

CENTRAL COUNTIES SERVICES
Board of Trustees
Minutes of Meeting
October 22, 2019

The **October 24, 2019** meeting of the Board of Trustees for Central Counties Services (CCS) was held at the Temple Main facility on **October 24, 2019** in Temple, Texas @ the **6:00** PM Regular Session time.

The following members of the Board, CCS Staff and Guests were present:

Board of Trustees

Mr. Steven Wick	Judge James Lively
Mr. Ray Ashby	Felicia Inman
Ms. Sue Faulkner- absent	Dr. Andrejs Avots-Avontis
Dr. Louella Tate	Lampasas Ex Officio- Sherriff Jesus Ramos
Ms. Virgie Hardeman	Bell County Ex Officio- Sherriff Bob Reinhart
Ms. Rita Kelley	

Teleconference:

None

Absent:

Center Attorney:

Mr. Jack Tarver

Staff:

Dr. Ray Helmcamp, Executive Director
Darla Hogan, Director of Information Services
Johnnie Wardell, Chief of Operations
Kelli Sames, Director of Human Resources
Andrea Erskine, Director of Intellectual and Developmental Disability Services
Kristen Jefferson, Director of Finance
Keith Maxwell, Director of Quality/Utilization
Julie Fielder, Director of Early Childhood Intervention Services
James Arnold, Associate Behavioral Health Director- **absent**
Rocky Frame, Director of Behavioral Health
Cindy Hutson, Director of Budget
Dennis Edwards, Medical Services Director
Monica Silcott, Program Specialist IV

Guests:

Bo Ash, Enterprise

A. CALL TO ORDER

A quorum being present, the meeting was called to order by Steve Wick, Chair of the Board of Trustees, at 6:00 PM by the Regular Session.

REGULAR SESSION

1. Introduction of Guests

Steve Wick notified the Board that we will not have an Executive Session this evening and it will be postponed to the next Board meeting. He welcomed Bell County and Lampasas C Sheriff's officers to the meeting. Jack Tarver swore in Ms. Rita Kelley and Ms. Virgie Hardeman into office. Steve Wick, as Chair welcomed Virgie Hardeman and Rita Kelley as official new Board members.

2. Review of Board Calendar

The Board calendar was reviewed.

Because of the holidays we will combine November and December meeting to December 10th, 2019.

3. Approval of September 24, 2019 Regular Session Board Minutes

Dr. Andrejs Avots moved for approval of the September 24, 2019 Board Meeting minutes as submitted. Ray Ashby seconded. The motion carried.

4. Welcoming of New Board Member

See 1. Introduction of Guests

5. Presentation of Enterprise Vehicle Leasing Program

Johnnie Wardell introduced Bo Ashe, Account Executive with Enterprise Leasing, and presented an introduction to the Center initiative related to moving from vehicle ownership to a vehicle leasing program. Several factors are influencing this direction to include the loss of the current fleet manager Terry Fikes to retirement in May 2020, underutilization of a large percentage of owned vehicles and the cost of maintaining, insuring and managing the large fleet required to deliver services. Mr. Fikes has single handedly maintained the fleet for the past 25 years and works tirelessly to do so. With his retirement CCS is unlikely to be able to replace his skill level and work ethic with just one person. Underutilization of our fleet means that we also incur costs for mileage reimbursement as staff are reluctant to drive older vehicles. The average age of our fleet is 14 years. Finally, it is the desire of CCS to ensure that our staff have safe and sound vehicles to drive to provide the required services, which will be guaranteed through the lease program. Mr. Ashe presented the basic elements of the lease program to include the cost benefits and how the program would be structure to roll out over the next 5 years to move CCS to a fully leased environment. This initiative would be implemented in MH and IDD only. ECI would continue to reimburse mileage for now Ms. Wardell told the board that the plan is currently in development and we would be bringing a proposal for approval to the board at a later date. Mr. Tarver asked Kristen Jefferson if she agreed with this proposed cost savings of this

initiative and she agreed, state in that many other community centers have gone to a lease program with positive outcomes.

6. Committee and Board Memberships

Board membership includes

Judge James Lively named Treasurer
Sue Faulkner to remain Secretary
Ray Ashby named Vice Chair
Steve Wick remained Chair

Committee Membership includes

Rita Kelley named Chair of the Personal Committee and member on the Facilities committee and Dr. Andrejs Avots named Chair of the Medical Committee.

Felicia Inman inquired about working on the Personnel Committee and the Medical Committee, to be finalized at a later date.

B. BOARD COMMITTEE REPORTS

1. Medical Committee- vacant
2. Personnel Committee- Judge Lively-No Report
3. Finance Committee- No Report
4. Long Range Planning & Facility Committee- Cameron Clinic is moving in on Thursday and will have a soft open on Friday. Louella Tate suggested a virtual tool for the Cameron clinic. Johnnie Wardell stated that in conjunction with this project we are beginning to develop a plan with MRB group to move Children's Mental Health to the Temple Main Center on the 3rd floor.

C. PERSONNEL MATTERS

1. ACTION ITEMS:

a. none

2. NON-ACTION ITEMS:

a. none

D. FISCAL MATTERS

ACTION ITEMS

a. Approval of FY20 Budget Update(s)

Cindy Hutson presented the **FY20 Budget Revisions for Capital Expenditures** for approval and fielded questions from the Board.

