

**CENTRAL COUNTIES SERVICES**  
**Board of Trustees**  
Minutes of Meeting  
**January 26, 2021**  
**Teams Meeting**

The **January 26, 2021** meeting of the Board of Trustees for Central Counties Services (CCS) was held at the Temple Main facility on **January 26, 2021** in Temple, Texas at **6:00 PM**.

The following members of the Board, CCS Staff and Guests were present:

Board of Trustees

Teams –Virtual Meeting

Mr. Steven Wick-present  
Mr. Ray Ashby-present  
Ms. Virgie Hardeman- present  
Dr. Louella Tate-present  
Felicia Inman-present  
Rita Kelley-present  
Dr. Andrejs Avots-Avotins- present  
Judge James Lively-present

Absent

Lampasas Ex Officio- Sherriff Jesus Ramos-absent  
Bell County Ex. Officio-Sherriff Bob Reinhart-absent

Guests:

None

Center Attorney:

Mr. Jack Tarver –Present on site

Staff

Dr. Ray Helmcamp, Executive Director -Present  
Keith Maxwell, Director of Quality/Utilization –Teams Virtual Meeting  
Monica Silcott, Program Specialist IV –Teams Virtual Meeting  
Charla Chaney, Director of Human Resources-Teams Virtual Meeting  
Johnnie Wardell, Deputy Executive Director-Teams Virtual Meeting  
DeWayne HaGans, Chief Financial Officer-Teams Virtual Meeting

Teleconference:

Darla Hogan, Director of Information Services – Teams Virtual Meeting  
Julie Fielder, Director of Early Childhood Intervention Services - Teams Virtual Meeting  
James Arnold, Associate Director of Adult Behavioral Health - Teams Virtual Meeting  
Rocky Frame, Director of Behavioral Health - Teams Virtual Meeting  
Dennis Edwards, Medical Services Director- Teams Virtual Meeting  
Andrea Erskine, Director of Intellectual and Developmental Disability Services – Teams Virtual Meeting

**A. CALL TO ORDER**

A quorum being present, the meeting was called to order by Steve Wick, Chair of the Board of Trustees, at 6:00 PM by the Regular Session.

**A moment of silence was held for those affected by COVID-19.**

**REGULAR SESSION**

1. **Introduction of Guests-** None present
2. **Review of Board Calendar**
3. **Approval of January 26, 2021 Regular Session Board Minutes**

*Dr. Andrejs Avots moved for approval of the **January 26, 2021 Regular Board Meeting minutes** as submitted. **Ray Ashby** seconded. *The motion carried.**

4. **State of the Center – Executive Summary**

Dr. Ray Helmcamp shared the State of the Center Executive Summary with the Board and fielded questions. He went over the activities in regards to the Center, Community and State efforts and our collaborations.

5. **First Quarter Program Report Data**

Johnnie Wardell discussed the Service Data Report. She reviewed the format of the reports and shared both the relevance of the information and the events/environments that have impacted the services and revenue represented in the reports. Questions on the information were addressed by staff members.

**B. Citizen Comments**

None

**C. BOARD COMMITTEE REPORTS**

1. Medical Committee-Dr. Andrejs Avots-no report
2. Personnel Committee- Rita Kelley- no report
3. Finance Committee- James Lively-Received the annual audit at the 1-26-2021 committee meeting.
4. Long Range Planning and Facility Committee- Steve Wick –Johnnie Wardell shared that we have published two request for proposals:
  - 1) Renovation of the 3<sup>rd</sup> floor at Temple Main.
  - 2) Renovation and safety upgrades of Temple Main elevators.

The goal is to start the elevator work as soon as possible and the 3d floor renovations on April 1, 2021. Both projects will be assigned to capitol reserve funds.

**D. PERSONNEL MATTERS**

1. ACTION ITEMS:

**a. Approval of Reclassification of Position(s)**

Charla Chaney asked for the approval of the Reclassification to the Human Resource Specialist II position to a Human Resource Specialist IV. Charla Chaney fielded questions from the Board.

