

CENTRAL COUNTIES SERVICES

Board of Trustees Minutes of Meeting January 24th, 2017

The January 24, 2017 meeting of the Board of Trustees for Central Counties Services (CCS) was held at the Temple Main facility on January 24, 2017, Temple, Texas.

The following members of the Board, CCS Staff and Guests were present:

Board of Trustees

Ms. Sue Faulkner

Dr. Louella Tate

Judge James Lively

Mr. Joe Carroll

Ms. Alison Esparza

Mr. Steven Wick

Ms. Ann King

Ms. Nancy Holle

Teleconference:

None.

Absent:

Ms. Kelli Sames

Mr. Keith Maxwell

Center Attorney:

Mr. Jack Tarver

Staff:

Ms. Andrea Erskine

Ms. Johnnie Wardell

Ms. Darla Hogan

Ms. Julie Fielder

Ms. Kristen Jefferson

Dr. Cheryl Paulhus

Dr. Ray Helmcamp

Mr. Eddie Greenfield

Ms. Monica Silcott

Guests:

Ray Ashby – Coryell County Commissioner

Diane Terrell – Davis, Kinard Auditor

A. CALL TO ORDER

A quorum being present, the meeting was called to order by Steve Wick, Chair of the Board of Trustees, at 6:30 p.m.

1. Introduction of Guests. Steve Wick introduced staff and guests listed above and reminded the BOT of Judge Firth's stepping down from the Board and submitting a candidate to take his place to serve. Steve Wick then welcomed Ray Ashby as a guest and informed the Board that he was Judge Firth's nominee to fill his vacated seat on the BOT.
2. Review of Board Calendar
The Board calendar was reviewed and updated.
3. Approval of December 6, 2016, Regular Session Board Minutes.
Ann King motioned for approval of the December 2, 2016, Regular Board of Trustees Meeting minutes as submitted. Nancy Holle seconded. The motion carried.

2. NON-ACTION ITEMS:
 - a. None

E. FISCAL MATTERS

1. ACTION ITEMS:

a. Approval of FY 17 Budget adjustment.

The Board is being asked to approve a \$12,705 budget adjustment to correct an error resulting from incorrectly interpreting an ACA rule requiring employers of more than 50 employees to provide full time health insurance benefits to full time staff with full time defined as an employee working on average at least 30 hours per week. The Center has offered health insurance benefits to all staff working at least 20 hours per work but has required them to contribute to the cost of the health insurance in accordance with their work percentage. Only 40 hour per week employees were given full time benefits. Upon identification of this non-compliance with ACA rules the Center audited all staff hours worked from January-December 2016 and determined that there were 13 staff members who should've had full time benefits based on their average hours worked per week begin 30 or greater. There requested budget adjustment is to correct this error by either refunding premium costs incorrectly paid by these staff members or correcting the Center's contribution to their Health Savings Account. All affected employees have been correctly enrolled in the Center's health insurance coverages for 2017

b. Amendment 3255 to move funds for new IDD building, TOCOOMMI and Mathematica.

This is a reflection of the TOCOOMI budget adjustment is for the IDD building.

The Board approved both amendments; Joe Carroll motioned for approval as submitted. Alison Esparza seconded. The motion carried.

c. Review and Approval FY 2016 Financial Audit

Ann King stated the financial committee met on 1/24/17 at 5:30PM to hear the 2016 financial audit report present by Diane Terrell of Davis Kinard. The final outcome unanimously approved the 2016 Financial Audit.

The auditor's report expresses an unmodified opinion on the basic financial statements of the CCCMHMR Services. No significant deficiencies relation to the audit of the financial statements is reported. No instances of noncompliance material to the financial statements of Central Counties Center for MHMR Services were disclosed during the audit. No significant deficiencies relation to the audit of the major state and federal award programs are noted. There were no audit findings irrelative to major state or federal award programs required to be reported in accordance with the Uniform Guidance and the state of Texas Single Audit Circular. The programs tested as major federal and state award programs were: Federal-CFDA #84.181 Special Education Grants for Infants and Family with Disabilities, State-General Revenue Mental Health Adult, State-General revenue Intellectual and Developmental Disabilities, State-Early Childhood Intervention. The threshold for distinguishing Types A and B programs was \$750,000 for federal award programs and \$300,000 for state award programs. CCCMHMR Services did qualify as a low risk auditee. Finding required to be reported in accordance with Government Auditing Standards were none, and finding and questioned costs in Major Federal and State Award Programs were none.

report. Andrea Erskine added that the state auditors were in the building this week and they have a corrective action plan from a compliance review audit performed in June. Any finding that we submit a cap on typically comes back for a review and they were very complimentary and positive. On behalf of myself and IDD staff, we wanted to extend a grateful thank you for approving the purchase of the Crestview building, the staff is very excited.

3. **Early Childhood Interventions (ECI) – Julie Fielder**

Julie Fielder stated the ECI will have a handout next month and it will include December and January data. Over the last 3 weeks we have been able to join in on listening sessions with State ECI staff who are giving us the opportunity to present to our perspectives, challenges and recommendations. Locally things are going well, we have a few vacancies open and we are working diligently to fill.

4. **Revision to PNAC structure**

Johnnie Wardell stated that she is very proud of all the staff and the hard work they have done. They are not afraid to address new problems and initiatives. They have done an outstanding job of maintaining a cohesive effort to continue to serve our clients.

As reported at the December BOT meeting, we have been working on reorganizing the PNAC structure and outcomes in order to be more effective in the advocacy and review responsibilities assigned to the committee. The new structure will include two PNAC's, one for IDD and another for MH. The two committees will work independently for most of the fiscal year and meet together to ensure collaboration and unification of efforts and initiatives at least 2 times per year. The new membership for both committees will be based on an application process and selected members will be asked to sign and letter of intent to meet membership expectations. Another goal of this restructuring is to have a PNAC member routinely attend BOT meetings in order to ensure that PNAC activities are aligned with BOT initiatives and directions.

Judge Carroll stated that operative work of reorganization can be tough. He said good luck and good work. Johnnie Wardell stated we are looking at least ½ year to get reorganized. Judge Carroll stated it is tough but he is proud of the effort.

5. **Quality Management Project for FY17**

No questions were addressed for the report.

G. **OLD BUSINESS**

H. **EXECUTIVE DIRECTOR COMMENTS.**

ED Comments from last board meeting:

Ray Helmcamp stated the legislature is in session for 140 days and the last day to file bills is March 10. The Texas council has a Bill Tracker in place and periodically, we are sent the latest Bill status. Dr. Tate has also been sending the board and ELT information updates to keep all informed. The State Comptroller's budget revenue estimate (BRE) is \$104.9 billion. The Initial House Appropriation Request is \$108.9 billion. The initial Senate request is \$105.6 billion. There is an option to dip into the Rainy Day fund but this takes 2/3 of both houses to accomplish.

Ann King- Addressed the first paragraph of Paulhus report. It read “were doing things and we are getting better”. You all have come so far this year, finances are in great shape, IDD is in great shape, and ECI. Every one of those numbers is a life and a family.

Jack Tarver-Jack heads a financial warning. History tells us the economics of change, hang on to your reserves your going to need them based on the reporting.

Alison Esparza- expressed that she is happy that Ann King has accepted Vice Chair.