

CENTRAL COUNTIES SERVICES

Board of Trustees

Minutes of Meeting

July 26, 2016

The October meeting of the Board of Trustees for Central Counties Services (CCS) was held at the Temple Main facility on July 26, 2016, Temple, Texas.

The following members of the Board, CCS Staff and Guests were present:

Board of Trustees

Ms. Sue Faulkner

Dr. Louella Tate

Judge James Lively

Mr. Joe Carroll

Ms. Alison Esparza

Mr. Steven Wick

Ms. Ann King

Judge John Firth

Teleconference:

None.

Absent:

Ms. Nancy Holle

Center Attorney:

Mr. Jack Tarver

Staff:

Ms. Andrea Erskine

Ms. Chauvon Powell

Ms. Darla Hogan

Mr. Keith Maxwell

Mr. Eddie Greenfield

Mr. Steve Slaughter

Ms. Mary Blake

Ms. Monica Silcott

Dr. Ray Helmcamp

Ms. Johnnie Wardell

Ms. Kristen Jefferson

Guests:

Ms. Nicole Williams

Ms. Bernice Cochran

Mr. Rod Brown

A. CALL TO ORDER

A quorum being present, the meeting was called to order by Mr. Steven Wick, Chair of the Board of Trustees, at 6:33 p.m.

1. Introduction of Guests. Mr. Wick introduced guests listed above.

2. Review of Board Calendar

The Board calendar was reviewed and updated.

3. Approval of May 24, 2016 Regular Session Board Minutes. Ms. Esparza moved to approve approval of the Regular Board of Trustees Meeting minutes as submitted. Ms. King seconded. The motion carried.

4. Discussion of Board budget work session.

Dr. Helmcamp announced the board budget work session will take place on August 9th at 5:30PM.

5. Approvals of funds to purchase land – Cameron and Lampasas.

Dr. Helmcamp presented the Approval of funds to purchase land-Cameron and Lampasas located in the packet on page 10. This item was tabled to a later date.

6. Approval of 1115 Waiver Projects for DY6 beginning 10-1-2016.

Dr. Helmcamp and Ms. Williams presented the Approval of 1115 Water-Approval of 1115 Waiver Projects to be continued to DY6, located in the packet on pages 11-16. There was discussion in regards to two projects that we are recommending to discontinue; STD and MH Indigent Defense.

Judge Firth move to approve 1115 Waiver projects for DY6. Mr. Esparza second. The motion carried.

B. CITIZENS' COMMENTS

- a. None.

C. BOARD COMMITTEE REPORTS

1. Medical Committee – Alison Esparza No Report
2. Personnel Committee – Nancy Holle In Ms. Holle's absence Ms. King stated staff is working on receiving Executive Director evaluation forms so the personnel committee can complete the Executive Director's evaluation.
3. Finance Committee – Ann King No Report
4. Long Range Planning & Facility Committee – Steve Wick Mr. Wick expressed the needs for the next steps of growth awareness.

Dr. Helmcamp stated that John Keila will assist in developing a draft invitation to bid for respective professionals in order to design a build out of the land, development, architect all at one time. This person would take on the whole range of planning, to include funding, city and county contacts.

D. PERSONNEL MATTERS

1. ACTION ITEMS:

- a. Approval for IDD Crisis Intervention Specialist.
Ms. Erskine presented the request for new position-IDD Crisis Intervention Specialist located in the packet on page 17. This position was needed due to a DADS contract amendment dated 6-1-16.

Dr. Tate moved to approve, Ms. King second. The motion carried.

2. NON-ACTION ITEMS:

- a. None.

E. FISCAL MATTERS

1. ACTION ITEMS

- a. Approval and FY 16 Budget Adjustments. Mr. Slaughter referred to the handout of the budget adjustments.
Ann King moved to approve the budget adjustments. Judge Carroll seconded. The motion carried.
 - b. Approval of Auditor for FY 16. Mr. Slaughter referred to the handout located on page 18 of the packet.
Judge Carroll moved to approve the auditor for FY16. Ms. Esparza seconded. The motion carried.
 - c. Review and Approval of 3rd Quarter Investment Report.
Mr. Slaughter presented the handout of the Review and Approval of Investment Report located in the packet on page 19-26.
Dr. Tate moved to approve, Ms. King second. The motion carried.
 - d. Review and Approval of 3rd Quarter Financial Certification. Mr. Slaughter presented the Financial Statement Certification located in the packet on page 27-36.
Judge Carroll move to approve, Ms. Esparza second. The motion carried.
2. NON-ACTION ITEMS
- a. Financial Reports.
Mr. Slaughter presented the Financial Reports located in the packet on page 37-46 as information items.