*Dr. Louella Tate moved for approval of the **Reclassification of Position** as submitted. **Ray Ashby** seconded. The motion carried.*

The tragedy of the recent shooting of a mental health individual by Killeen Police Department was noted and that the program with Temple Police Department that this position is dedicated to is timely and important to the community. Support for expansion of this project was voiced along with a desire to continue to support all law enforcement agencies with mental health training.

2. NON-ACTION ITEMS:

**a. Request for Proposal for Center Health Benefits Broker**

Charla Chaney made the Board aware that the Center has published an RFP for Health Benefits Broker with the goal of continuing to provide the most robust and affordable health benefits plan to CCS staff.

**E. FISCAL MATTERS**

ACTION ITEM

**a. Approval and Acceptance of FY20 Financial Audit**

Tommy Nelson, lead auditor with Scott, Singleton and Fisher, joined the meeting via Teams and reviewed the FY20 annual audit with the Board. There were no findings in the audit resulting in a clean audit standing. He expressed thanks to the business office staff for working so hard to complete this massive task virtually.

DeWayne HaGans continued to review the findings of the audit with the Board and fielded questions. DeWayne HaGans requested approval of the FY20 financial audit.

*Dr. Louella Tate moved for **Approval and Acceptance of FY20 Financial Audit** as submitted. **Rita Kelley** seconded. The motion carried.*

**b. Approval and Acceptance of the First Quarter Financial Statements (Form G)**

DeWayne HaGans requested **Approval and Acceptance of the First Quarter Financial Statements (Form G)** and fielded questions from the Board.

*Virgie Hardeman moved for **Approval and Acceptance of the First Quarter Financial Statements (Form G)** as submitted. **James Lively** seconded. The motion carried.*

**c. Approval and Acceptance the First Quarter Investment Report**

DeWayne HaGans requested **Approval and Acceptance of the First Quarter Investment Report** and fielded questions from the Board.

*Dr. Louella Tate moved for the Approval and Acceptance of the First Quarter Investment Report as submitted. Ray Ashby seconded. The motion carried.*

#### NON-ACTION ITEM

##### **a. Financial Statement**

DeWayne HaGans gave an overview of the **Financial Statements** and fielded questions from the Board.

#### **F. SPECIAL REPORTS**

##### **a. CORE Medicaid Self-Audit Results for Fiscal Year 2020**

Keith Maxwell reviewed the results and fielded questions from the Board.

#### **G. OLD BUSINESS**

##### **a. None**

#### **H. EXECUTIVE DIRECTOR COMMENTS**

Dr. Ray Helmcamp discussed Sue Faulkner's resignation. Sue Faulkner notified us last week via email that she wished to resign immediately, thanked us for our quality service to the consumers we serve and stated she felt the Center was in good hands. Based on her close to 35 years of service as a Board member, we plan to do something special for her. Dr. Louella Tate contributed some ideas. One of our options is to present something to her at the Lampasas' commissioner's court.

The vaccine distribution is haphazard at best and access has been cumbersome even to the Center as health care providers. Staff are experiencing difficulty in gaining access to the vaccines and are using an abundance of time and effort to gain information. We have signed up for a Pharmacy Partnership program to provide vaccine to the HCS staff, but have not heard any updates. Charla Chaney shared that Seaton Hospital has been in contact with us and they are hoping for the 20 vaccines that should be available next week. Just a reminder, the Center chose not to be a distribution site for the vaccine. In addition, once the vaccine is offered some of our staff are not willing to take the vaccine. Our policy is that we will not force the vaccine on anyone as it is voluntary.

Next board meeting there will be two (2) major presentations from the program directors and a presentation of the legislative strategies for BH, IDD and ECI. We will also have a presentation of the 1115 waiver extension and post DSRIP.

