

**CENTRAL COUNTIES SERVICES**  
**Board of Trustees**  
Minutes of Meeting  
**May 28, 2019**

The **May 28, 2019** meeting of the Board of Trustees for Central Counties Services (CCS) was held at the Temple Main facility on **May 28, 2019** in Temple, Texas @ the **6:00PM** Regular Session time.

The following members of the Board, CCS Staff and Guests were present:

Board of Trustees

Mr. Steven Wick	Judge James Lively
Mr. Ray Ashby	Ms. Ann King
Ms. Nancy Holle – via phone call	Ms. Sue Faulkner
Dr. Louella Tate- <b>absent</b>	

Teleconference:

None

Absent:

Center Attorney:

Mr. Jack Tarver

Staff:

Dr. Ray Helmcamp, Executive Director  
Darla Hogan, Director of Information Services **-absent**  
Johnnie Wardell, Chief of Operations  
Kelli Sames, Director of Human Resources  
Andrea Erskine, Director of Intellectual and Developmental Disability Services  
Kristen Jefferson, Director of Finance  
Keith Maxwell, Director of Quality/Utilization  
Julie Fielder, Director of Early Childhood Intervention Services  
James Arnold, Associate Behavioral Health Director  
Rocky Frame, Director of CCBHC  
Cindy Hutson, Director of Budgets  
Monica Silcott, Program Specialist IV

Guests:

Tommi Aleman  
Sarah Eck  
Rene Rodriguez, RMR Construction  
Alex Herring, RMR Construction

**A. CALL TO ORDER**

A quorum being present, the meeting was called to order by Steve Wick, Chair of the Board of Trustees, at 6:00 PM by the Regular Session.

**REGULAR SESSION**

**1. Introduction of Guests**

**2. Review of Board Calendar**

The Board calendar was reviewed.

Ray Helmcamp addressed the need to identify new Board members

**3. Approval of April 23, 2019 2019 Regular Session Board Minutes**

*Ann King moved for approval of the April 23, 2019 Board Meeting minutes as submitted. Ray Ashby seconded. The motion carried.*

**4. TX Council Risk Fund Update**

Johnnie Wardell gave an update to the Board and explained our role and how we benefit from being a member of the Texas Council Risk Management Fund. Johnnie Wardell explained that she is on the Advisory Board as CCS representative. She presented an overview to the Board on current events that were discussed at the recent TCRMF Board meeting.

**5. RMR Budget Approval for Cameron Clinic**

Johnnie Wardell introduced Rene Rodriguez and Alex Hering with RMR Construction who has been selected to complete the renovations of the Cameron Clinic located at 708 North Crockett, Cameron, Texas. Alex Herring presented the budget for the Cameron renovation to include both interior and exterior changes. All HVAC equipment will require new installation. Total project will cost \$329,953.00. The clinic is approx. 3,260 square feet. Renovations to begin in July 2019 on the building.

**6. HCS Sustainability Update**

Andrea Erskine shared a presentation over Home Community-based Services with the Board and fielded questions from the Board. Ann King believes that it is a matter of time before we will be unable to provide these services to the community at this rate of the deficit. Andrea Erskine shared the plan that the workgroup has come up with to combat the deficit to establish sustainability of this service. Ann King asked if we have considered a town hall meetings in the area. Ray Helmcamp asked the Board, what is the board's tolerance level maintaining this deficit program, regardless of the value of the business. Sarah Eck stated that we need to establish community relationships to help create an external revenue streams. Steve Wick asked if we are a part of United Way. Jack Tarver asked what the leadership team wants to do about it. Ray Helmcamp stated that he wants to do a 6 month evaluation to see if the plan has been effective. Ann King stated that the private sector can do this without hurting and we need to share the problem we are facing to gain support. Ray Helmcamp stated that he would like to meet with his staff and

reevaluate this situation in detail. Ray Helmcamp stated he will report a recommendation to the Board in July.