F. SPECIAL REPORTS

1. PNAC FY 16 3rd Quarter Summary Report.
Mr. Maxwell presented the Central Counties Services' Planning & Network Advisory Committee FY 2016 3rd Quarter Summary Report to the Board of Trustees located in the packet on pages 47-48 as an information item only. There was discussion in regard to membership vacancies and recruiting.
2. QM Project Report.
Mr. Maxwell presented the Quality Management Projects for FY16, located in the packet on page 49 as an information item only.
3. Mental Health (MH) – Program Performance Progress Report. Mr. Greenfield stated they have been analyzing things they need to propose for their budget with a delivery date of the 9th. There were programs presented at the annual conference that they are looking to implement. He updated the team of the current status of the 1115 Waiver Programs. The Center is receiving a Children's trauma initiative grant beginning on September 1, 2016 to focus on training and informed care. The Youth Empowerment Services has been limited due to eligibility requirements, but now we can serve foster care. DSHS contract targets are being met. .
4. Intellectual and Developmental Disabilities (IDD) - Program Performance Progress Reports.
The Center received the sanction for a second quarter on PASSR from the DADS performance contract. The Center has seven days total to complete an alert, and within three days hold a team meeting and enter into PMH system. This requirement was missed by one day. Checks and balances have been implemented. The penalty was \$1000 dollars.
5. Early Childhood Intervention (ECI) – Program Performance Progress Reports.
Ms. Wardell presented the monthly report to the Board. She stated we have exceeded revenue and will have money to carry over to next fiscal year. The department must spend the funds to

qualify for next year's carryover. They had a comprehensive audit, totaling four days with an excellent report. They were praised for having the best audit in the State of Texas.

G. OLD BUSINESS.

1. Report from the Board on the TX Council Annual Conference.

Ms. King commented the general sessions were learning experiences. She enjoyed it.

Ms. Esparza stated a quote by Kevin Hines, "We are all on a crusade to provide mental health to all then need or want services" she found interest in him, because he was transparent. He announced his sickness and treatment regimen. She expressed her personal story about her brother, and stated that most mentally ill disguise themselves and refuses drugs because of the controlling effect. Ms. Esparza also stated that another presenter shared her story how she had no other expectation except to be abused.

Dr. Tate said the messages were motivational. The community needs to be aware that developmental disability individuals can be productive in society. She was concerned about the breakout sessions were over crowded. She expressed it should be more accommodating and asked that we fill out the comments cards to addressed this issue. She stated she had a great time networking with others. Her hope is for the Center to start pioneering programs early on.

Mr. Wick stated the conference was wonderful and expressed gratitude to the Center for funding their participation.

H. EXECUTIVE DIRECTOR COMMENTS

Ray stated that he wants to be more innovative.

Ms. Wardell addressed the board in reference a research opportunity with Mathematica. Ms. Wardell provided the board and overview of the program and indicated it is a nationwide study.

Dr. Helmcamp expressed to the board that the Temple Chief of Police visited to address the events that have been impacting the Center. The discussion was on the vandalism and crime taking place in East Temple, where Temple Main is located. The Board learned from John Keila, that this is a historic building in the community.

Lastly, he announced that Mary Lach-Blake will be leaving for Indiana; her last day will be August 5th 2016.

I. BOARD OF TRUSTEE/STAFF COMMENTS/MEETING EFFECTIVENESS FEEDBACK

Dr. Tate stated she contacted Texas council to receive handouts from the annual conference and was advised they will be on their website soon. She was perturbed about the youth causing vandalism and expressed her concern about safety of the Center's clients and staff.

Judge Carroll stated he is proud of the staff, and proud to be serving on the board.

Ms. Esparza dittoed Judge Carroll.

Judge Firth stated he will not be able to attend the August 9th budget session, due to prior obligations. He expressed the wonderful synergy in this meeting and leveraging other partners. He added that Richard McGee might be able to provide opportunities with his programs, disabilities and aging and draw upon community organizations on targeted subgroups and really reach some candidates. Great job!

Judge Lively apologized for being distracted due to a situation in his county. Judge Lively praised the team.

Ms. Faulkner dittoed the other board members and stated she would not be able to attend the upcoming August 9th meeting.

Ms. King expressed her concerns in regards to the youth being in the parking lot during work hours. She asked if we are keeping the staff protected after the leave for the day. Ray said we have a rule of thumb in the winter times to not use back door.

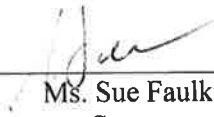
Mr. Tarver had no comment.

Mr. Wick wanted to express his gratitude to the author of the Service Array spreadsheet; statistical reporting is amazing. Mr. Wick stated the report was fantastic.

J. ADJOURNMENT

There being no further official business, Dr. Tate adjourned the meeting at 8:00 p.m.

SUBMITTED BY:



Ms. Sue Faulkner
Secretary

Board of Trustees
CCCMHMRS
Recorded by:
Monica Silcott
Administrative Assistant

NOTE: The reference material disseminated during the meeting will be archived with the official Minutes.