#### **I. ADJOURNMENT**

#### **J. COMMENTS/MEETING EFFECTIVENESS FEEDBACK**

Dr. Andrejs Avots-Avotins – I want to thank Monica for helping me with my new account. Kudos to you and hats off to your team with my IT issues. I am excited to hear about the 1115 waiver extension. It has indeed been a struggle with the vaccine distribution, but it is surprising to me that Bell County does not have the vaccine and that Baylor S&W is not

a vaccine hub. Keep your mask on, keep your distance, wash your hands and get vaccinated.

Felicia Inman- A wealth of information and I remain impressed. Thank you to Monica and IT for all their help. I am excited to hear about the renovations. Some of the things mentioned about working with TPD and hope to see great success with that. In the future with media issues is there a way we could be notified sooner than the meeting.

Ray shared that we problem solve internally and then update the Board as much as we can, we will do that moving forward.

Ray Ashby – I just want to say it was a great honor to serve with Sue and would love to be included in that presentation. This has been a great meeting on the Teams environment. Thanks to Darla and Monica for their support. Johnnie thanks for your diligence for all the construction efforts.

James Lively- Ditto to everything that everyone said, and specifically commenting on Darla and Monica on their quick response on your issue Steve. I have enjoyed the meeting more than I thought in its technical perspective.

Louella Tate- I do have to say for this being our first time out of the shoot, the use of technology went fairly well. I want to thank Darla, Joel and Monica on their assistance. Joel even offered to come to my location to assist. I recommend that you assess the shooting incident in Killeen to make sure we have done our due diligence and followed our own procedures. The statistics that were presented tonight, let's not kid ourselves for although we are being held harmless, the data does not relate to our Center goals. I would like to see that data intersect with the Center's targets and that we keep our eyes on the prize. Please connect it with our targets. If we know other centers are doing well, they should be our best friends to benchmark information so please keep that as a pulse. We need to tell our consortium members that we are talking to people. In regards to Sue Faulkner, she did share with me she was turning in her resignation. I would like to do a news release on her for her years of service and let the community know that we do have opportunity for others to serve. I know I recommend a plaque; but I feel it is important to show her dedication and commitment to the Center. I will help write it if you would like me to as I respect her level of commitment. Ray shared that after this board meeting tonight Ray would reach out to her and touch base and thank her again for her service.

Virgie Hardeman- I would like to thank Monica for her assistance and appreciate her. I am glad to hear the police department and other areas that we serve will get on board to responding to mental health issues. They need to cooperate and have communication skills, practical experiences and role playing offered to them so they are ready to respond appropriately with mental health issues. It is a big concern that needs to be addressed. Continue the great work with the Center and thank you for your services. I would agree that newspaper article would be a great for Ms. Faulkner.

Rita Kelley- This was a really good meeting; I am glad that we had this going. I also want to thank Monica for the help and they were patient and they really wanted this to go right. I am impressed with the audit and excited to hear about the 1115 waiver. I am so impressed with all the unknown with COVID and how we are doing. I am excited about the TPD

collaboration and I really like the way you represented the reports on the revenue and would like to see the targets added to their report. I am looking forward to next month with the legislative strategies and thank the team for a job well done.

Steve Wick- The statistical report was what we wanted to hear and what great work went into that. I am impressed with DeWayne and his quick responses. All the staff that has been outstanding. Joel, Darla and Monica and Monica drove her daughter's phone to my house that I am talking to right now and that speaks to the level of going above and beyond and is most appreciated. Sue is one of the longest running trustees and she will be missed. .We are hopeful we find someone to fill her shoes. Look forward to our next month and will even be better.

Jack Tarver- Really great financial news and reports. I want you to know I am sad over Sue's resignation. She will be missed, keep in mind she is the Board secretary and will need to be replaced.

**N. ADJOURNMENT**

There being no further official business, Steve Wick adjourned the meeting at 7:53 PM.

S U B M I T T E D   B Y:

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Ms. Sue Faulkner  
Secretary

Board of Trustees  
CCCMHMR  
Recorded by:  
Monica Silcott  
Executive Assistant

***NOTE:*** The reference material disseminated during the meeting will be archived with the official Minutes.