
Central Counties Services
304 South 22nd Street
Temple, Texas 76501
Board Room (254) 298-7146
4th Floor Training Room (254) 298-7156
Switchboard 8 a.m. - 5 p.m. (254) 298-7000

BOARD OF TRUSTEES

Regular Session at 6:30 P.M.

March 21, 2017

At

Central Counties Services

Board Room

304 South 22nd Street

Temple, TX

254-298-7000

Meeting Behavioral and Developmental Needs.

❖ A G E N D A ❖

REGULAR SESSION

A. CALL TO ORDER

Mr. Steven Wick, Chair

1. Introduction of Guests.
2. Review of Board Calendar. (**pages 1-4**)
3. Approval of February 28, 2017 Regular Session Meeting (**pages 5-10**)
4. PNAC FY 2017 1st Quarter Summary Report (**pages 11-12**)
5. Consideration and action to request approval to purchase software to administer COBRA services for Center employees. (**pages 13-14**)
6. Consideration and action to approve additional funding to Texas Council Risk Management Fund for Workers' Compensation Claims not budgeted. (**pages 15**)
7. New Board Manuals to all Board Members (**handout**)

B. CITIZEN COMMENTS

C. BOARD COMMITTEE REPORTS

1. Medical Committee – Alison Esparza
2. Personnel Committee – Nancy Holle
3. Finance Committee – Ann King
4. Long Range Planning & Facility Committee – Steven Wick

D. PERSONNEL MATTERS

1. ACTION ITEMS:
 - a. Reclassification of Health Specialist IV (**pages 16**)
2. NON-ACTION ITEMS:
 - a. Reclassification of Director 2- Behavioral Health Director (**handout**)

(OVER)

E. FISCAL MATTERS**1. ACTION ITEMS:**

- a. Approval of Quarterly Financial Certification- Form G (**pages 17-18**)
- b. Review and Approval of Investment Report (**pages 19-40**)
- c. Approval of FY 17 Budget Adjustments (**pages 41**)

2. NON-ACTION ITEMS:

- a. Financial Report – (**handout**)

F. SPECIAL REPORTS

1. Mental Health (MH) – (**handout**)
2. Intellectual and Developmental Disabilities (IDD) – (**handout**)
3. Early Childhood Intervention (ECI) – (**handout**)

G. OLD BUSINESS**I. EXECUTIVE DIRECTOR COMMENTS****J. BOARD OF TRUSTEE COMMENTS/MEETING EFFECTIVENESS FEEDBACK****K. ADJOURNMENT**

Board of Trustees – FY 17 Monthly Planning Calendar

QTR 1 2016	SEPTEMBER 16 9-27-16	OCTOBER 16 10-25-16	NOVEMBER 16 11-22-16
FY 16	Board of Trustee Meeting 6:30 p.m. - Temple	Board of Trustee Meeting 6:30 p.m. - Temple	Board of Trustee Meeting - Temple
	Approval of Quarterly Investment Report	Clinical Program Report	Clinical Program Report
	Appointment of Board Committees and Liaisons	Appointment of Board Officers	Reappointment of Board Members & Nomination Committee Report and Election of Officers
	Approval of Local/Quality Management Plan	New Board Member Orientation (as may be needed)	11-15-16 PNAC
	Review of Catastrophic Sick Leave Policy	Approval of PPM Board Administration Section	
	Planning and Network Advisory Annual Report	10-10-16 Staff Appreciation/Awards Picnic	
	Affidavit of Board Member Conflict of Interest Statement	Approval of Local Contracts	
	Approval of Authorized Signatures		
	Annual Review of Client Abuse Report and Adoption of Prevention Plan		
	Quarterly Approval of Financial Statements		
	9-20-16 PNAC		

Board of Trustees – FY 17 Monthly Planning Calendar

QTR 2 2017	DECEMBER 16 12-27-16	JANUARY 17 1-24-17	FEBRUARY 17 2-28-17
FY 17	Board of Trustee Meeting - 6:30 p.m. Board Room- Temple	Board of Trustee Meeting – 6:30 p.m. Temple	Board of Trustee Meeting – 6:30 p.m. Temple
	Clinical Program Report	Clinical Program Reports	Clinical Program Reports
	Reappointment of Board Members & Nomination Committee Report and Election of Officers	Approval and Acceptance of FY 17 Financial Audit	Approval and Acceptance of FY 17 Financial Audit
		One-Page Draft Report for Legislative Officials/County Judges/Commissioners	One-Page Draft Report for Legislative Officials/County Judges/Commissioners
		Approval of Quarterly Financial Reports	Approval of Quarterly Financial Reports
		PNAC 1 st Quarter Report	
		1-17-17 PNAC	

Board of Trustees – FY 17 Monthly Planning Calendar

QTR 3 2017	MARCH 17 3-28-17	APRIL 17 4-25-17	MAY 17 5-23-17
FY 17	Board of Trustee Meeting -6:30 p.m. Temple	Board of Trustee Meeting - 6:30 p.m. Temple	Board of Trustee Meeting -6:30 p.m. Killeen
	Approval of Quarterly Investment Report	Clinical Program Report	Clinical Program Report
			Board Members are Contacted Regarding Reappointment
	Annual Prioritization of Service Needs/Planning	Quarterly Approval of Financial Reports	File appropriate letter to County regarding Board member whose term will expire on August 31 of current year.
	Clinical Program Report		5/16/17 PNAC
	PNAC 2 nd Quarter Report		
	3/21/17 PNAC		

Board of Trustees – FY 17 Monthly Planning Calendar

QTR 4 2017	JUNE 17 06-27-17	JULY 17 07-25-17	AUGUST 17 08-22-17
FY 17	Board of Trustee Meeting – 6:30 p.m. Temple	Board of Trustee Meeting – 6:30 p.m. Temple	Board of Trustee Meeting – 6:30 p.m.
	PNAC 3 rd Quarter Report	Review of Texas Council Trustee Conference - Temple	Executive Director Evaluation
	<u>6-22 to 6-24-17</u> Texas Council Annual Staff and Trustee Training Conference, Grand Hyatt San Antonio, San Antonio, TX	MH Block Grant Public Hearing	Clinical Program Reports
	Follow-Up with Counties on Board Reappointments	Approval of Quarterly Investment Report	Board approval of DSHS, DADS, DARS, TCOOMMI Contract
		Quarterly Approval of Financial Reports	Annual Budget Approval
		Follow-Up with Counties on Board Reappointments as Needed	Annual Plan for Board Events/ Development (as needed)
		Clinical Program Report	Follow-Up with Counties on Board Reappointments as Needed
		7/18/17 PNAC	

CENTRAL COUNTIES SERVICES

Board of Trustees

Minutes of Meeting

February 28, 2017

The February meeting of the Board of Trustees for Central Counties Services (CCS) was held at the Temple Main facility on February 28, Temple, Texas @6:30 PM.

The following members of the Board, CCS Staff and Guests were present:

Board of Trustees

Mr. Joe Carroll

Dr. Louella Tate

Mr. Steven Wick

Ms. Ann King

Ms. Alison Esparza

Mr. Ray Ashby

Teleconference:

None.

Absent:

Ms. Nancy Holle

Ms. Sue Faulkner

Judge James Lively

Center Attorney:

Mr. Jack Tarver

Staff:

Ms. Andrea Erskine

Ms. Monica Silcott

Ms. Darla Hogan

Ms. Julie Fielder

Ms. Kelli Sames

Mr. Keith Maxwell

Dr. Ray Helmcamp

Ms. Johnnie Wardell

Ms. Kristen Jefferson

Guests: Lana Ashby, Dakota Ashby

A. CALL TO ORDER

A quorum being present, the meeting was called to order by Steve Wick, Chair of the Board of Trustees, at 6:28 p.m.

1. Introduction of Guests.

Steve Wick introduced staff and guests listed above.

