

CENTRAL COUNTIES SERVICES

Board of Trustees

Minutes of Meeting

September 25, 2018,

The **September 25, 2018** meeting of the Board of Trustees for Central Counties Services (CCS) was held at the Temple Main facility on **September 25, 2018** in Temple, Texas @ the **6:00PM** Regular Session time.

The following members of the Board, CCS Staff and Guests were present:

Board of Trustees

Mr. Steven Wick	Judge James Lively
Mr. Ray Ashby	Ms. Ann King
Dr. Louella Tate	Ms. Sue Faulkner
Ms. Nancy Holle -absent	Judge Joe Carroll
Ms. Allison Esparza	

Teleconference:

None

Absent:

Nancy Holle
Dr. Cheryl Paulhus

Center Attorney:

Mr. Jack Tarver

Staff:

Dr. Ray Helmcamp, Executive Director
Darla Hogan, Director of Information Services
Johnnie Wardell, Chief of Operations
Kelli Sames, Director of Human Resources
Andrea Erskine, Director of Intellectual and Developmental Disability Services
Kristen Jefferson, Chief Financial Officer
Keith Maxwell, Director of Quality/Utilization
Julie Fielder, Director of Early Childhood Intervention Services
Dr. Cheryl Paulhus, Director of Behavioral Health - **absent**
James Arnold, Associate Behavioral Health Director
Rocky Frame, Associate Behavioral Health Director
Monica Silcott, Program Specialist IV

Guests:

None.

A. CALL TO ORDER

A quorum being present, the meeting was called to order by Steve Wick, Chair of the Board of Trustees, at 6:00 PM by the Regular Session.

REGULAR SESSION

1. Introduction of Guests

2. Review of Board Calendar

The Board calendar was reviewed. No updates needed.

Next Board meeting will be held at the new IDD building in Belton.

3. Approval of August 28, 2018 Regular Session Board Minutes

Ann King moved for approval of the Board Meeting minutes as submitted. Ray Ashby seconded. The motion carried

4. Appointment of Board Committee Members and Liaisons – will be addressed and finalized at the next Board meeting.

5. Appointment and Re-Appointment of Planning and Network Advisory Committee Members. Keith Maxwell requested that we reappoint our current members and appoint a new member. The additional person added to our current members is Ms. Cheryl Campbell. We are still currently looking for two new members to represent Coryell and Hamilton counties.

Sue Faulkner moved for approval of PNAC members submitted. Joe Carroll seconded. The motion carried

6. IDD Move Update- Andrea Erskine stated IDD is moving tomorrow and that they have a temporary certificate of occupancy. Johnnie Wardell stated that Mr. Rodriguez from MRB has asked that the staff make notes on any items they find that need to they need to address. He will continue to work with us over the next few weeks to remedy those issues. Our maintenance staff will go and validate that the building is in operational order. Johnnie Wardell stated that she has a meeting scheduled with Rene Rodriguez on Monday to address the final project cost. Steve Wick stated that the building has a gorgeous presentation.

7. Transitional Housing Overview- James Arnold reviewed the strategies under development to address the crisis and transitional housing needs that will replace the services previously addressed by the Crisis Respite program in Gatesville, Tx. that was terminated on 9-30-18. The Center will lease five (5) apartments in close proximity to the Killeen AMH to serve as transitional housing for eligible consumers who will receive on-going support from Center staff. There is also a possibility of accessing new crisis

and/or group home options through Heritage House- a local group home agency that is expanding availability.

B. CITIZENS' COMMENTS

a. None.

C. BOARD COMMITTEE REPORTS

1. Medical Committee- Alison Esparza- No Report
2. Personnel Committee- No Report
3. Finance Committee- Ann King –No Report
4. Long Range Planning & Facility Committee- No report

E. PERSONNEL MATTERS

1. ACTION ITEMS:

a. **Personnel Item(s)**

2. NON-ACTION ITEMS:

a. none

F. FISCAL MATTERS

1. ACTION ITEMS

a. Approval of Financial Certification – Form G

Kristen Jefferson presented Form G for approval and fielded questions.

