

**CENTRAL COUNTIES SERVICES**  
**Board of Trustees**  
Minutes of Meeting  
**September 24, 2019**

The **September, 2019** meeting of the Board of Trustees for Central Counties Services (CCS) was held at the Temple Main facility on **September 24, 2019** in Temple, Texas @ the **6:00PM** Regular Session time.

The following members of the Board, CCS Staff and Guests were present:

Board of Trustees

Mr. Steven Wick	Judge James Lively
Mr. Ray Ashby -	Felicia Inman
Ms. Sue Faulkner	Dr. Andrejs Avots-Avontis
Dr. Louella Tate- absent	Lampasas Ex Officio- Sherriff Jesus Ramos

Teleconference:

None

Absent:

Center Attorney:

Mr. Jack Tarver

Staff:

Dr. Ray Helmcamp, Executive Director  
Darla Hogan, Director of Information Services  
Johnnie Wardell, Chief of Operations  
Kelli Sames, Director of Human Resources  
Andrea Erskine, Director of Intellectual and Developmental Disability Services  
Kristen Jefferson, Director of Finance  
Keith Maxwell, Director of Quality/Utilization  
Julie Fielder, Director of Early Childhood Intervention Services  
James Arnold, Associate Behavioral Health Director  
Rocky Frame, Director of Behavioral Health  
Cindy Hutson, Director of Budget  
Dennis Edwards, Medical Services Director  
Monica Silcott, Program Specialist IV

Guests:

Virgie Hardeman

**A. CALL TO ORDER**

A quorum being present, the meeting was called to order by Steve Wick, Chair of the Board of Trustees, at 6:00 PM by the Regular Session.

**REGULAR SESSION**

**1. Introduction of Guests**

**2. Review of Board Calendar**

The Board calendar was reviewed. New Board Orientation. The December Board meeting to be set for December 10<sup>th</sup>, 2019.

**3. Approval of August 27, 2019 Regular Session Board Minutes**

*James Lively moved for approval of the August 27, 2019 Board Meeting minutes as submitted. Sue Faulkner seconded. The motion carried.*

**4. Welcoming of New Board Member**

Jack Tarver swore Dr. Andrejs Avots-Avontins into office and welcomed him to Central Counties Services.

**5. Sequential Intercept Model**

James Arnold discussed the Sequential Model Intercept and the CCS initiatives on how we use it to support our jail diversion efforts and fielded the questions from the Board.

**6. Mass Violence and Mental Illness**

Ray Helmcamp presented on the topic mass violence and the mental illness myth vs fact. Studies and statistics were presented based on evidence-based analyses from the National Council of Community Centers and from the U.S. Secret Service Threat Assessment Center. Ray presented on the complexity of the topic, the characteristics of the typical perpetrator and the conclusions to be derived. Based on the articles in newspapers, social media and media commentators, there is a myth that the mentally ill are involved in a high degree of violent crimes and/or crimes of mass violence. This is not the case. Most violent crimes or crimes of mass violence are carried out by persons who do indeed have mental health stressors but who are not mentally ill. Societal and psychological factors interact on the person in complex ways that contribute to the action of violence. Most perpetrators are mentally stressed, under urgent psychological distress but they are not mentally ill.

**7. Appointment and Re-appointment of PNAC Members**

Keith Maxwell presented the appointment and re-appointment of PNAC members for approval. He fielded questions from the Board.

*Ray Ashby moved for approval of the PNAC Members as submitted. Sue Faulkner seconded. The motion carried.*

**B. CITIZENS' COMMENTS**

- a. None.

**C. BOARD COMMITTEE REPORTS**

1. Medical Committee- vacant
2. Personnel Committee- Judge Lively-No Report
3. Finance Committee- No Report
4. Long Range Planning & Facility Committee- Steve Wick said the "Open House" for the IDD Bldg. was a hit however the only disappointment was that the media was not present. Steve Wick also shared with the Board that he hoped they noticed the beautiful renovations to the front lobby. Steve Wick asked leadership to think about a dedication of the new bldg. Johnnie Wardell explained that last year we purchased a building in Cameron and have been renovating for our staff. Another infrastructure project is related to the selection of a new Electronic Health Record (EHR). A report of this project will be presented to the Board in the near future.

**E. PERSONNEL MATTERS**

1. ACTION ITEMS:  
**a. none**

2. NON-ACTION ITEMS:

**a. Approval of New Position(s)**

Kelli Sames presented new position for approval for the TCOOMI program. She fielded questions presented by the Board.