Steve Wick welcomed County Commissioner Ray Ashby to the Board Meeting.

2. Review of Board Calendar

The Board calendar was reviewed and updated.

3. Approval of January 24, 2017 Finance & Regular Session Board Minutes.

a. Finance Board Meeting Minutes

Alison Esparza motioned for approval of the Finance Board Meeting minutes as submitted. Ann King seconded. The motion carried.

b. Regular Session Board Meeting Minutes

Alison Esparza motioned for approval of the Regular Board of Trustees Meeting minutes as submitted. Ann King seconded. The motion carried.

Jack Tarver swore in Commissioner Ray Ashby to the Board of Trustees as a new Board Member and welcomed him to CCS.

Future of Medicaid in Texas Board Training

Ray Helms spoke about Medicaid, he referenced in 2015 Medicaid spending was \$35.8 billion dollars, most beneficiaries were children and adults, but most spending was for the elderly and the disabled. Medicaid has new administrative members that are highly conservatives, new Health and Human Services Secretary that used to be Chair of the house budget committee and the House of Representatives who are versed in advocacy for change in Medicaid. We have a conservative federal level, conservative legislature, conservative executive branch, with the same at the state level, and a highly conservative Lieutenant Governor Dan Patrick, who has historically a lot of power. There are 3 things that the new administration is charged with 1) ACA –repeal and replace, 2) Medicaid in general, 3) 1115 Medicaid Demonstrator Grant. (pink papers) This shows the current status of 57% federal, 43 % state funds with no preset limit. The more people become lower income or disabled, the state expenditures of Medicaid increases and the Federal expenditures do as well because of the no preset limit. For Texas, in the case of a natural disaster increased population amount of Federal dollars will increase as the number of Medicaid recipients' increases. Texas is the number one state that has the number of individuals coming in on an annual basis moving into Texas, 430,000 annually, which means 1200 new people a day. If you take the prevalence of the general population in terms of MH which is 4.2%, every year there is an increase of 18,060 of individuals with MH issues. If you take the prevalence of IDD which is at 2.5%, that makes an annual increase of about 10,750 of new IDD individuals yearly, if you take the prevalence of toddlers 0-3 with IDD in Texas is 12.7% of new people moving in. The current system allows for an increase of state spending by federal law. What has been proposed on a state level is a Block Grant. Current Medicaid Coverage is guaranteed coverage with no waiting lists of caps, with a block grant, no guarantee, it is set amount of money given to the state to administrate Medicaid. The amount of money the Feds will give the state is going to be less than what is current, because there is federal limits placed on those dollars in order for the administration to save federal dollars. Per Capita Cap is the number of people receiving Medicaid in the state of Texas now, with a Per Capita Cap per enrollee, which will be less money for each individual. If we continue with funding you can see that it terms of general population we are 3rd from the last. If we continued, we show Current Medicaid Coverage for federal funding is guaranteed, no caps; and the response to the program needs, can fluctuate, with the Block Grant, finally is capped and not based on enrollment or program needs, in fact it is fixed with a preset growth and with the Per Capital Cap, it is capped per enrollee and not based on healthcare costs or needs. Moving to state matching our current Medicaid coverage requires drawing down federal dollars and federal spending, which is tied to state funding, beyond the cap. With the Per Capita Cap, State matching is unclear, and Federal dollars are not tied to the State spending beyond enroll cap. Lastly Core Federal Stds are set in law with State flexibility to expand current Medicaid Coverage; however Block Grant and the Per Capita Cap both are uncertain what the requirements would be to obtain Federal funds.

If we have a block grant, in order to make up the difference for the number of people they are currently receiving services from Medicaid the state has to increase the funding level which means they are going to have to decrease the rates, or decrease the eligibility meaning we will serve less people. We will see some legislation impact to State of Texas, community centers, medical clinics, hospitals, etc. As more information is sent to me I will forward out to BOT for review.

B. CITIZENS' COMMENTS

- a. None.

C. BOARD COMMITTEE REPORTS

1. Medical Committee- Alison Esparza- No Report
2. Personnel Committee- Judge James Lively- Not Present
3. Finance Committee- Ann King – No Report
4. Long Range Planning & Facility Committee- Steve Wick went by the new IDD building (Crestview Center). He stated he made a few temporary repairs to the gate that was falling down and he stated that the overall building is in remarkably good shape. He has heard that the neighbors are pleased that this is going to be taken over by the Center. He believes it will be a wonderful asset.

D. PERSONNEL MATTERS

1. ACTION ITEMS:
 - a. None
2. NON-ACTION ITEMS:
 - a. None

E. FISCAL MATTERS

1. ACTION ITEMS
 - a. Approval of FY 17 Budget Adjustments (none)

NON-ACTION ITEMS

- a. Financial Statement. (pink copy)
Kristen advised the Board that this is the first report out of ABM software, and encompasses 9-1-16 through 1-30-17. She also explained that it shows a net surplus of \$1,707,099. This is mainly due in part to the 1115 Waiver payment. The next few pages reviewed were the income statement, the balance sheet and finally the authorization signature. Kristen also wanted to give thanks to Joan Cosper and Lisa Stewart for their commitment and hard work.

Dr. Louella Tate asked Kristen Jefferson if she found these reports very useful compared to the previous reporting tools, Kristen agreed yes. She advised the Board that there were no budget adjustments at this time. Dr. Tate also asked what information the departments receive about their revenue and what budgeting access do they have. Joanne Cosper has set up all Directors to have access to their own departments and can drill down to the detail. Access can be designated to personnel if needed. Directors can now track their own departmental budgets. The Board commented that the reports look very good and clean.

F. SPECIAL REPORTS

1. Mental Health (MH) – Dr. Cheryl Paulhus
Dr. Paulhus' primary focus this month has been the QM audit, a comprehensive review that occurs every 3 years. This audit was a collective review of all aspects of the programs, client records, environment, program details, quality management, interviews, personnel, operations, etc. We worked close with our Quality Director, Keith Maxwell to be prepared. Their initial impressions are quite positive and they have had multiple interviews today, and

will be here till Friday. We are looking forward to their report and how we can improve moving forward. The second focus is looking at the reporting requirements in September so that we can target an integrated care CCCBH model. We will want start to identify and capture new data and other aspects of MH in that model.

2. Intellectual and Developmental Disabilities (IDD) – Andrea Erskine

Andrea Erskine informed the Board that IDD is meeting all targets. She also made them aware of the proposed rate cut of 21% that will affect her department. Andrea told the Board that they had a parent of a client attend a hearing on the effects of the cut to create awareness of the significance and how the services we provide would be impacted. Tommi Aleman and two of her direct care staff drove to Austin to speak with the Representative and share with them the work and impact that our services provide to these families and its importance. Steve Wick asked if legislature was receptive, Andrea stated some were and some were not.

Louella Tate, asked about the rate cut. Andrea stated the current rate is \$21.44 per hour with the rate cut it would be \$17.41. For our HCS service at this point in time, we would have a 61k increase. This is a lifestyle service. John Tarver asked when this change would take effect. Ray Helmcamp stated it would be September 1, 2017. Louella Tate asked if they were going to downsize the program or adjust the charges. Andrea stated it's a zero reject program. Louella Tate asked if the Texas Council has taken a stand and if they were involved? Ann King stated she spoke with her Representative and was advised that the community needs to stand up and take responsibility. Andrea also stated that the home and community based are having annual audit, a client and staff, chart interview and yearly certification audit, so her department is very busy. She advised the Board that they will take it a day at a time; results should be available for next board's meeting. Louella Tate spoke of her sister, and they were pursuing assistant living with an autistic child in Baltimore, and stated that other states have more robust services available then we do and she was amazed at the difference.

3. Early Childhood Interventions (ECI) – Julie Fielder

Julie stated that legislature is discussing narrowing the eligibility, which would impact her department and impact the number of children they would serve.