Sue Faulkner moved to for approval of Form G, Judge James Lively seconded. The motion carried.

b. Approval of Fourth Quarter Investment Report

Kristen Jefferson presented the Review and Approve **Fourth Quarter Investment Report** for review and approval.

Ann King moved for approval of Fourth Quarter Investment Report, Alison Esparza seconded. The motion carried.

NON-ACTION ITEMS

a. Financial statement

Kristen Jefferson presented the Center's financial statement through August 31, 2018. She noted that we have incurred over 1 million dollars of capitol improvement expense related to the renovation of the IDD building and purchase of the Cameron building.

G. SPECIAL REPORTS

1. **FY 2018 Consumer Abuse, Neglect and Exploitation Executive Summary Report-** Keith Maxwell reported on FY18 Consumer Summary Report and field questions from the Board.

2. **FY 2018 PNAC Annual Summary Report-** Keith Maxwell gave a report on the FY2018 Annual PNAC Summary Report and fielded questions from the Board.
3. **Mental Health (MH)** –Rocky Frame gave an update on Mental Health’s August activities. Mental Health met all the contract requirements. Rocky Frame highlighted the upward trend in services and revenues in children’s mental health.
4. **Intellectual and Developmental Disabilities (IDD)** – Andrea Erskine gave her department’s August report and fielded questions.
5. **Early Childhood Interventions (ECI)** –Julie Fielder reviewed ECI’s August report highlighting that the program hit the state delivered hours requirement of 2.84 hours per child.

H. OLD BUSINESS

I. EXECUTIVE DIRECTOR COMMENTS.

Dr. Ray Helmcamp reminded the Board of the Staff Appreciation Day on October 8, 2018. The Board asked to have information sent to them event speaker.

Scott and White wants to join us on the Summit 3.0 this year.

ELT retreat is coming up on October 30th, 2018 at the Council of Governments Office in Belton.

We are still actively engaging with Scott and White to establish a crisi triage Cente in Bell County. This partnership would also include Metroplex, Bell County, Central Counties Services and Scott & White.

The integrated Care Clinic begins operations on October 1, 2018 to provide physical care to our behavioral health consumers with co-occurring conditions of obesity, tobacco use, high blood pressure and diabetes. The clinic is led by John Kazmir FNP and under the direction of Dennis Edwards.

J. BOARD OF TRUSTEE/STAFF COMMENTS/MEETING EFFECTIVENESS FEEDBACK

Jack Tarver- apologized on not being there for the dedication. Gave a history of how we got here in the Center.

Steve Wick –Very pleased with the turnout was and grateful for the television coverage and the Telegram. He appreciated all the staff and community people that came out to support. Kudos to the Center of IDD building. Look forward to a dedication for that building. Great job everyone!

Ray Ashby – Thanks for all you do and I appreciate you. Glad to see Judge Carroll and glad that Ms. Alison Esparza back.

Ann King – Ditto!

James Lively –Great job, just like always. Yall are awesome.

Sue Faulkner –You work so hard to make us look good!

Dr. Louella Tate –Excited about the Integrated Care Unit and the need to branch to the other counties.

Alison Esparza –Great to be back and will continue to be here.

Joe Carroll – Glad to see we are supporting the community and asked if the Integrated Care Clinic includes treatment for drugs and alcohol. Dr. Helmcamp responded with not at this time

Nancy Holle –absent

N. ADJOURNMENT

There being no further official business, Steve Wick adjourned the meeting at ____ PM.

Judge Carroll moved to adjourn, seconded by Ray Ashby

S U B M I T T E D B Y:

Ms. Sue Faulkner
Secretary

Board of Trustees
CCCMHMR
Recorded by:
Monica Silcott
Executive Assistant

NOTE: The reference material disseminated during the meeting will be archived with the official Minutes.