

CENTRAL COUNTIES SERVICES
Board of Trustees
Minutes of Meeting
October 23, 2018,

The **October 23, 2018** meeting of the Board of Trustees for Central Counties Services (CCS) was held at the Belton Intellectual Developmental Delay Building on **October 23, 2018** in Temple, Texas @ the **6:00PM** Regular Session time.

The following members of the Board, CCS Staff and Guests were present:

Board of Trustees

Mr. Steven Wick	Judge James Lively
Mr. Ray Ashby	Ms. Ann King-absent
Dr. Louella Tate -absent	Ms. Sue Faulkner
Ms. Nancy Holle -absent	Judge Joe Carroll
Ms. Allison Esparza	

Teleconference:

None

Absent:

Nancy Holle
Ann King
Dr. Louella Tate
Rocky Frame

Center Attorney:

Mr. Jack Tarver

Staff:

Dr. Ray Helmcamp, Executive Director
Darla Hogan, Director of Information Services
Johnnie Wardell, Chief of Operations
Kelli Sames, Director of Human Resources
Andrea Erskine, Director of Intellectual and Developmental Disability Services
Kristen Jefferson, Chief Financial Officer
Keith Maxwell, Director of Quality/Utilization
Julie Fielder, Director of Early Childhood Intervention Services
Dr. Cheryl Paulhus, Director of Behavioral Health -
James Arnold, Associate Behavioral Health Director
Rocky Frame, Associate Behavioral Health Director-absent
Monica Silcott, Program Specialist IV

Guests:

Rod Brown, staff
Nicole Ramirez, staff

Susan Feltz, staff
Whitney Onyango, staff
Kristen Zajicek, staff
Tanya Reed, MRB Group
Dan Mojica, MRB Group
Rene Rodriguea, RM Rodriguez Construction

A. CALL TO ORDER

A quorum being present, the meeting was called to order by Steve Wick, Chair of the Board of Trustees, at 6:00 PM by the Regular Session.

REGULAR SESSION

1. Introduction of Guests

2. Review of Board Calendar

The Board calendar was reviewed. No updates needed.

3. Approval of September 25, 2018 Regular Session Board Minutes

Ray Ashby moved for approval of the Board Meeting minutes as submitted Alison Esparza seconded. The motion carried.

4. Appointment of Board Committee Members and Liaisons – Reappointment of committee members renewal will be finalized at the December 4th Board meeting. We will combine both November and December meetings on Tuesday, December 4, 2018 at 6:00PM to be held back at the Main Center in Tempe, Texas.

5. Behavioral Supports

Andrea Erskine introduced Kristen Zacijek. Kristen Zacijek introduced her team to the Board. Kristen Zacijek reported on Behavioral supports and discussed the support they offer to the community. She highlighted the new wing in the IDD building that is allowing them to enhance and broaden the services they provide to IDD consumers in need of behavioral supports.

6. Texas Serves

Dr. Ray Helmcamp presented a synopsis of TxServes, which is a program to create a network of providers in the Central Texas area for veterans and their families on this project. The Council of Governments will take the lead and has signed an agreement to house a case manager at the Belton location. The TxServes program is an offshoot from the program developed by the Institute for Veterans and Military Families at Syracuse University. A software program Unite Us will be used to connect the providers at no cost. Jim Reed, Executive Director of the COG will present this to the Executive Committee soon and it is expected to be rolled out in 2019. This will also assist the Center in its quest to be certified as a CCBHC in that services to veterans are a part of the new service package.

Steve Wick asked if this will connect with the 211 system, Ray Helmcamp stated he will follow up.

B. CITIZENS' COMMENTS

- a. None.

C. BOARD COMMITTEE REPORTS

1. Medical Committee- Alison Esparza- No Report
2. Personnel Committee- No Report
3. Finance Committee- Ann King –No Report –Ms. King absent
4. Long Range Planning & Facility Committee-

Johnnie Wardell thanked MRB for attending the meeting and for the outcome of the new Intellectual Developmental Delays building. Johnnie Wardell discussed the evaluations of the other sites that are up and coming. She discussed our next step to support the 2nd floor Temple site renovation. Johnnie Wardell stated that we would publish an RFT to begin the renovation project.

Johnnie Wardell then introduced Dennis Edwards and his role with the Center. Dennis Edwards detailed the history and purpose and future expectation for the new established Integrated Care Clinic.