G. OLD BUSINESS

H. EXECUTIVE DIRECTOR COMMENTS.

We are realistic about state affairs and we know that there services are growing pains. For those that have been on the Board for a long time, a change in case mgmt caused us to lose \$450,000 in revenue several years ago, but my staff is highly creative and innovative, we know our purpose. Ray stated he feels confident and we will always keep in mind who we serve. We will absolutely have changes, parent and consumers adapt to changes, but we have the staff to support this and we will keep the BOT involved.

1115 Waiver-Demonstration year January 1, 2018. We are in DY6. We have a variety of projects. Central Counties will now be a provider system. We will have measurable bundles with outcome measures within each bundle. The provider system (us) will chose a bundle that is relevant to the outcome measure for our consumers. We will have core activities locally to achieve the bundle outcomes. Those are the new parameters put in place. We have to get our mindset around becoming a quality provider system. This will need a lot of planning for integrated health, more to come.

Texas Council – Data Evaluation Work Group is working to develop these measures for the community centers.

Board Training Manual has been updated. A new updated manual will be given to each BOT member at the March Board meeting, training will be available for anyone needing or wanting it.

ELT Retreat was on Feb 7, 2017 @ Peaceable Kingdom and it was very successful. We ended with a succession planning that comprised of 3 different tracks; an Executive Track, Director Track, Supervisor Track. Staff will be identified to participate in this leadership development program. Modules will be developed to facilitate this effort.

Eddie has expressed his desire to retire, he has been here for 2 years and he will be much missed. We hope to have a 90 day transition period when we hire his replacement.

Mr. Wick stated that the numbers reflect Eddies' work. Eddie expressed that the infrastructure and our competencies have improved as well as our culture. We have achieved positive gains. Results are in the quality of care and safety and in getting paid for what we do throughout a managed care model. Eddie expressed that our leadership and staff are focused on quality care.

Ray Helmcamp thanked Commission Ashby's family for joining the meeting and being here for Commissioner Ashby's swearing in to the Board of Directors of Central Counties Services.

I. BOARD OF TRUSTEE/STAFF COMMENTS/MEETING EFFECTIVENESS FEEDBACK

Louella Tate - Welcome Ray Ashby and family. She stated that she continues to be in awe of the work. She commended CCS for the advocacy to the legislature. She reminded us to be mindful that we teach our consumers and families how to self advocate. She commended Ray Helmcamp on his development of a leadership track, and assignment of mentors, etc. She also stated she would send leadership academy information to Ray Helmcamp.

Judge Carroll stated he was proud of dept heads for taking the initiative of taking care of their staff

Alison Esparza seconded Judge Carroll's comments

Steve Wick stated that the BOT and PNAC committees and all staff should do all that we can to educate the decision makers. He reminded us that it takes a village to serve a child and we need to partner and make our voices heard. He also welcomed Commission Ray Ashby to the Board.

Ray Ashby – He stated that he is looking forward to getting to know all of us. He also stated that when he knew Judge Firth was leaving he approached him and asked him if he could take his place on the Board because he wanted to volunteer his services.

Ann King stated for Nancy Holle that the Wilson Parks and Wreck facility is completed. She also reminded the team that we have been here before, and she knows how hard Ray's team works and feels confident that we will come through.

Jack Tarver- stated that short board meetings such as tonight will not be the norm as we begin to deal with the upcoming legislature charges.

J. ADJOURNMENT

There being no further official business, Dr. Tate adjourned the meeting at 7:15 p.m.

SUBMITTED BY:

Ms. Sue Faulkner
Secretary

Board of Trustees
CCCMHMRS
Recorded by:
Monica Silcott
Executive Assistant

NOTE: The reference material disseminated during the meeting will be archived with the official Minutes.

CENTRAL COUNTIES SERVICES' PLANNING & NETWORK ADVISORY COMMITTEE FY 2017 2nd QUARTER SUMMARY REPORT TO THE BOARD OF TRUSTEES

The Behavioral Health/IDD Planning & Network Advisory Committee (PNAC) met one times over the past quarter from 12:00 p.m. – 2:00 p.m. on the third Tuesday in January in Temple, Texas. There were five of seven members present at the January 17, 2017 meeting.

A summary of how the PNAC addressed their charge from the Board of Trustees follows:

- ◆ Acts as a liaison between the Board of Trustees (BOT) and community by advocating for community needs for individuals with intellectual and developmental disabilities and reports to the BOT at least quarterly on issues related to the needs and priorities of the local service area for individuals with mental illness.
No report
- ◆ Actively involved in the development of the DSHS Consolidated Local Service Plan (CLSP) and the Provider Network Development Plan (LPND). Ensures that stakeholders' input plays a significant role in the local planning process and networking process as well as in policy making and service delivery system design within the intellectual and developmental disabilities system.
No report. The CLSP and the LPND are due in FY 2018.
- ◆ Receive initial and ongoing training and information necessary to achieve expected outcomes in accordance with relevant portions of the DADS Guidelines for Local Service Area Planning. Receive initial and ongoing training and information necessary to achieve expected DSHS outcomes. Receives training and information related to DSHS 25 TAC Chapter 412, Subchapter P, Provider Network Development.
Received training by reviewing the IDD and Behavioral Health PNAC requirements within the performance contracts and the Home and Community-based Services Consumer Advisory Committee requirements as part of the re-organization process of splitting the PNAC into two separate committees.
(1/17/17)
- ◆ Receive a written copy of the final annual budget and biennial plan for each DSHS program area as approved by the Board of Trustees, and a written explanation of any variance from the PNAC's recommendations.
Reviewed the FY 2017 Center annual budget report for each program area (DSHS, DADS) as approved by the BOT. (9/20/16)
- ◆ Receive information regarding total funds available through the DSHS Performance Contract document for services in each program area and required performance targets and outcomes.

Reviewed the FY 2017 Center annual budget report for each program area (DSHS, DADS) as approved by the BOT. (9/20/16). The PNAC reviewed the required performance targets and outcomes for IDD and MH. (11/15/16)

- ◆ Has access to and reports to the Board of Trustees at least quarterly on mental health issues related to: the needs and priorities of the local service area; implementation of plans and contracts; and the PNAC's actions that respond to special assignments given to the PNAC by the BOT.

Reviewed the FY 2017 1st Quarter PNAC Summary Report presented at the 12/6/16 BOT meeting (1/17/17)

The PNAC Re-organization plan was presented at the 1/24/17 BOT meeting. The PNAC decided to separate the combined PNAC into an IDD and MH PNAC. The separate PNACs would meet together as a combined group at least twice a year to address those common requirements. Current PNAC members and potential members would apply for the PNAC of their choice or could apply to serve on both. The PNAC developed a mission statement as follows: "Serving as a catalyst for positive change by assessing, advocating, and advising we support individuals and their families with Intellectual and Developmental Disabilities and Behavioral Health needs".



*Meeting Behavioral &
Developmental Needs*

To: Central Counties Services Board of Trustees
Thru: Ray Helmcamp, PhD, CPHQ, Executive Director, Central Counties Services
Johnnie Wardell MS, Chief of Operations
Kristen Jefferson, Chief Financial Officer
From: Kelli Sames, Human Resources Director *KS*
Date: March 10, 2017
Subject: Request for Funding - Human Resources COBRA Software

Congress passed the Consolidated Omnibus Budget Reconciliation Act (COBRA) health benefit provisions in 1986 to provide continuation of group health, dental, and vision coverage that otherwise would be terminated. Furthermore, COBRA contains provisions giving certain former employees, retirees, spouses and dependent children the right to temporary continuation of health coverage at group rates. This coverage is only available in specific instances as identified in the Act.

