

CENTRAL COUNTIES SERVICES

Board of Trustees
Minutes of Meeting
May 24, 2016

The March meeting of the Board of Trustees for Central Counties Services (CCS) was held at the Temple Main facility on May 24, 2016, Killeen, Texas.

The following members of the Board, CCS Staff and Guests were present:

Board of Trustees

Mr. Steven Wick	Judge James Lively	Ms. Sue Faulkner
Ms. Alison Esparza	Ms. Nancy Holle	Judge John Firth
Dr. Louella Tate		

Teleconference:

Absent:

Judge Joe Carroll	Ms. Ann King
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Center Attorney:

present

Staff:

Dr. Ray Helmcamp	Ms. Chauvon Powell	Dr. Cheryl Paulhus
Ms. Mary Blake	Mr. Steve Slaughter	Ms. Johnnie Wardell
Ms. Darla Hogan	Mr. Eddie Greenfield	Ms. Kristen Jefferson
Mr. Keith Maxwell	Ms. Julie Fielder	Ms. Andrea Erskine

Guests:

None

A. CALL TO ORDER

A quorum being present, the meeting was called to order by Mr. Steven Wick, Chair of the Board of Trustees, at 6:30 p.m.

1. Introduction of Guests. None.

2. Review of Board Calendar

The Board calendar was reviewed.

3. Approval of April 26, 2016 Regular Session Board Minutes. Dr. Tate moved for approval of the Regular Board of Trustees Meeting minutes as written. Ms. Holle seconded. The motion carried.

4. Report on Self Audit of Errors Identified on March 2015 Medicaid Desk Audit. Ms. Wardell presented the Self Audit Medicaid Recoupment located on page 10 in the packet for their information. There was due discussion.

(5)

B. CITIZENS' COMMENTS

1. None.

C. BOARD COMMITTEE REPORTS

1. Medical Committee: No Report
2. Personnel Committee: Ms. Holle stated staff is working on having Board members reappointed at this point.
3. Finance Committee: No Report
4. Long Range Planning & Facility Committee: Mr. Wick updated the committee on the progress staff has made in accessing the organizations facilities and determining their needs.

D. PERSONNEL MATTERS

1. ACTION ITEMS:

- a. MH reclassification – Health Specialist III to Health Specialist IV: Ms. Blake presented the need to reclassify a Health Specialist III to a Health Specialist IV located in the packet on page 11. Judge Firth moved to approve the reclassification. Dr. Tate seconded. The motion carried.

2. NON-ACTION ITEMS:

- a. ECI reclassifications – Ms. Blake presented the need to reclassify a Social Worker III to a Social Worker II and a Speech Language Pathologist to a Speech Language Pathologist Assistant for their information.

E. FISCAL MATTERS

1. ACTION ITEMS

- a. Approval of FY 16 Budget Adjustments: Mr. Slaughter presented the approval of FY 16 budget adjustments as a handout. Ms. Esparza so moved, seconded by Dr. Tate. The motion carried.
- b. Review and Approval of Investment Policy: Mr. Slaughter presented the approval of the Investment Policy located on pages 13-27 in the packet. Judge Firth moved to approve the Investment Policy. Ms. Holle seconded. The motion carried.

2. NON-ACTION ITEMS

- a. Financial Reports. Mr. Slaughter presented the Financial Reports located on pages 28 - 37 for the Board to review. It was pointed out that March Reports was located in the packet and Mr. Slaughter advised the Board he will provide them with April's reports.

F. SPECIAL REPORTS

1. 1115 Waiver Status Update: Dr. Helmcamp presented the 1115 Waiver update located on page 38. He briefly spoke about the Region 8 Learning Collaborative, the 15 month extension granted by CMS, and the two sets of Rules for Transition year DY 6.
2. Crisis Respite Review Report: Mr. Maxwell presented the Crisis Respite Review Results and Corrective Action Plan located on page 39 in the packet. He briefly spoke about the Department of State Health Services findings during the on-site crisis respite review and the actions the Center plan to implement to correct these findings.
3. Mental Health – Program Performance Progress Report: Dr. Paulhus passed out a document which contained information regarding Mental Health highlights, events, hiring, inter-agency collaborations, intra-agency collaborations, center goals, trainings, and challenges.
4. Intellectual and Development Disabilities – Program Performance Progress Report: Ms. Erskine stated everything is going well in IDD. She presented IDD April performance summary located on page 40. She mentioned the upcoming IDD audits: Department of Labor audit on Temple Training Center, HCS billing desk review, and their large authority audit will take place the end of June. She spoke about the contract amendment they are receiving from DADS requiring Crisis Respite services for IDD. Lastly, she answered questions from the Board.
5. Early Childhood Intervention – Program Performance Progress Reports. Ms. Fielder reported on their plan hours and target numbers for the month of April. She stated ECI will have a comprehensive audit the second week of June.