**7. CCHBC Metrics**

Rocky Frame gave an update on CCBHC and the integrated care measures we have established to improve health outcomes both behaviorally and physically. The 21 CCBHC measures include our current 15 DSRIP measures all designed to achieve better outcomes for consumers.

**B. CITIZENS' COMMENTS**

a. None.

**C. BOARD COMMITTEE REPORTS**

1. Medical Committee- vacant
2. Personnel Committee- Judge Lively-No Report
3. Finance Committee- Ann King –No Report
4. Long Range Planning & Facility Committee- Steve Wick- September 22<sup>nd</sup> is scheduled for the dedication of the IDD building. 2<sup>nd</sup> floor is on target.

**E. PERSONNEL MATTERS**

1. ACTION ITEMS:

a. none

2. NON-ACTION ITEMS:

a. none

**F. FISCAL MATTERS**

1. ACTION ITEMS

a. **Budget Revision of the Cameron Building Renovation Budget Adjustment**

*Ann King moved for approval of the Cameron Building Renovation Budget Adjustment as submitted, Ray Ashby seconded. The motion carried.*

NON-ACTION ITEMS

a. **Financial statement**

Kristen Jefferson presented the Center's financial statement and fielded questions from the Board.

**G. SPECIAL REPORTS**

1. **PNAC 3<sup>rd</sup> Quarter Summary Report**

Keith Maxwell reported the PNAC summary report for the 3<sup>rd</sup> quarter to the Board and fielded questions. Ann King asked if the committee is complete. Keith Maxwell stated that Ms. Lindemann will be joining the committee.

**H. OLD BUSINESS**

**I. EXECUTIVE DIRECTOR COMMENTS.**

Dr. Ray Helmcamp discussed Board Membership and our recruitment efforts. Ray Ashby stated that Felicia Inman would be a great candidate and has expressed interest. He said that she is an awesome individual and very excited for the offer to be on the Board. Felicia Inman is a social worker that is leaving her position to pursue private practice. Johnnie Wardell and myself met with Coryell County Judge, Roger Miller and discussed consolidation of facilities. We discussed Copperas Cove and the need to open up a MH clinic there. Judge Miller shared that the tax office in the area might be viable option. We also went to visit Judge Steve Young of Milam County, but could not meet at that time; however we plan to reschedule. For Bell County we have some names to discuss as potential Board members with Judge Blackburn.

**J. BOARD OF TRUSTEE/STAFF COMMENTS/MEETING EFFECTIVENESS FEEDBACK**

Steve Wick – This has been one of the most difficult Board meeting that I have been to. These decisions that have to be made with the lives of the people we serve are difficult. Where do we draw the line? I am confident that the we will do the best for everyone and do what we can with what we have.

Ray Ashby – Thank you for all you do. I know you work hard. HCS provider services is sad news. I agree with Ray and his input.

Ann King – My heart says one thing, but my head says another and I don't know what to do when you can't pay the bills and it is heart breaking for me. I see the reality, but my heart breaks.

James Lively – Sometimes this gets dry, but necessary. I admire the excellent work you do and I appreciate your devotion and time.

Jack Tarver- Andrea presented it well and gave us the facts and they are not good and she knows that. She presented it in a way out even though it is not the best, it is in the hands of the Executives now and a decision needs to be made to do it or not.

Dr. Louella Tate – absent

Nancy Holle (via phone)- We have so many decisions and they all affect the ones we love. Thank you for allowing me to be a part of the meeting and we are going to have to work hard to help our people that need our attention and help

Sue Faulkner – I concur and in addition to what we do, we have the duty to be a good steward of the public funds. I think of all of you and understand that we do the best we can, just like you and your teams. I want you to know that we appreciate your investments.

**N. ADJOURNMENT**

There being no further official business, Steve Wick adjourned the meeting at 7:21 PM.

S U B M I T T E D   B Y:

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Ms. Sue Faulkner  
Secretary

Board of Trustees  
CCCMHMR  
Recorded by:  
Monica Silcott  
Executive Assistant

**NOTE:** The reference material disseminated during the meeting will be archived with the official Minutes.