Due to the complexity of the law and in overall administration of COBRA, this process is normally outsourced by employers. In 2016 Central Counties Services utilized a combination of services from Benetrac and Blue Cross Blue Shield to provide COBRA administration. However with the transition to the new Human Resource Information System in 2016, Paycom, the services with Benetrac were terminated December 31, 2016. Blue Cross Blue Shield currently handles only a small part of the administrative process and does not offer a comprehensive COBRA service.

As CCS currently utilizes Paycom to manage several HR processes to include payroll, benefits, and FMLA tracking, staff requested information on the COBRA component that is available through Paycom. By adding this feature to our current system, the data transition would be seamless and Paycom would provide an efficient compliance solution for our Center and employees.

Gained objectives by outsourcing COBRA to Paycom -

- Ensure compliance with COBRA regulations.
- Ensure accurate and timely COBRA administration, including enrollment, billing, premium collection, and reporting.
- Ensure a seamless transition of employee benefit services.
- Ensure all applicable benefit policies and regulations of the Center are supported.

- Promote efficiency and accuracy for applicable employee benefits and program participants by providing efficient processes and services.

The Paycom COBRA component would include:

- Distribution of all COBRA notices.
- Premium billing, collection and reconciliation.
- Accessible designated representative knowledgeable in all aspects of COBRA.
- Experienced personnel with access to expertise that can effectively address all legislative and legal COBRA questions.
- Ability to comply with current and future COBRA regulations.
- Ability to receive and transmit enrollment and tracking information electronically.
- Reporting.
- Maintenance of all COBRA eligibility.
- Provide customer service and complaint resolution.
- Provide an open enrollment opportunity and manage open enrollment communication.
- Take over existing COBRA participants.
- User-friendly operating formats.

The annual cost to add the COBRA component to our current HRIS system will be *approximately* \$8,514.40. For the remainder of this fiscal year the cost will be *approximately* \$3,600. Approximate is stated as it unknown how much monthly postage will be due to COBRA qualifying events. As this amount is not included in the Human Resources 2016 annual operating budget, it is proposed to fund Paycom COBRA software through operating reserves.



*Meeting Behavioral &
Developmental Needs*



To: Central Counties Services Board of Trustees
Thru: Ray Helmcamp, PhD, CPHQ, Executive Director, Central Counties Services
Johnnie Wardell MS, Chief of Operations
Kristen Jefferson, Chief Financial Officer
From: Kelli Sames, Human Resources Director *KJS*
Date: March 10, 2017
Subject: Request for Funding – Workers' Compensation Adjustment for FY 2016

The Texas Council Risk Management Fund (the Fund) is a self-insurance pool formed by Texas community centers to provide expert resources and access to a customized insurance program for its members.

The Fund provides workers' compensation, liability, and property coverage programs for its member centers, including Central Counties Services. Through the Fund, members pool their risks and combine resources to obtain greater stability and economies of scale for risk management. In addition to self-insurance coverage, members receive risk management, legal, and loss prevention services tailored to meet their needs.

Central Counties Services Center participates in the Texas Council Risk Management Fund's Minimum Contribution Plan (MCP) which allows the Center to take advantage of low claims experience. Due to the increased workers compensation claims development in fund year 2015-16, an additional \$38,490 is owed to the Fund. This is maximum the Center will be responsible for that fund year.

As this amount is not included in the 2017 annual operating budget, it is proposed to pay for this expense through operating reserves.

To: Board of Trustees of Central Counties Services
From: Kelli Sames, HR Director 
Through: Ray Helmcamp, PhD, CPHQ, Executive Director 
Subject: Reclassification of Health Specialist IV Positions
Date: March 8, 2017

I. Requested Board Action

Approve the reclassification of position # 1267, Health Specialist IV to a Project Manager IV.

II. Background

This position was originally classified as a Program Supervisor VI position at a salary of \$55,404. The position required a license (LPHA) and was responsible for the oversight of five 1115 waiver projects including both MH Deputy projects, Crisis Respite, Temple Day Program and the MH Indigent Defense project. This position became vacant and a review of the job responsibilities in light of the termination of the MH Indigent Defense 1115 Waiver project revealed that we could reclassify this position downward to a Health Specialist IV with a salary of \$54,611. Licensure was still required for this position.

The HS IV position remained open for seven months without a single application. Duties, as a result, were shifted to MH operations, placing a burden on this Division.

After discussing the position with Dr. Cheryl Paulhus, It was decided to post the position as a Project Manager IV with the position basically functioning as a Clinical Coordinator for the five projects. Greater supervisory and clinical experience is needed for this position as we continue to integrate the 1115 waiver efforts into mainstream MH operations. The position would work to ensure milestones are met within the 1115 waiver framework.

III. Funding Required

The position would move from a HS IV, Paygroup 34, Step 8, \$54,611 to a Project Manager IV, Paygroup 41, Step 4, \$78,231. The additional amount needed for the remainder of the fiscal year is \$9,993.

IV. Source of Funds

Position has been vacant since the start of FY 2017; the lapsed salary for the position will cover the increase for the remainder of the year.

V. Trends/Implications

We do have a viable applicant with 20+ years of experience in MH services and in social skills training with a criminal justice population. This person's background in criminal justice and prison training fits nicely with the projects that are related to our own Central Texas criminal justice system, law enforcement and the jail system. The hiring of this position will bolster our professional structure in these areas.

Form G



Purpose: To certify the accuracy of financial statements submitted in accordance with the Performance Contract.

Financial Statement Certification Instructions:

Submit completed, scanned Form G with financial statement(s) to: performance.contracts@dshs.state.tx.us

FINANCIAL STATEMENT CERTIFICATION

We certify to the best of our knowledge, this balance sheet, income statement and
general fund balance for Central Counties Services

(Contractor Name)

present fairly the financial position for the 2nd Quarter.

Certified by:

Chief Financial Officer: Kristen Jefferson

Date: 3/21/17

Executive Director: Ray Helmcamp

Date: 3/21/17

Board Chair: Steven C. Wick

Date: 3/21/17

FORM G
Financial Statement Certification

KJ
2/2

We certify that to the best of our knowledge, the attached balance sheet, income statement and general fund balance for
Central Counties Services

(Name of LIDDA)

present fairly the financial position for the _2nd Quarter.

Certified by:

Chief Financial Officer: Kristen Jefferson

Date:

Executive Director: Ray Helmcamp

Date:

Board Chair: Steven C. Wick

Date:

MEMORANDUM

KJ
MS

TO: BOARD OF TRUSTEES

FROM: Kristen Jefferson, CFO

THROUGH: Ray Helmcamp CEO

DATE: March 21, 2017

RE: Review and Approval of Investment Report

1.) REQUESTED BOARD ACTION

Review and approval of the investment report for the period December 31, 2016 thru February 28, 2017.

2.) BACKGROUND

Quarterly review and approval of investment report is required by the Public Funds Investment Act. (PFIA).

3.) FUNDING REQUIRED

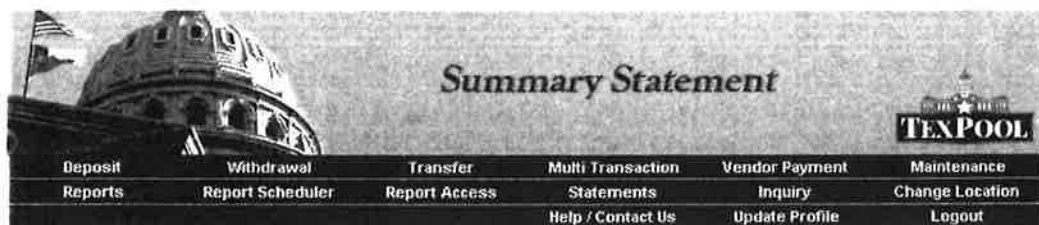
None

4.) SOURCE OF FUNDS

N/A

5.) TRENDS/IMPLICATIONS

The Center will be in compliance with the Public Funds Investment Act.



