

**CENTRAL COUNTIES SERVICES**  
**Board of Trustees**  
Minutes of Meeting  
**August 27, 2019**

The **July 23, 2019** meeting of the Board of Trustees for Central Counties Services (CCS) was held at the Temple Main facility on **July 23, 2019** in Temple, Texas @ the **6:00PM** Regular Session time.

The following members of the Board, CCS Staff and Guests were present:

Board of Trustees

Mr. Steven Wick	Judge James Lively
Mr. Ray Ashby -absent	Ms. Ann King
Ms. Sue Faulkner	Felicia Inman
Dr. Louella Tate	

Teleconference:

None

Absent:

Center Attorney:

Mr. Jack Tarver

Staff:

Dr. Ray Helmcamp, Executive Director  
Darla Hogan, Director of Information Services  
Johnnie Wardell, Chief of Operations  
Kelli Sames, Director of Human Resources  
Andrea Erskine, Director of Intellectual and Developmental Disability Services  
Kristen Jefferson, Director of Finance  
Keith Maxwell, Director of Quality/Utilization  
Julie Fielder, Director of Early Childhood Intervention Services  
James Arnold, Associate Behavioral Health Director  
Rocky Frame, Director of Behavioral Health  
Cindy Hutson, Director of Budget  
Monica Silcott, Program Specialist IV

Guests:

Angel Tyry  
Raymond Inmann  
Ray Nunn  
Thelma Nunn  
Alesha Nunn

**A. CALL TO ORDER**

A quorum being present, the meeting was called to order by Steve Wick, Chair of the Board of Trustees, at 6:00 PM by the Regular Session.

**REGULAR SESSION**

**1. Introduction of Guests**

**2. Review of Board Calendar**

The Board calendar was reviewed. -

September- we will do appointment of board committees and liaison

**3. Approval of July 23, 2019 Regular Session Board Minutes**

*Ann King moved for approval of the July 23, 2019 Board Meeting minutes as submitted. Sue Faulkner seconded. The motion carried.*

*Correction to July minutes (PAGE 6, Paragraph 4); "HCS program administrator submitted her resignation".*

**4. Facility Update**

Johnnie Wardell summarized the completion of the 2<sup>nd</sup> floor renovation, the move into the new space and how services will continue during the move. The 2<sup>nd</sup> project she discussed was the Cameron bldg. project and that it should be completed and ready for move in by October 15, 2019. Finally, the 3<sup>rd</sup> project consists of regrouping with the MRB Group and developing a plan to move Children's Mental Health services to the Temple Main Center.

**5. Farewell and Welcoming of Board members**

Jack Tarver swore Felicia Inman into office and welcomed her to Central Counties Services. We had a farewell to Ann King who will be leaving after many years of dedicated service on the Board of Central Counties Services.

**B. CITIZENS' COMMENTS**

a. None.

**C. BOARD COMMITTEE REPORTS**

1. Medical Committee- vacant

2. Personnel Committee- Judge Lively-absent

3. Finance Committee- Ann King –No Report

4. Long Range Planning & Facility Committee- Update was given by

**E. PERSONNEL MATTERS**

1. ACTION ITEMS:

a. none

2. NON-ACTION ITEMS:

a. **Personnel Summary Schedule**

Kelli Sames presented the relevant changes, additions and deletions off the FY20 personnel schedule.

**F. FISCAL MATTERS**

1. ACTION ITEMS

a. **Approval of FY'19 Budget Revisions**

Kristen Jefferson presented the FY'19 Budget Revisions. She fielded questions from the Board.

*Louella Tate moved for approval of the FY'19 Budget Revisions, as submitted, seconded by Sue Faulkner. The motion carried.*

b. **Approval of FY'20 Budget**

Cindy Hutson presented the FY'20 Budget and processes and strategies that were utilized to develop the budget. She informed the Board that we will be moving to the accrual method of accounting for FY'20. She fielded questions from the Board.

*Ann King moved for approval of the FY'20 Budget as submitted, Sue Faulkner seconded. The motion carried.*

NON-ACTION ITEMS

a. **Financial statement**

Kristen Jefferson presented the Center's financial statement and fielded questions from the Board. Kristen informed the Board the audit of FY'19 starts this week. Dr. Louella Tate asked if there are excess revenue, would we consider a salary enhancement for staff. Kristen Jefferson stated that is part of the end of year assessment.

**G. SPECIAL REPORTS**

None

**H. OLD BUSINESS**

**I. EXECUTIVE DIRECTOR COMMENTS.**

Ray Helmcamp explained that in September we will have two (2) ex-officio non-voting members join the Board per the new law SB632. They will be appointed from the local sheriff's department and have a 2 year appointment. This schedule will allow for a rotation of counties to be represented on the Board. Ray Helmcamp further informed the Board

that on September 17, 4-6PM we will have an Open House celebration with a ribbon cutting at 5PM with Belton Chamber of Commerce to celebrate the new IDD Center. Mental Health leadership is reviewing a lease agreement for Advent Health for a Copperas Cove location to be established by October 1, 2019. This clinic will tentatively support the full range of services. Rocky Frame will identify the staff and logistics and will address the consumer needs in that area. Sue Faulkner sent an email to Ray Helmcamp to discuss a need for a presentation on the awareness to mass shooting and violence, highlighting myth vs. fact. This could be presented to the community as well. Ray Helmcamp shared with the Board that Rita Kelley and Dr. Avots-Avotins are new Board members from Bell County.

### **COMMENTS/MEETING EFFECTIVENESS    FEEDBACK**

Steve Wick – We want to thank you all. He expressed that he enjoyed the legislative forum and was thankful to hear the accolades for the service provided by Robin Gradel. He stated that we are going to miss Ms. Ann King and welcomed Felicia to the Board.

Ann King – It's been a pleasure working with you all of you, especially this group because you are taking care of those who can't. I've enjoyed sitting by Mr. Jack Tarver and I will miss all of you. It's always been a pleasure, thank you for all you do.

Jack Tarver- It's been an honor to sit next to you, Ann. You and Nancy are like sisters, and we celebrate your service although it is hard to say goodbye and to lose your talent will be a big loss for us. It's wonderful to see Felicia and excited see her grow into what she can learn and becoming my new sister, maybe even a daughter!

Dr. Louella Tate – Dr. Tate shared the new annual conference dates and the article of what Board members should know. She also said she would share articles in reference to mass shootings with Ray Helmcamp. She thanked Ann for her excellent service to the community and told her it was a great joy.

Sue Faulkner – Happy to have Felicia on board. Everyone has talents and passions on the Board and work together and we collaborate and help the weaker needs in our world. I am still fumed about the comments made by the El Paso shootings and their reference to mental illness. We need to work hard to change the culture and we need to nip it in the bud. Ann I will miss you.

James Lively – You and Nancy have been wonderful, you have made it very wonderful for us here and you will be missed. I appreciate you all and am very excited about Felicia being a part of the Board.

Felicia Inman- I am excited and thankful for the opportunity and the trust in allowing me to take this role.

Ray Ashby – absent

**N. ADJOURNMENT**

There being no further official business, Steve Wick adjourned the meeting at 6:55 PM.

S U B M I T T E D   B Y :

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Ms. Sue Faulkner  
Secretary

Board of Trustees  
CCCMHMR  
Recorded by:  
Monica Silcott  
Executive Assistant

***NOTE:*** The reference material disseminated during the meeting will be archived with the official Minutes.