*Louella Tate moved for approval of the **FY20 Budget Revisions for Capital Expenditures** as submitted. **Rita Kelley** seconded. The motion carried.*

Cindy Hutson presented the **FY20 Budget Revisions for MH Contract Increase** for approval and fielded questions from the Board.

Ray Ashby moved for approval of the FY20 Budget Revisions for MH Contract Increase to accept income funding for contracts as submitted. Virgie Hardeman seconded. The motion carried.

Louella Tate asked about the salary enhancement. Kristen Jefferson stated that a decision will be made about the Center's ability to give a salary enhancement after the fiscal audit is finalized.

NON-ACTION ITEM

a. Financial Statement

Kristen Jefferson presented the Center's financial statement and fielded questions from the Board.

E. SPECIAL REPORTS

a. Quality Management Report FY19

Keith Maxwell gave the Quality Management Report for FY19 and fielded questions from the Board.

F. EXECUTIVE SESSION- postponed

Pursuant to Title V of the Government Code, Vernon's Texas Codes Annotated, Subtitle A, Chapter 551, Subchapter D, the Chairperson calls and Executive Session of the Board of Trustees on the 10th of December at ____P.O. to discuss Section 551.071, Consultation with Attorney Concerning Personnel and Pending or Contemplated Litigation.

G. OLD BUSINESS

None

H. EXECUTIVE DIRECTOR COMMENTS.

Ray Helmcamp thanked everyone for their attendance at the workshop today and described it as a great success with great presentations from the team. He added that Staff Appreciation Day was a great success. He stated that SB633 is to increase mental health services of rural counties for the mentally ill. It is something that he would be getting together and focusing on with law enforcement. All Texas Access, will work with rural areas. We also received good news about the City of Temple's Beautification project that is currently ongoing by the City of Temple. We have learned that we are the anchor of this may get some help to improve our building. We are grateful for being acknowledged as key players in this project.

COMMENTS/MEETING EFFECTIVENESS FEEDBACK

Steve Wick – I am thrilled to have all of you on this Board. We have a great future ahead of us and I am looking forward to working with each of you. Our consumers will benefit with all this expertise on the Board. The staff is amazing. I learned so much at the workshop and what you all have accomplished.

Ray Ashby – This training was awesome and I learned a lot. I appreciate everything you do. When I first came aboard we think we're going to change things and then we learn that you truly are an amazing team.

Dr. Louella Tate – Welcomed all and very excited about the diversity of experiences of our Board. I want to welcome all members. I like to keep you in the loop on what is going on state wide and to remind you to be on the lookout of email from me regarding that. I also want to thank the sheriff's officers for being present. This is the time for law enforcement and mental health to work together. Hopefully we can collaborate and work together on jail diversion and treatment. Finally, I would like the virtual tours and the public announcements to showcase what we are doing. I would like to share the new Boardmanship to the community. I appreciate your leadership and the team that we are working with.

James Lively – I hated that I missed the staff appreciation celebration and it is just so hard for me to leave the county. My goal is to attend one of these days. I am always amazed to know how long everyone has been here and the level of commitment we have.

Felicia Inman- I appreciate all the effort at the workshop. I gained respect for the details of what you do. I really like the fleet management system and know from my own experiences that it is a great benefit to use them and have access to data gathering and tracking features.

Dr. Andrejs Avots-Avontis- I appreciate all the presentations, as Ray mentioned the detail is incredible. I appreciate all the work. I like the fleet management system, it seems it will maximize our effectiveness and resources. I am excited to serve with all of you. We will learn from each other and the planning stages of the new Connect the Dot 2020 has begun and may be slotted for April 2020.

Rita Kelley- I am excited to be on this Board and have worked here twice in the past. Once at the IDD department where I was working at the VTEC workshop in the adult training Center. We did conceptual develop, teaching money understandings. I came back in 1991 and got to see some of changes. I was working with Obra as a facilitator. I have seen the deferent levels of the Center and have worked very closely with the Center to develop better coordination. I am excited that I get to see it now from a different angle. I learned a lot at the workshop and am excited about improving the face of the Center.

Virgie Hardeman- I appreciate you all giving me the opportunity to be on the Board and look forward to working with the Board. I was a former employee here at MHMR and know the struggle. Please keep up the good work. I did pass by the clinic in Cameron yesterday and am excited to see the clinic coming back to life.

Sherriff Jesse Ramos- Yesterday, I saw the JOKER and it was a dark movie, and because of my law enforcement background, it helped me understand the darkness side of mental illness.

Lieutenant Bob Reinhart- Thanked the team and appreciated being part of the Board. I look forward to working together.

Sue Faulkner – absent

N. ADJOURNMENT

There being no further official business, Steve Wick adjourned the meeting at 7:30PM.

S U B M I T T E D B Y:

Ms. Sue Faulkner
Secretary

Board of Trustees
CCCMHMR
Recorded by:
Monica Silcott
Executive Assistant

NOTE: The reference material disseminated during the meeting will be archived with the official Minutes.