TexPool Participant Services
 c/o Federated Investors, Inc.
 1001 Texas Ave, Ste 1400
 Houston, TX 77002

CENTRAL CO CTR FOR MHMR SERV
 ATTN STEVE SLAUGHTER
 304 S 22ND ST
 TEMPLE TX 76501-4726

Statement Period 12/01/2016 - 12/31/2016
 Customer Services 1-866-TEX-POOL
 Location 000077069

GENERAL OPERATING ACCOUNT - 00140000001

Pool Name	Beginning Balance	Total Deposit	Total Withdrawal	Total Interest	Current Balance	Average Balance
TexPool	\$10,968.65	\$0.00	\$0.00	\$4.27	\$10,972.92	\$10,968.93
TexPool Prime	\$8,012,958.90	\$0.00	\$1,500,000.00	\$5,473.94	\$6,518,432.84	\$7,868,150.77
Total Dollar Value	\$8,023,927.55	\$0.00	\$1,500,000.00	\$5,478.21	\$6,529,405.76	

Account Totals

Pool Name	Beginning Balance	Total Deposit	Total Withdrawal	Total Interest	Current Balance
TexPool	\$10,968.65	\$0.00	\$0.00	\$4.27	\$10,972.92
TexPool Prime	\$8,012,958.90	\$0.00	\$1,500,000.00	\$5,473.94	\$6,518,432.84
Total Dollar Value	\$8,023,927.55	\$0.00	\$1,500,000.00	\$5,478.21	\$6,529,405.76

CENTRAL COUNTIES CENTER FOR MHMR SERVICES
Quarterly Investment Report
For the Period of December 1, 2016 thru February 28, 2017

Texas Local Government Investment Pool

<u>Date</u>	<u>Deposit</u>	<u>Withdrawal</u>	<u>Interest</u>		<u>Balance</u>
12/01/16 Beginning Balance				\$	10,968.65
12/31/16			4.27		10,972.92
Average Monthly					
Yield 0.40%					
01/01/17 Beginning Balance					10,972.92
01/31/17			5.02		10,977.94
Average Monthly					
Yield 0.46%					
02/01/17 Beginning Balance					10,977.94
02/28/17			4.76	\$	10,982.70
Average Monthly					
Yield 0.37%					

TexPool Prime

12/01/16 Beginning Balance				\$	8,012,958.90
12/29/16		1,500,000.00			6,512,958.90
12/31/16			5,473.94		6,518,432.84
Average Monthly					
Yield 0.74%					
01/01/17 Beginning Balance					6,518,432.84
01/19/17		600,000.00			5,918,432.84
01/27/17	6,000,000.00				11,918,432.84
07/16/16			5,098.52		11,923,531.36
Average Monthly					
Yield 0.81%					
02/01/17 Beginning Balance					11,923,531.36
02/28/17			8,527.10	\$	11,932,058.46
Average Monthly					
Yield 0.61%					

Certificates of Deposit

<u>Institution</u>	<u>Interest Rate</u>	<u>Issue</u>	<u>Maturity</u>		<u>Amount</u>
Central National Bank	0.90%	11/6/2015	11/6/2017	\$	250,000.00
Union State Bank	0.85%	2/24/2016	2/24/2018		245,000.00
American Bank of Texas	0.75%	6/4/2015	6/4/2017		245,000.30
Texas First State Bank	0.90%	7/23/2015	7/23/2017		247,499.53
Total Certificates of Deposit				\$	987,499.83

The quarterly report is in compliance with the Center's investment policy and the Public Funds Investment Act.


3/6/17



TexPool Participant Services
C/O Federated Investors Inc.
1001 Texas Avenue, Suite 1400
Houston, TX 77002



TEXAS TRUST
TEXAS TREASURY SAFEKEEPING TRUST COMPANY
COMPTROLLER GLENN HEGAR, CHAIRMAN

Participant Statement

CENTRAL CO CTR FOR MHMR SERV
GENERAL OPERATING ACCOUNT
ATTN STEVE SLAUGHTER
304 S 22ND ST
TEMPLE TX 76501-4726

Statement Period 01/01/2017 - 01/31/2017

Page 1 of 2

Customer Service 1-866-TEX-POOL
Location ID 000077069
Investor ID 000003669

TexPool Update

Did you know that you can make payments directly to your Vendors without completing a Special Wire Instruction Form? Use the Vendor Payment Instructions Form to add a Vendor to your account today! Contact TexPool Participant Services to learn more!

TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$10,972.92	\$0.00	\$0.00	\$5.02	\$10,977.94	\$10,973.08
TexPool Prime	\$6,518,432.84	\$6,000,000.00	\$600,000.00	\$5,098.52	\$11,923,531.36	\$7,234,726.34
Total Dollar Value	\$6,529,405.76	\$6,000,000.00	\$600,000.00	\$5,103.54	\$11,934,509.30	

Portfolio Value

Pool Name	Pool/Account	Market Value (01/01/2017)	Share Price (01/31/2017)	Shares Owned (01/31/2017)	Market Value (01/31/2017)
Texas Local Government Investment Pool	449/140000001	\$10,972.92	\$1.00	10,977.940	\$10,977.94
TexPool Prime	590/140000001	\$6,518,432.84	\$1.00	11,923,531.360	\$11,923,531.36
Total Dollar Value		\$6,529,405.76			\$11,934,509.30

Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/140000001	\$5.02	\$5.02
TexPool Prime	590/140000001	\$5,098.52	\$5,098.52
Total		\$5,103.54	\$5,103.54



Statement Period 01/01/2017 - 01/31/2017

Page 2 of 2

Transaction Detail

Texas Local Government Investment Pool

Participant: CENTRAL CO CTR FOR MHMR SERV

Pool/Account: 449/140000001

Transaction Date	Settlement Date	Transaction Description	Transaction Dollar Amount	Share Price	Shares This Transaction	Shares Owned
01/01/2017	01/01/2017	BEGINNING BALANCE	\$10,972.92	\$1.00		10,972.920
01/31/2017	01/31/2017	MONTHLY POSTING	\$5.02	\$1.00	5.020	10,977.940
Account Value as of 01/31/2017			\$10,977.94	\$1.00		10,977.940

TexPool Prime

Participant: CENTRAL CO CTR FOR MHMR SERV

Pool/Account: 590/140000001

Transaction Date	Settlement Date	Transaction Description	Transaction Dollar Amount	Share Price	Shares This Transaction	Shares Owned
01/01/2017	01/01/2017	BEGINNING BALANCE	\$6,518,432.84	\$1.00		6,518,432.840
01/19/2017	01/20/2017	ACH WITHDRAWAL	\$600,000.00-	\$1.00	600,000.000-	5,918,432.840
01/27/2017	01/30/2017	ACH DEPOSIT	\$6,000,000.00	\$1.00	6,000,000.000	11,918,432.840
01/31/2017	01/31/2017	MONTHLY POSTING	\$5,098.52	\$1.00	5,098.520	11,923,531.360
Account Value as of 01/31/2017			\$11,923,531.36	\$1.00		11,923,531.360



Monthly Newsletter: December 2016

ANNOUNCEMENTS

We would like to recognize and welcome the following entities who joined the TexPool program in November 2016:

TexPool

Travis Central Appraisal District
Fort Bend County MUD 187
Williamson County MUD 19A
Alief Montfort Community School
Gulf Coast Water Authority
Burnet County ESD 9

TexPool Prime

Alief Montfort Community School
Lower Colorado River Authority
Sinton ISD
Texas Coalition for Affordable Power
City of Laredo
Gulf Coast Water Authority

Upcoming Events

Dec 04, 2016 - Dec 07, 2016
GTOT
Houston

TexPool Advisory Board Members

Jose Elizondo Jr. Vivian Wood
Georgia Sanchez Jerry Dale
Patrick Kishock Sharon Matthews
Mihale Tardic David Landeros

Overseen by the State of Texas Comptroller of Public Accounts Glenn Hegar

Operated under the supervision of the Texas Treasury Safekeeping Trust Company

For more information visit www.texpool.com

Economic and Market Commentary: Hiking expectations for hikes

December 1, 2016

November brought more than a few uncertainties to the fore following the election of Donald Trump, but we were surprised that many included a rate hike as one of them. At the time, we said that after Thanksgiving, cooler heads would prevail and that the market eventually would again start building in a December Federal Reserve move, one we remained quite bullish on. Turns out, it didn't even take that long. The implied probability of the Fed raising rates jumped back even before the holiday. Fed futures are now nearly unanimous in expecting a 25 basis-point increase in the target fed funds range at this point. There would have to be a calamity in the world for this not to happen. Every Fed governor who has spoken publicly, including Chair Yellen recently in front of Congress, has essentially said this.

