

CENTRAL COUNTIES SERVICES
Board of Trustees
Minutes of Meeting
May 25, 2021
Teams Meeting

The **May 25, 2021** meeting of the Board of Trustees for Central Counties Services (CCS) was held at the Temple Main facility on **May 25, 2021** in Temple, Texas at **6:00 PM**.

The following members of the Board, CCS Staff and Guests were present:

Board of Trustees via Teams - Virtual Meeting:

Mr. Steven Wick-Present
Ms. Virgie Hardeman- Present
Dr. Andrejs Avots-Avotins- Present
Ms. Felicia Inman-Present
Dr. Louella Tate-Present
Rita Kelley-Present
Sheriff Jesus Ramos- Present

Absent:

Judge James Lively- Absent
Mr. Ray Ashby-Absent
Bell County Ex. Officio-Sherriff Bob Reinhart- Absent

Guests:

Greg Hoelscher, Judge of Milam County

Center Attorney:

Mr. Jack Tarver –Present

Staff via Teams - Virtual Meeting:

Dr. Ray Helmcamp, Executive Director -Present
Keith Maxwell, Director of Quality/Utilization –Present
Monica Silcott, Program Specialist IV –Present
Charla Chaney, Director of Human Resources-Present
Johnnie Wardell, Deputy Executive Director-Present
DeWayne HaGans, Chief Financial Officer-Present
Darla Hogan, Director of Information Services – Present
Julie Fielder, Director of Early Childhood Intervention Services - Present
James Arnold, Associate Director of Adult Behavioral Health - Present
Dennis Edwards, Medical Services Director- Present
Andrea Erskine, Director of Intellectual and Developmental Disability Services – Present

A. CALL TO ORDER

A quorum being present, the meeting was called to order by Steve Wick, Chair of the Board of Trustees, at 6:00 PM by the Regular Session.

A moment of silence was held for those affected by COVID-19.

REGULAR SESSION

1. Introduction of Guests

Greg Hoelscher, Judge of Milam County

2. Review of Board Calendar

June board meeting will not be cancelled.

3. Approval of April 27, 2021 Regular Session Board Minutes

Dr. Andrejs Avots moved for approval of the April 27, 2021 Regular Board Meeting minutes as submitted. Virgie Hardeman seconded. The motion carried.

4. State of the Center – Executive Summary

Dr. Ray Helmcamp shared the State of the Center Executive Summary with the Board and fielded questions. Major accomplishments were that the Center is now a Certified Community Behavioral Health Clinic, a licensed Substance Use Disorder provider, and a Veteran's service provider. Optimization to our current services and system will be underway in the next 3-6 months to reflect compliance of needed structure.

5. Sherriff Jess Ramos sworn into Central Counties Services Board of Trustees

Jack Tarver administered the Oath of Office to Sheriff Ramos. The Board welcomed him as an official new board member.

6. Behavioral Health Division Update

Dr. Ray Helmcamp shared that with the departure of Rocky Frame, there was a need to integrate our services. This vacancy created an opportunity to assess our current infrastructure and identify gaps. We presented in the past that productivity was not optimal in Children's Mental Health despite our efforts to resolve. After review, we discovered that we no longer needed a Director of Children's Mental Health and used this opportunity to restructure the BH organization. Two positions were rified, but both staff have had the opportunity to apply for other positions within the Center. James Arnold shared a new organizational effort to streamline support and better serve our centers in the rural areas. With growth in our services, we changed our definition of support to adhere more to an administrative management perspective. James Arnold fielded questions from the board.

7. Approval to Negotiate Contract for Fire Suppression System at Temple Main Center

Johnnie Wardell shared the request for approval to negotiate a best value contract with a contractor to install a fire suppression system in the Temple Main Center. The contract is not to exceed \$685,000. The project will be funded out of the reserve funds designated for capital improvements. CCS applied for a grant from the City of Temple to assist with this cost. It will be a reimbursement for expenditures if awarded. This system must be completed per building code requirements and will protect our investment. Dr. Andrejs Avots endorses the approval and cost increase.