*Sue Faulkner moved for approval of the new position as submitted. Felicia Inman seconded. The motion carried.*

**F. FISCAL MATTERS**

1. ACTION ITEMS

**a. Certification and approval of Form G-4<sup>th</sup> Quarter**

Kristen Jefferson presented the Form G-4<sup>th</sup> Quarter. She fielded questions from the Board.

*Sue Faulkner moved for approval of the Form G-4<sup>th</sup> Quarter, as submitted, seconded by Ray Ashby. The motion carried.*

**b. Certification and approval of Investment Report**

Kristen Jefferson presented the Investment Report. She fielded questions from the Board.

*James Lively moved for approval of the Investment Report as submitted, Andrejs Avots-Avotins seconded. The motion carried.*

## NON-ACTION ITEMS

### **a. Financial statement**

Kristen Jefferson presented the Center's financial statement and fielded questions from the Board.

Cindy Hudson also updated the Board on the overall Budget process for the new FY2020 year and highlighted some changes. She also explained that we are moving to an accrual system of accounting.

## **G. SPECIAL REPORTS**

### **a.) FY2019 PNAC Summary Report-**

Keith Maxwell gave a report and fielded questions from the Board

### **b.) FY2019 Abuse and Neglect Report**

Keith Maxwell shared the finding and recommendations on the report and field questions from the Board

## **H. OLD BUSINESS**

## **I. EXECUTIVE DIRECTOR COMMENTS.**

Ray Helmcamp thanked Ms. Virgie Hardeman for joining us and thanked Sherriff Ramos of Lampasas for attending. He also welcomed Dr. Avots as a new member of the Board of Trustees. Ray Helmcamp reminded the Board about the staff appreciation celebration that is coming up on October 14, 2019 at the Harris Center in Belton from 8-4PM. Ray Helmcamp also wanted to thank Ms. Andrea Erskine for the hard work her and her team did for the grand opening celebration day. He stated that our next board meeting is on October 22<sup>nd</sup>, and explained that there will be a workshop at 4PM that same day allowing time for members to learn more about what we do and who we serve. Finally, he reminded the Board and advised the new members that we typically combine our November and December board meetings to a meeting in the 1<sup>st</sup> or 2<sup>nd</sup> week of December, and this meeting will be held on December 10, 2019.

## **COMMENTS/MEETING EFFECTIVENESS    FEEDBACK**

Steve Wick – Welcomed Dr. Andre Avots, Sheriff Ramos and Ms. Inman to the Board. He said he looks forward to Ms. Hardeman joining the Board. Always amazed at the results that work the staff does. Thanked Andrea and her team for her hard work. One staff appreciation day is hardly enough.

Ray Ashby – He is taking credit for bringing Ms. Inman on Board. He missed everyone due to being out a few times and is glad to be back. He welcomed Dr. Avots and Sherriff Ramos and said Ray gave a good presentation.

Jack Tarver- Welcomed our newest member Dr. Avots to the Board.

Dr. Louella Tate – absent

Sue Faulkner – She said it is good to have Felicia here and Ms. Hardeman next time we see you, you will be on the Board. She said she loves all the information especially on the mass violence, and is always in awe of the staff.

James Lively – This has been fun tonight, and I have known Felicia and I have known Jesse for a long time and it's nice to have them all here. I am looking forward to learning all about my new friend Dr. Avots.

Felicia Inman- I loved all the presentations and pleased with all the work that was done and am having the time of the life. I loved all of it.

Dr. Andrejs Avots-Avontis-I am excited about being here. Appreciate all the staff's presentations. I liked the neglect and abuse report and would like to share this with my staff on cultural humility. I want this to be the best place to work for in the country.

Jesse Ramos- Thank you for the Sequential Intercept Model presentation, and the mass shooting presentation was excellent. The 4% was eye opening. Sometimes it's not what they say it's what they didn't say. In law enforcement, when they talk about someone in past tense and that person is not gone yet, this is a true recognizable warning that there will be a problem.

**N. ADJOURNMENT**

There being no further official business, Steve Wick adjourned the meeting at 7:34PM PM.

S U B M I T T E D B Y:

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Ms. Sue Faulkner  
Secretary

Board of Trustees  
CCCMHMR  
Recorded by:  
Monica Silcott  
Executive Assistant

***NOTE:*** The reference material disseminated during the meeting will be archived with the official Minutes.