We also expect the Dec. 14 Federal Open Market Committee (FOMC) meeting to raise expectations of future action. As you know, on several occasions in 2016 policymakers reduced their projections for the number of times they would raise rates this year and next. We think the improving U.S. economy and the likelihood for fiscal stimulus from the Trump administration, in whatever form it takes, will lead to higher growth, inflation and rates. This scenario won't play out until at least mid-2017, but expectations are growing for three hikes instead of two. If the latter, it would probably be one in March and September. Cash managers' main instruments, including Treasuries, agencies and commercial paper, already are beginning to price that in.

(continued page 6)

Performance as of November 30, 2016

	TexPool	TexPool Prime
Current Invested Balance	\$13,753,707.58125	\$2,446,310,599.45
Weighted Average Maturity**	45 Days	49 Days
Weighted Average Life**	83 Days	70 Days
Net Asset Value	1.00013	1.00034
Total Number of Participants	2,380	225
Management Fee on Invested Balance	0.0473%	0.0638%
Interest Distributed	\$4,389,801.95	\$1,435,518.23
Management Fee Collected	\$500,065.94	\$116,361.89
Standard & Poor's Current Rating	AAAm	AAAm

Month Averages

Average Invested Balance	\$13,485,547,796.34	\$2,392,959,015.16
Average Monthly Rate*	0.40%	0.74%
Average Weighted Average Maturity**	43	46
Average Weighted Average Life**	89	67

*This average monthly rate for TexPool Prime for each date may reflect a waiver of some portion or all of each of the management fees.

**See page 2 for definitions.

Past performance is no guarantee of future results.

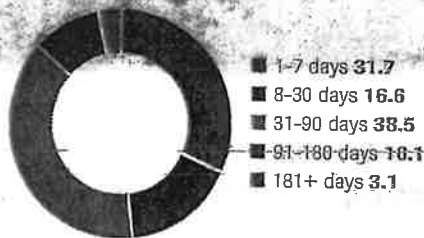
TexPool Participant Services
1001 Texas Avenue, Suite 1400 • Houston, TX 77002
Phone: 1-866-TEXPOOL (839-7665) • Fax: 1-866-839-3291 • TexPool.com

Managed and
Serviced by **Federated**
G35884-24 (12/16)



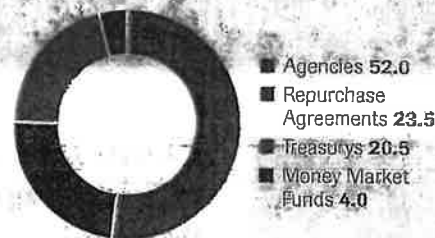
Portfolio by Maturity (%)

As of November 30, 2016



Portfolio by Type of Investment (%)

As of November 30, 2016



Portfolio Asset Summary as of November 30, 2016

	Book Value	Market Value
Uninvested Balance	-\$5,201,513.47	-\$5,201,513.47
Receivable for Investments Sold	0.00	0.00
Accrual of Interest Income	11,736,505.20	11,736,505.20
Interest and Management Fees Payable	-4,330,679.80	-4,330,679.80
Payable for Investments Purchased	-499,241,805.50	-499,241,805.50
Accrued Expenses & Taxes	-16,876.68	-16,876.68
Repurchase Agreements	3,349,648,000.00	3,349,614,695.50
Mutual Fund Investments	570,022,103.80	570,022,103.80
Government Securities	7,404,829,096.89	7,406,616,807.77
US Treasury Bills	459,530,987.37	459,530,868.14
US Treasury Notes	2,466,792,968.56	2,466,795,481.90
Total	\$13,753,707,581.25	\$13,755,469,307.73

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investment Counseling and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool. The only source of payment to the Participants is the assets of TexPool. There is no secondary source of payment for the pool such as insurance or State guarantee. Should you require a copy of the portfolio, please contact TexPool Participant Services.

Participant Summary

	Number of Participants	Balance
School District	576	\$4,029,519,314.84
Higher Education	57	\$1,024,198,293.19
Healthcare	81	\$390,664,993.77
Utility District	748	\$1,887,558,457.91
City	455	\$3,519,231,439.88
County	182	\$1,285,497,602.77
Other	281	\$1,619,192,414.96

**Definition of Weighted Average Maturity and Weighted Average Life

WAM is the mean average of the periods of time remaining until the securities held in TexPool (a) are scheduled to be repaid; (b) would be repaid upon a demand by TexPool; or (c) are scheduled to have their interest rate readjusted to reflect current market rates. Securities with adjustable rates payable upon demand are treated as maturing on the earlier of the two dates set forth in (b) and (c) if their scheduled maturity is 397 days or less; and the later of the two dates set forth in (b) and (c) if their scheduled maturity is more than 397 days. The mean is weighted based on the percentage of the amortized cost of the portfolio invested in each period.

WAL is calculated in the same manner as WAM, but is based solely on the periods of time remaining until the securities held in TexPool (a) are scheduled to be repaid or (b) would be repaid upon a demand by TexPool, without reference to when interest rates of securities within TexPool are scheduled to be readjusted.



Daily Summary

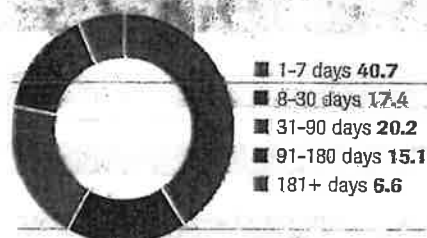
Date	Money Mkt. Fund Equiv. (SEC. Std.)	Dividend Factor	TexPool Invested Balance	NAV	WAM Days	WAL Days
11/1	0.3818%	0.000010461	\$13,125,364,874.37	1.00033	35	76
11/2	0.3835%	0.000010506	\$13,144,737,456.42	1.00033	37	79
11/3	0.3832%	0.000010498	\$13,333,194,926.96	1.00033	41	81
11/4	0.3933%	0.000010776	\$13,340,939,803.41	1.00031	41	82
11/5	0.3933%	0.000010776	\$13,340,939,803.41	1.00031	41	82
11/6	0.3933%	0.000010776	\$13,340,939,803.41	1.00031	41	82
11/7	0.3742%	0.000010252	\$13,349,847,540.61	1.00031	40	80
11/8	0.3874%	0.000010614	\$13,351,316,742.97	1.00030	41	81
11/9	0.3921%	0.000010742	\$13,400,374,610.73	1.00029	42	82
11/10	0.3959%	0.000010873	\$13,513,338,330.03	1.00026	44	85
11/11	0.3969%	0.000010873	\$13,513,338,330.03	1.00026	44	85
11/12	0.3959%	0.000010873	\$13,513,338,330.03	1.00026	44	85
11/13	0.3969%	0.000010873	\$13,513,338,330.03	1.00026	44	85
11/14	0.4029%	0.000011037	\$13,525,665,084.00	1.00022	43	85
11/15	0.4006%	0.000010976	\$13,369,839,536.51	1.00021	46	95
11/16	0.4052%	0.000011101	\$13,349,726,435.86	1.00021	47	96
11/17	0.4053%	0.000011105	\$13,405,184,918.70	1.00020	48	98
11/18	0.4043%	0.000011091	\$13,285,823,302.28	1.00014	47	98
11/19	0.4048%	0.000011091	\$13,285,823,302.28	1.00014	47	98
11/20	0.4048%	0.000011091	\$13,285,823,302.28	1.00014	47	98
11/21	0.4039%	0.000011066	\$13,300,777,529.62	1.00014	46	97
11/22	0.4048%	0.000011090	\$13,295,027,938.92	1.00013	46	97
11/23	0.4056%	0.000011113	\$13,368,239,417.94	1.00011	45	96
11/24	0.4056%	0.000011113	\$13,368,239,417.94	1.00011	45	96
11/25	0.4074%	0.000011161	\$13,663,276,517.31	1.00011	43	94
11/26	0.4074%	0.000011161	\$13,663,276,517.31	1.00011	43	94
11/27	0.4074%	0.000011161	\$13,663,276,517.31	1.00011	43	94
11/28	0.4093%	0.000011121	\$13,795,361,874.77	1.00012	41	91
11/29	0.4043%	0.000011078	\$13,805,414,814.43	1.00012	41	90
11/30	0.4087%	0.000011224	\$13,755,287,581.25	1.00013	45	93
Average:	0.3987%	0.000010922	\$13,435,547,796.34	1.00021	43	89