G. EXECUTIVE DIRECTOR COMMENTS.

Dr. Helmcamp stated the Center just had an audit on the 1115 project Chronic Health reviewing the validation documentation and they plan to audit Crisis Respite next on the same information.

Dr. Helmcamp presented the option to stop reporting non-action personnel items to the Board since they are operational changes; and the Board agreed.

Dr. Helmcamp stated the Center has a great opportunity in taking the lead in creating a Triage Unit for our area. This will include police departments, hospitals, cities, counties, and our Center. More information to come.

Lastly, he stated staff and stakeholders will meet at Rollins Brook hospital in Lampasas on June 17 at 10:00 a.m.

H. BOARD OF TRUSTEE COMMENTS/MEETING EFFECTIVENESS FEEDBACK

Mr. Tarver:

This was a fast meeting. He predicted we would be out by 8:00 p.m. and it was not quite 7:30 p.m.

Ms. Faulkner:

She appreciates all the staff working very diligently to carry out the Center's mission.

Ms. Holle:

Ms. B has not stopped talking about what happened to her and how proud she was. Lastly, they finished Camp Fun Shine and again it sprinkled and the horses were unable to come. She thought she was going to be in trouble, so she asked the cowboys if there is a Thursday over the summer they would be home; and he said yes. She plans to call him and make those arrangements. They have well over 200 clients in attendance every day of Camp Fun Shine; and the clients are always very appreciative of the event. She also stated ARC of Bell County would like to thank Central Counties Services for their donation.

Mr. Wick:

He attended the Children's Mental Health awareness fare and stated it was a fantastic event.

Dr. Helmcamp met with the Executive Director of Central Texas Services as part of the outreach program and Mr. Wick is appreciative of the efforts being made by staff.

Lastly, he thanked staff for the work they do.

Judge Firth:

While listening to Dr. Paulhus speak it hit him that it appears people are realizing the challenges and limitation the resources are. In the last month, the National Association of Counties and the Texas County Magazine had articles on Mental Health and how as a Nation and State we are not meeting the needs for these individuals. He plans to send those articles to the Board and staff. Lastly, he is confident if we continue to push Washington there will be a change in this field. He mentioned at this point a block grant fund would be acceptable.

Judge Lively:

He stated when he initially became a Board member he was intimidated by the staff because of their level of education, professionalism, and how good they are. He has tried to be a good Board member and educate himself, but he still has not learned all the acronyms. He considers it an honor to sit on the Board and if the Board members and staff are supportive of him serving another term on the Board he will. Everyone agreed.

Ms. Esparza:

She stated as she was reviewing the packet and trying to make sense of the financial report she noticed the numbers were not adding up. After speaking to the Financial Officer it was pointed out the Board received the wrong report; and that was why the numbers were incorrect. She thought she found a mistake, but realized she made a mistake herself.

She also stated it is an education every month she attend these meetings and she is astounded.

Dr. Tate:

She stated it is always good to have fresh eyes on the Board and Judge Lively brings a down home, common sense question that will rock everyone for two weeks.

She thanked Dr. Helmcamp for initiating the military edition of We Got Issues.

She mentioned the possibility of inviting the chair of the TX council to a Board meeting due to the work he is doing for rural Centers.


She also hopes we will continue nominating Ms. B for the Frank B Adams award.

Lastly, she would like to receive the articles Judge Firth mentioned with the intent to attach them to letters to our representatives to let them know we are pressing forward. She also thanked everyone for their work and advised staff her background and passion is the reason for her dedication to this organization.

I. ADJOURNMENT

There being no further official business, Mr. Wick adjourned the meeting at 7:30 p.m.

SUBMITTED BY:



Ms. Sue Faulkner
Secretary

Board of Trustees
CCCMHMRS
Recorded by:
Shauvon Powell
Administrative Assistant

NOTE: The reference material disseminated during the meeting will be archived with the official Minutes.