

CENTRAL COUNTIES SERVICES

Board of Trustees
Minutes of Meeting
April 26, 2016

The March meeting of the Board of Trustees for Central Counties Services (CCS) was held at the Temple Main facility on April 26, 2016, Temple, Texas.

The following members of the Board, CCS Staff and Guests were present:

Board of Trustees

Mr. Steven Wick	Judge Joe Carroll	Ms. Ann King
Ms. Alison Esparza	Ms. Nancy Holle	Judge John Firth
Dr. Louella Tate		

Teleconference:

Absent:

Judge James Lively	Ms. Sue Faulkner
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Center Attorney:

Mr. Jack Tarver

Staff:

Dr. Ray Helmcamp	Ms. Shauvon Powell	Dr. Cheryl Paulhus
Ms. Mary Blake	Mr. Steve Slaughter	Ms. Johnnie Wardell
Ms. Darla Hogan	Mr. Eddie Greenfield	Ms. Kristen Jefferson
Mr. Keith Maxwell	Ms. Julie Fielder	Ms. Andrea Erskine

Guests:

Ms. Yvonne Harrison	Ms. Marjorie Balz	Ms. Marilyn Reavis
Mr. William McBride	Ms. Margaut Wright	Ms. Joanne Cosper
Ms. Angie McBride	Ms. Amanda Richter	Ms. Janet Abbe
Ms. Alicia Farr-Capps	Ms. Debbie Owens	

A. CALL TO ORDER

A quorum being present, the meeting was called to order by Mr. Steven Wick, Chair of the Board of Trustees, at 6:30 p.m.

1. Introduction of Guests. Mr. Wick introduced the guests listed above.
2. Review of Board Calendar

The Board calendar was reviewed.

It was suggested to have the May Board of Trustees meeting at a different location. The location will be determined at a later time. It was also suggested to cancel the June Board of Trustees meeting due to conflicts and the Board approved.

3. Approval of March 22, 2016 Regular Session Board Minutes. Judge Firth moved for approval of the Regular Board of Trustees Meeting minutes as written. Ms. King seconded. The motion carried.

4. Lifetime Achievement Award: Ms. Marjorie Boniface Balz (Ms. B). Dr. Helmcamp introduced Ms. B and advised the attendees of her many accomplishments throughout her lifetime. Mr. Wick presented her with the Lifetime Achievement Award. Ms. Reavis and Ms. Holle also spoke about Ms. B.

5. Approval of Human Resources & Business Office Software: Ms. Wardell presented the request to use reserve funds to purchase and implement new software packages for the business office and human resources located on pages 11 – 12. After great discussion, Dr. Tate moved that they approve the purchase of the financial and human resource software, Ms. Holle seconded, and Judge Carroll abstained. The motion carried.

B. CITIZENS' COMMENTS

1. None.

C. BOARD COMMITTEE REPORTS

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| 1. Medical Committee: | No Report |
| 2. Personnel Committee: | No Report |
| 3. Finance Committee: | No Report |
| 4. Long Range Planning & Facility Committee: | No Report |

D. PERSONNEL MATTERS

1. ACTION ITEMS:
 - a. None
2. NON-ACTION ITEMS:
 - a. Recruitment (relocation) addition to procedure: Ms. Blake presented the need to have recruitment (relocation expenses) returned to the PPM procedures located on pages 13 – 14 as an information item only.
 - b. Retirement plan changes: Ms. Blake presented the need to make a change to the retirement plan on boarding located in the packet on page 15 as an information item only.

E. FISCAL MATTERS

1. ACTION ITEMS
 - a. Approval of FY 16 Budget Adjustments: Mr. Slaughter presented the approval of FY 16 budget adjustments as a handout. Dr. Tate so moved, seconded by Judge Carroll. The motion carried.

2. NON-ACTION ITEMS

- a. Financial Reports. Mr. Slaughter presented the Financial Reports located on pages 16 – 26 and Attachment I for the Board to review.