TEXPOOL PRIME

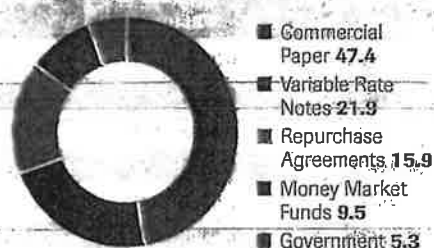
Portfolio by Maturity (%)

As of November 30, 2016



Portfolio by Type of Investment (%)

As of November 30, 2016



Portfolio Asset Summary as of November 30, 2016

	Book Value	Market Value
Uninvested Balance	-\$980.96	-\$980.96
Receivable for Investments Sold	0.00	0.00
Accrual of Interest Income	692,111.36	692,111.36
Interest and Management Fees Payable	1,453,518.76	1,453,518.76
Payable for Investments Purchased	0.00	0.00
Accrued Expenses & Taxes	-3,887.95	-3,887.95
Repurchase Agreements	388,795,000.00	388,795,000.00
Commercial Paper	158,915,555.98	1,181,293,026.01
Bank Instruments	0.00	0.00
Mutual Fund Investments	232,093,989.16	232,093,989.01
Government Securities	130,991,148.28	130,963,335.00
Variable Rate Notes	535,275,170.48	535,715,815.00
Total	\$2,446,310,599.43	\$2,447,150,889.69

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investment Counseling and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool Prime. The assets of TexPool Prime are the only source of payments to the Participants. There is no secondary source of payment for the pool such as insurance or State guarantee. Should you require a copy of the portfolio, please contact TexPool Participant Services.

Participant Summary

	Number of Participants	Balance
School District	91	\$1,165,755,877.51
Higher Education	10	\$191,880,397.09
Healthcare	11	\$789,579,266.72
Utility District	10	\$237,995,413.33
City	46	\$355,767,920.31
County	28	\$159,854,193.42
Other	29	\$171,477,090.00



TEXPOOL PRIME

Daily Summary

Date	Money Mkt. Fund Equiv. (SEC Std.)	Dividend Factor	TexPool Prime Invested Balance	NAV	WAM Days	WAL Days
11/1	0.7125%	0.000019520	\$2,433,352,658.10	1.00030	40	60
11/2	0.7124%	0.000019519	\$2,395,104,187.88	1.00030	41	60
11/3	0.7134%	0.000019546	\$2,411,017,220.97	1.00030	41	62
11/4	0.7331%	0.000020085	\$2,411,034,825.45	1.00028	41	63
11/5	0.7331%	0.000020085	\$2,411,034,825.45	1.00028	41	63
11/6	0.7331%	0.000020085	\$2,411,034,825.45	1.00028	41	63
11/7	0.7285%	0.000019958	\$2,396,623,109.48	1.00032	40	62
11/8	0.7287%	0.000019954	\$2,396,787,577.27	1.00031	39	63
11/9	0.7364%	0.000020176	\$2,363,921,344.58	1.00032	41	63
11/10	0.7201%	0.000019730	\$2,399,527,204.62	1.00028	40	63
11/11	0.7201%	0.000019730	\$2,399,527,204.62	1.00028	40	63
11/12	0.7201%	0.000019730	\$2,399,527,204.62	1.00028	40	63
11/13	0.7201%	0.000019730	\$2,399,527,204.62	1.00028	40	63
11/14	0.7285%	0.000019958	\$2,419,670,988.40	1.00032	38	60
11/15	0.7301%	0.000020003	\$2,400,291,197.40	1.00031	43	64
11/16	0.7644%	0.000019299	\$2,409,039,614.02	1.00030	45	67
11/17	0.7799%	0.000021368	\$2,408,794,500.62	1.00031	49	71
11/18	0.7718%	0.000021145	\$2,379,862,102.42	1.00029	50	73
11/19	0.7718%	0.000021145	\$2,379,862,102.42	1.00029	50	73
11/20	0.7718%	0.000021145	\$2,379,862,102.42	1.00029	50	73
11/21	0.7515%	0.000020589	\$2,382,205,257.05	1.00031	48	70
11/22	0.7643%	0.000020940	\$2,328,584,871.41	1.00032	49	72
11/23	0.7490%	0.000020521	\$2,347,627,975.83	1.00031	50	72
11/24	0.7490%	0.000020521	\$2,347,627,975.83	1.00031	50	72
11/25	0.7561%	0.000020714	\$2,361,265,255.03	1.00032	51	72
11/26	0.7561%	0.000020714	\$2,361,265,255.03	1.00032	51	72
11/27	0.7561%	0.000020714	\$2,361,265,255.03	1.00032	51	72
11/28	0.7422%	0.000020334	\$2,414,157,439.19	1.00034	48	69
11/29	0.7592%	0.000020799	\$2,429,078,475.13	1.00034	50	71
11/30	0.7511%	0.000020579	\$2,446,310,593.43	1.00034	49	70
Average:	0.7402%	0.000020278	\$2,392,959,015.16	1.00031	45	67



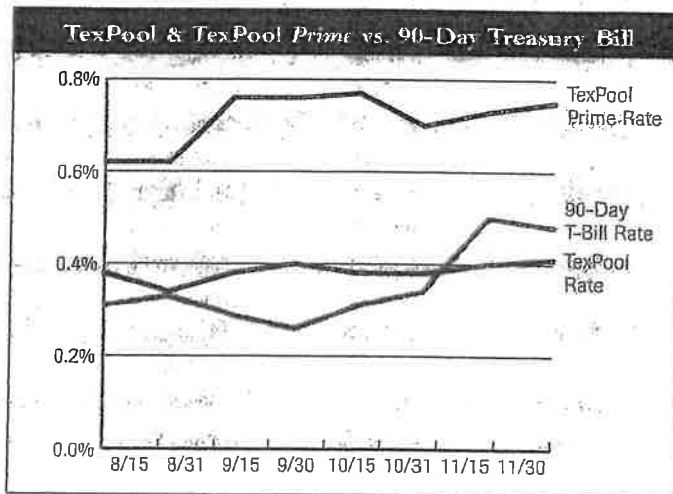
Participant Services
1001 Texas Ave. 14th Floor
Houston, TX 77002

All of this, of course, is good news from a return perspective for money market funds. And it is important to keep in mind that total return is now the gauge of performance for institutional prime money market funds rather than just yield, which has the potential to change slightly because prime funds now float their shares' net asset value (NAV).