*Dr. Andrejs Avots moved for approval of the **Negotiation of Contract for Fire Suppression at Temple Main Center** not to exceed \$685,000 as corrected. **Rita Kelley** seconded. The motion carried.*

8. 3rd Quarter Succession Mentoring Plan

Dr. Ray Helmcamp shared with the Board the mentoring documentation on all that Johnnie Wardell was involved in and or led during this timeframe. He shared that the progression and transference is going well. He advised the Board that there is to be an Executive Session in July. Johnnie Wardell would be present at the Executive Session and then asked to leave for continued discussion, Steve Wick agreed. Louella Tate shared that it may be a good idea to attach agendas to said documentation for historical value and due diligence to substantiate effort.

B. Citizen Comments

None

C. BOARD COMMITTEE REPORTS

1. Medical Committee-Dr. Andrejs Avots-no report
2. Personnel Committee- Rita Kelley- no report
3. Finance Committee- James Lively-absent-no report
4. Long Range Planning and Facility Committee- Steve Wick –Johnnie Wardell shared that the 3rd floor renovation will be complete by Aug 31, 2021 and Children’s will be moved over by the end of the fiscal year. The buildings that were damaged during the storm are almost completed, with the exception of the Belton IDD due to its significant damage. We are working through our insurance process with the Texas Council Risk Management Fund.

D. PERSONNEL MATTERS

1. ACTION ITEMS:
 - a. Approval of Position(s) –None

2. NON-ACTION ITEMS:
 - a. None

E. FISCAL MATTERS

ACTION ITEMS

- a. None

NON-ACTION ITEM

a. Reserve Fund Update

DeWayne HaGans went over the **Reserve Fund** and fielded questions from the Board.

b. Financial Statement

DeWayne HaGans reviewed the **Financial Statements** and fielded questions from the Board.

F. SPECIAL REPORTS

a. none

G. OLD BUSINESS

H. EXECUTIVE DIRECTOR COMMENTS

Dr. Ray Helmcamp shared that we hosted a law enforcement meeting on site on the Texas Mental Health grant and are working on a plan to submit to the state by June 1, 2021. This will show our efforts to increase access of mental health services in rural areas. In regards to the 1115 waiver, the attorney of general pushed for a lawsuit to the Biden administration for the resend of the waiver. HHSC has resubmitted for the extension and public comments efforts have been set up at a future meeting.

In regards to Board participation, the video representation of Board connectivity does count as attendance for a quorum.

Steve Wick shared that we will have a face-to-face Board meeting in July 2021.

I. COMMENTS/MEETING EFFECTIVENESS FEEDBACK

Rita Kelley- Good to be back, welcome Jess. I was impressed with the financial report and even though we had issues with COVID 19, we still remain healthy to the credit of the staff. I am glad we are fixing the locations and I think we need to spend the money to keep the center healthy.

Virgie Hardeman- Congratulations on the CCBHC certification and the project for the 3rd floor. I hope that we can get the city of Temple grants to support this effort. Keep up the good work.

Louella Tate- I think it was a great meeting, but for my decades of support to Dr. Ray Helmcamp I have never wavered my support to you as our leader and the work that has been done for the Center. I am interested in sustaining us for our CCBCCH certification. In serving on many boards I promote our historic efforts for documentation. I am excited that the Center got the certification and look forward to seeing it sustained.

Jack Tarver- I thank you Steve for a thorough and well conducted meeting and thank you for keeping the meeting short.

Sherriff Ramos- I applaud you for your efforts and appreciate being a part of the board. I too support the renovation for the fire suppression, as it is worth the investment and glad it is moving forward.

Dr. Andrejs Avots-Avotins – I agree with Dr. Tate, and thank you Sherriff for coming on board. I wanted to publicly thank Ray for mentoring Johnnie. I am excited about meeting face to face in July and August. I also want to thank Johnnie for putting up with Ray in

her mentorship. Ray, thank you for your communications and dedication in keeping us up to date.

Steve Wick- no comment

James Lively- absent

Ray Ashby- absent

Felicia Inman- absent

J. ADJOURNMENT

There being no further official business, Steve Wick adjourned the meeting at 7:08 PM.

S U B M I T E D B Y:

Dr. Andrejs Avots
Secretary

Board of Trustees
CCCMHMR
Recorded by:
Monica Silcott
Executive Assistant

NOTE: The reference material disseminated during the meeting will be archived with the official Minutes.