Alison Esparza asked if John Kasmir was the only FNP and how will this program grow to support the other counties. Dennis Edwards explained that several strategies are being explored to make these services available across the catchment area to include telemedicine.

E. PERSONNEL MATTERS

1. ACTION ITEMS:

a. **Approval of New Position(s)**

Dr. Cheryl Paulhus requested approval for the position

Ray Ashby moved for the approval of new position, Judge James Lively seconded. The motion carried.

2. NON-ACTION ITEMS:

a. none

F. FISCAL MATTERS

1. ACTION ITEMS

a. **Approval of Budget Revision FY'18**

Kristen Jefferson presented Budget Revision FY'18 for approval and fielded questions from the Board.

Commented [M1]: Fr

Commented [M2R1]:

Alison Esparza moved for approval of Budget Revision FY'18, Sue Faulkner seconded. The motion carried.

b. Approval of Budget Revision FY'19

Kristen Jefferson presented *FY'19 Budget Revisions for approval* and fielded questions from the Board.

Commented [M3]: Fr

Commented [M4R3]:

Alison Esparza moved for approval of Budget Revision FY'19, Judge Joe Carroll seconded. The motion carried.

NON-ACTION ITEMS

a. Financial statement

Kristen Jefferson presented the Center's financial statement and fielded questions from the Board.

G. SPECIAL REPORTS

- 1. Mental Health (MH)** –Dr. Cheryl Paulhus gave an update on Mental Health services and an overall report on processes and practices underway in her department.
- 2. Intellectual and Developmental Disabilities (IDD)** – Andrea Erskine updated the Board on the overall processes of IDD and shared the transition of the divisions to the new location. She expressed sincere gratitude for the building and all the wonderful things that came together.
- 3. Early Childhood Interventions (ECI)** –Julie Fielder reviewed ECI's September report. She applauded her staff and all those that were involved. She also explained that they have filled their two (2) vacancies. Julie Fielder also noted that the ECI program exceeded their revenue target by 200K dollars.

H. OLD BUSINESS

I. EXECUTIVE DIRECTOR COMMENTS.

Dr. Ray Helmcamp thanked Andrea Erskine and staff for seeing this vision through with Johnnie Wardell and MRB Group & RM Rodriguez Construction. He thanked the Board for supporting the vision of this location. Dr. Ray Helmcamp thanked Kristen Zacijek for her presentation and the work she and her team does. He also thanked Dennis Edwards for his explanation of the Integrated Care Clinic. Then he thanked Andrea Erskine and Julie Fielder for their teams. Dr. Ray Helmcamp shared his meeting note from the Judicial Summit visit and the collective efforts of working with law enforcement. He stated that we have done a great job in positioning ourselves on the right path and the last 3 years show that we are on the right track working with relevant stakeholders.

The staff appreciation day was a great day of f. He shared the success in the length of years of service and the overall dedication of staff to the Center.

**J. BOARD OF TRUSTEE/STAFF COMMENTS/MEETING EFFECTIVENESS
FEEDBACK**

Jack Tarver- No Comment

Steve Wick – He stated he was elated with the IDD Building and was proud of the time and effort that went into it. He felt that the office environment plays a significant role in the support of the community. He also stated it was a privilege participating in the Staff Appreciation day. He stated the speaker was excellent and the popcorn was great.

Ray Ashby – Ditto, excited about seeing the results of this facility, and he thanked the team for their work.

James Lively –He stated; Always a good job!

Sue Faulkner – Sue said we were happy to help you get a better environment and it will show in your work to come.

Alison Esparza –She stated that we have some great leadership here and should be grateful to the leadership and guidance of Dr. Ray Helmcamp.

Joe Carroll – He stated it was glad to see we are supporting the community and asked if the Integrated Care Clinic included treatment for drugs and alcohol? Dr. Helmcamp responded with not at this time.

Nancy Holle –absent

Ann King – absent

Dr. Louella Tate – absent

N. **ADJOURNMENT**

There being no further official business, Steve Wick adjourned the meeting at _7:12___
PM.

Judge Carroll moved to adjourn, seconded by Ray Ashby

S U B M I T T E D B Y:

Ms. Sue Faulkner
Secretary

Board of Trustees
CCCMHMR
Recorded by:
Monica Silcott
Executive Assistant

NOTE: The reference material disseminated during the meeting will be archived with the
official Minutes.