On this subject, hardly a day goes by that someone doesn't ask us if the Trump administration's pledge to reduce regulation would apply to the reforms of Rule 2a-7 that forced a floating NAV. We don't see it. The focus likely will be on changes that have not yet occurred, such as the recently announced Department of Labor fiduciary rule or some Dodd-Frank requirements not yet enacted.

What about the Fed? We doubt the leadership makeup will change midstream. Janet Yellen will be chair until her term ends in early 2018, although she probably won't be re-elected. However, new FOMC voting members will come into play in 2017 who should turn what is a currently dovish membership to one more balanced with some definite hawks in it. This would continue the theme of higher rates and a pro-growth, normalized inflation environment.

We continue to keep our target weighted average maturity (WAM) at 40-50 days. This may seem a little long of a position in a rising-rate environment, but the yield curve is steep and offering such value. The London interbank offered rate (Libor) curve rose over the month of November: one-month Libor increased from 0.53% to 0.62%, three-month from 0.89% to 0.93% and six-month from 1.26% to 1.64%.



90-Day Treasury Bill is a short-term debt instrument backed by the national government. These are used to collect immediate cash to meet outstanding obligations.

Any private investor can invest in a Treasury bill. The 90-Day Treasury Bill is a weighted average rate of the weekly auctions of 90-Day Treasury bills.

Past performance is no guarantee of future results.



Monthly Newsletter: January 2017

ANNOUNCEMENTS

We would like to recognize and welcome the following entities who joined the TexPool program in December 2016:

TexPool
Paint Creek ISD
Fort Bend County MUD 172

TexPool Prime
Lamar University
Paint Creek ISD

Upcoming Events

Jan 29, 2017 - Jan 31, 2017
TASA MidWinter Conference
Austin

Feb 27, 2017 - Mar 03, 2017
TASBO Annual Conference
Austin

Apr 09, 2017 - Apr 11, 2017
GFOAT Spring Conference
Austin

TexPool Advisory Board Members

Just Elzoude, Jr.	Vivian Wood
Georgina Sanchez	Jerry Dale
Patrick Knishuck	Sharon Matthews
Michele Tuttle	David Linderos

Overseen by the State of Texas Comptroller of Public Accounts Glenn Hegar.

Operated under the supervision of the Texas Treasury Safekeeping Trust Company

For more information visit www.texpool.com

Economic and Market Commentary: 2017 Outlook

January 1, 2017

The Federal Reserve met expectations—essentially 100% of them—by hiking its target rate in mid-December. That's good news, of course, but don't get used to expectations being met in 2017. It is setting up to be volatile, with expectations a little too positive amid many unknowns. One uncertainty is the tease the Federal Open Market Committee gave with new "dot plot" projections indicating the potential for three hikes in 2017. The market seems to have bought it. We still think two are more likely, although coming in March and September rather than June and December. That shift would leave open the possibility for a third move in December.

The largest variable is the fiscal policy the Trump administration will officially propose. We know less about his plans than those of any incoming administration in recent times. That spells volatility, even though its impact won't be felt immediately. We have been conditioned in recent years to look to monetary policy alone for action on the economy. Now we should finally have real fiscal changes to consider. Expectations again play a role as people have high hopes for the positives Trump could serve up. We hope those will be met and that the Fed will keep its upward momentum, but there is plenty of room for disappointment. Remember, this is a Fed that has been reactive to conditions in the global markets, often allowing them to influence its decisions. In 2016 alone, it didn't tighten due to the volatility

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Performance as of December 31, 2016

	TexPool	TexPool Prime
Current Invested Balance	\$15,967,120,164.66	\$2,987,016,536.55
Weighted Average Maturity**	43 Days	47 Days
Weighted Average Life**	85 Days	83 Days
Net Asset Value	1.00014	1.00018
Total Number of Participants	2,382	22
Management Fee on Invested Balance	0.0473%	0.0638%
Interest Distributed	\$6,607,540.15	\$1,927,781.31
Management Fee Collected	\$541,903.77	\$129,943.91
Standard & Poor's Current Rating	AAAm	AAAm

Month Averages

Average Invested Balance	\$1,447,339,311.00	\$2,729,539,651.57
Average Monthly Rate*	0.46%	0.81%
Average Weighted Average Maturity**	45	50
Average Weighted Average Life**	90	69

*This average monthly rate for TexPool Prime for each date may reflect a waiver of some portion or all of each of the management fees.

**See page 2 for definitions.

Past performance is no guarantee of future results.

TexPool Participant Services
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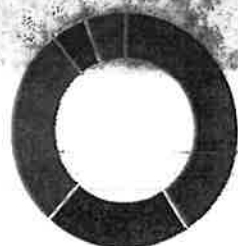
Managed and
Serviced by **Federated**

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Portfolio by Maturity (%)

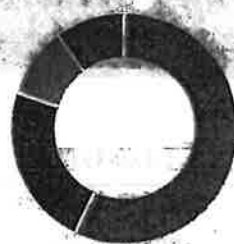
As of December 31, 2016



- 1-7 days 40.8
- 8-30 days 20.7
- 31-90 days 27.7
- 91-180 days 5.0
- 181+ days 5.8

Portfolio by Type of Investment (%)

As of December 31, 2016



- Agencies 57.2
- Treasuries 22.9
- Repurchase Agreements 10.0
- Money Market Funds 9.9

Portfolio Asset Summary as of December 31, 2016

	Book Value	Market Value
Uninvested Balance	-\$188,185.17	-\$188,185.17
Receivable for Investments Sold	0.00	0.00
Accrual of Interest Income	20,111,806.92	20,111,806.92
Interest and Management Fees Payable	-\$608,147.76	-\$608,147.76
Payable for Investments Purchased	-299,653,500.00	-299,653,500.00
Accrued Expenses & Taxes	36,510.42	36,510.42
US Treasury Inflation Protected Securities	332,224,197.59	332,055,922.04
Repurchase Agreements	1,621,673,000.00	1,621,673,000.00
Mutual Fund Investments	1,615,022,103.88	1,615,022,103.88
Government Securities	8,297,455,563.28	8,300,213,053.14
US Treasury Bills	459,678,116.76	459,687,497.06
US Treasury Notes	2,025,931,727.79	2,025,174,238.00
Total	\$15,967,120,164.89	\$15,969,161,267.71

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investment Counseling and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool. The only source of payment to the Participants is the assets of TexPool. There is no secondary source of payment for the pool such as insurance or State guarantee. Should you require a copy of the portfolio, please contact TexPool Participant Services.

Participant Summary

	Number of Participants	Balance
School District	577	\$5,142,342,217.65
Higher Education	57	\$1,834,370,527.00
Healthcare	81	\$545,085,489.63
Utility Districts	749	\$2,149,185,334.79
City	455	\$3,908,207,804.17
County	182	\$1,047,239,161.91
Other	281	\$1,531,231,639.77

**Definition of Weighted Average Maturity and Weighted Average Life

WAM is the mean average of the periods of time remaining until the securities held in TexPool (a) are scheduled to be repaid, (b) would be repaid upon a demand by TexPool, or (c) are scheduled to have their interest rate readjusted to reflect current market rates. Securities with adjustable rates payable upon demand are treated as maturing on the earlier of the two dates set forth in (b) and (c) if their scheduled maturity is 397 days or less; and the later of the two dates set forth in (b) and (c) if their scheduled maturity is more than 397 days. The mean is weighted based on the percentage of the amortized cost of the portfolio invested in each period.

WAL is calculated in the same manner as WAM, but is based solely on the periods of time remaining until the securities held in TexPool (a) are scheduled to be repaid or (b) would be repaid upon a demand by TexPool, without reference to when interest rates of securities within TexPool are scheduled to be readjusted.