F. SPECIAL REPORTS

1. 1115 Waiver Status Update: Dr. Helmcamp presented the 1115 Waiver update located on page 27.
2. Performance Measure Sanction for FY 2015 Quarters 3 – 4: Dr. Paulhus presented the Performance Measure Sanction for FY 2015, Quarters 3 – 4 located in package on pages 28 – 29. She answered questions from the Board.
3. Medicaid Desk Audit Recoupment: Ms. Wardell presented the Medicaid recoupment located on page 30 for their information.
4. Mental Health – Program Performance Progress Report: Dr. Paulhus stated Mental Health met all their targets for the month. She stated they have filled majority of the positions they have approved in the last few months. She also gave a brief summary of community events they are involved in. Lastly, she provided them with descriptions of each service provided by MH as well as brochures with contact information.
5. Intellectual and Development Disabilities – Program Performance Progress Report: Ms. Erskine stated everything is going well in IDD. She presented IDD March performance summary located on page 31. Lastly, she answered questions from the Board.
6. Early Childhood Intervention – Program Performance Progress Reports. Ms. Fielder reported on their plan hours and target numbers. She briefly advised the Trustees on her meeting with Mr. Sheffield. She also advised them of a plan for ECI Directors to go to the capitol building to advise Legislators of their program. Lastly, she updated them on the status of ECI funding.

G. EXECUTIVE DIRECTOR COMMENTS.

Camp FunShine will take place May 17-20 at the Wilson Park Recreation Center.

While receiving training on Ethics at Baylor, Dr. Helmcamp was approached by the Head of the Social Work Department at UMHB in regard to an opportunity for the Center. Baylor is receiving a \$5,000 grant and they would like to contract with the Center to provide Mental Health training in September, October, and November of this year to Social Work students.

Lastly, Dr. Helmcamp does not have any new information on the Texas Veterans and Family Alliance Grant; he will keep the Board posted on any new updates.

H. BOARD OF TRUSTEE COMMENTS/MEETING EFFECTIVENESS FEEDBACK

Dr. Tate is very excited about the newsletter; and the purchase of the software packets and how they are going to move the Center forward. She is also excited about the performance measures and staffs hard work.

Ms. Esparza began by expressing her feelings on going to electronic packets. She is really surprised every time she attends this meeting at the dedication and the things staff says. It is all above comprehension. The things Dr. Paulhus and Mr. Greenfield keep bringing up, she think should be discussed at the medical committee, but it has already been solved so there is no problem. She keeps looking at the cost on new generation medications and another medication; and both of the cost is down. She is not sure why the medical committee is needed at this point; except for oversight on peer reviews, but the Center don't have enough staff to complete that task. The other thing that stood out to her was coding, so she conferred with Dr. Helmcamp who does coding. She is used to Medical Records doing coding; whereas here in Mental Health it is all done by the front line person. She went through all of the steps staff has to take from seeing the patient to verifying they are coding it correctly to receive payment and sent kudos to staff for doing it all. Lastly, she stated if the Center can correct the coding issues it will be marvelous. The amount the Center is paying back is peanuts compared to some of the audits she has witnessed in the past.

Judge Firth offered to print Ms. Esparza a hard copy of the packet at any time. He stated this was a really productive and emotional meeting. He spoke highly of Ms. B and her standing for what the Center was created to do. Lastly, he hope everyone make it home safe before the weather get bad.

Mr. Wick stated it was a good meeting and he appreciates everyone's hard work. Lastly, he stated they are not questioning anyone only why the Center have to spend so much on the software. Lastly, he received clarity to verify the money the Center is paying back was not connected to the audit he attended. He was advised there was no connection between the two and he expressed how great that audit went.

Judge Carroll stated we serve because we want to help the individuals we serve and that is why the Board serves as well. He wants staff to know the Board is not trying to impede on them; but they are watching the funds and trying to save when possible.

Ms. Holle said over and over again it has been stated we are moving forward. She stated it is unbelievable the Center is where we are now compared to where we were. She truly expressed her gratitude for the Center honoring Ms. B.

Ms. King stated April was an interesting month for their community. They had the MARC run and the motorcycle club raised over \$27,000 for the consumers, but last month they lost Dr. Ann Dyer. She was serving on the Center's PNAC committee as well as many other committees. She mentioned Dr. Dyers obituary and how it listed many of Dr. Dyers accomplishments.

Mr. Tarver shared a story with the attendees on how he met Ms. B and her passion for treating people right. He felt she truly believed the recognition she received.

I. ADJOURNMENT

There being no further official business, Mr. Wick adjourned the meeting at 8:03 p.m.

SUBMITTED BY:



Ms. Nancy Holle for Ms. Sue Faulkner
Secretary

Board of Trustees
CCCMHMRS
Recorded by:
Shauvon Powell
Administrative Assistant

NOTE: The reference material disseminated during the meeting will be archived with the official Minutes.