presented the request for new On-Call MCOT position located in the packet on page 13. She along with Dr. Paulhus furnished the Board with the background information for this position as well as the others. After due discussion, Judge Firth moved to approve the new MCOT On-Call position. Ms. Esparza seconded. The motion carried.
- b. MH reclassification of a Social Worker II to a Health Specialist IV: Ms. Blake presented the request for reclassification of a Social Worker II to a Health Specialist IV located in the packet on page 14. Ms. King moved to approve the reclassification. Ms. Holle seconded. The motion carried.

2. NON-ACTION ITEMS:

- a. Reclassification of Psychiatrist III to an Advanced Nurse Practitioner II: Ms. Blake presented the need to reclassify a Psychiatrist III to an Advanced Nurse Practitioner II provided in the form of a handout as an information item only.

- b. MH reclassification of a Program Supervisor VI to a Program Supervisor VII: Ms. Blake presented the need to reclassify a Program Supervisor VI to a Program Supervisor VII located in the packet on page 15 as an information item only.

F. FISCAL MATTERS

1. ACTION ITEMS

- a. Approval of Quarterly Financial Certification – Form G. Mr. Slaughter presented the Quarterly Financial Certification located on pages 16-24. Ms. King moved to approve the Quarterly Financial Certification. Ms. Faulkner seconded. The motion carried.
- b. Review and Approval of Investment Report. Mr. Slaughter presented the Investment Report located on pages 25-32. Ms. Holle moved to approve the Investment Report. Ms. Esparza seconded. The motion carried.
- e. Approval of FY 16 Budget Adjustments. None.

NON-ACTION ITEMS

- a. Financial Reports. Mr. Slaughter presented the Financial Reports located on pages 33-36 for the Board to review.

G. SPECIAL REPORTS

- 1. 1115 Waiver Status Update: Dr. Helmcamp introduced the 1115 Evaluation team leader, Ms. Nicole Williams. Ms. Williams presented the 1115 Waiver update located on pages 37-41. She advised the Board of Central Counties Services future directions, proposed timeframe for DY5 – Waiver 2.0, and of the status of current projects. Lastly, she and Dr. Helmcamp answered questions from the Board.
- 2. Mental Health – Program Performance Progress Report: Dr. Pauhlus provided the Board with descriptions of the services Mental Health provides located in attachment II. She also provided an update on MH’s targets; and she advised the Board of the different opportunities Mental Health received.
- 3. Intellectual and Development Disabilities – Program Performance Progress Report: Ms. Erskine stated everything is going well in IDD. In the month of February they served their highest number of clients. The department exceeded their targets. Lastly, she answered questions from the Board.
- 4. Early Childhood Intervention – Program Performance Progress Reports. Ms. Fielder stated their enrollment numbers stayed the same for February. There delivered service hours decreased due to terminations. Therapy utilization has increased.

H. OLD BUSINESS

- 1. Update on Texas Veterans and Family Alliance Grant Progress: Dr. Helmcamp stated the selection of this program should have been announced on March 2, but it has not at this

point. The Center is still being considered and he will report on this matter as soon as the Center is notified.

2. Progress on Obtaining Certified Community Behavioral Health Clinic Status: Dr. Helmcamp stated the Center is participating in conference calls and webinars when they are offered. He has also reached out to staff from Bluebonnet Trails for information since they were chosen. Overall, there is more information to come.

F. EXECUTIVE DIRECTOR COMMENTS.

He stated the Center previously submitted an application for Ms. B to receive the individual Frank M Adams award for advocacy. Since she was not chosen, she received a nice letter from the TX Council. He also sent one. While speaking to Ms. Holle and Mr. Maxwell they think it would be a good idea to present something to her at the April Board Meeting for her many years of advocacy for IDD consumers as well as well as in May at Camp Fun Shine.

G. BOARD OF TRUSTEE COMMENTS/MEETING EFFECTIVENESS FEEDBACK

Ms. Esparza stated she has learned a lot. She also advised Ms. Fielder she saw the television interview she did on the Zika virus and Ms. Esparza stated Ms. Fielder did a fabulous job; and she know Ms. Fielder will do an excellent job with Dr. Sheffield.

Judge Carroll commended the staff for continuously doing a great job although it is not always popular or easy.

Judge Firth stated rather the Board high-light the hard work of staff or not; it has never gone unnoticed. He briefly spoke about the increased need to hire midlevel psychological professionals to fulfill the Center needs. Lastly, he commended ELT for the decisions they have made in restructuring the MCOT.

Mr. Wick dittoed the previous comments. He also mentioned the one year anniversary for Dr. Helmcamp serving as the Executive Director.

Judge Lively expressed how amazed he is at staff continuously being prepared at the Board meetings.

Ms. Faulkner stated she appreciate the staff and she hope the Board can nurture staff's feeling of worth at the Organization where they will stay because the longer someone work in this field the better they are. She stated it takes a very dedicated person to work in this field and she is amazed at the level of dedication of the current staff. Lastly, she feels the Center is going in the right direction, but know it is going to take everyone to get us where we want to go.

Ms. Holle also thanked the staff. She stated you can see it on the staff faces that they are happy with what they are doing, they are encouraged by the new things they are thinking of doing, and that the people who are going to benefit are the people who we are doing this for.

Ms. King stated everyone is invited to Rockdale on April 9, 2016 for the MARC run. This year the Motorcyclist are going to ride by the Center to see the facility they have built.

She expressed her appreciation for the staff and their dedication to their work. She spoke about the affects she have noticed the MARC Center have on individuals lives and how staff is making those individuals lives better.

Mr. Tarver did not have any comments.

H. ADJOURNMENT

There being no further official business, Mr. Wick adjourned the meeting at 7:57 p.m.

S U B M I T T E D B Y:



Ms. Sue Faulkner
Secretary

Board of Trustees
CCCMHMRS
Recorded by:
Shauvon Powell
Administrative Assistant

NOTE: The reference material disseminated during the meeting will be archived with the official Minutes.