

CENTRAL COUNTIES SERVICES
Board of Trustees
Minutes of Meeting
August 24, 2021
Teams Meeting

The **August 24, 2021** meeting of the Board of Trustees for Central Counties Services (CCS) was held at the Temple Main facility on **August 24, 2021** in Temple, Texas at **6:00 PM**.

The following members of the Board, CCS Staff and Guests were present:

Board of Trustees via Teams - Virtual Meeting:

Mr. Steven Wick- Present
Dr. Andrejs Avots-Avotins- Present
Ms. Felicia Inman-Present
Dr. Louella Tate-Present
Mr. Ray Ashby-Present
Ms. Virgie Hardeman-Present
Rita Kelley-Present
Sheriff Jesus Ramos-Present
Judge James Lively- Present

Absent:

Bell County Ex. Officio-Sherriff Bob Reinhart- Absent

Guests:

Barbara Belcher, New Executive Assistant
John Asbury, Community Activist
Paula S. Pokei, NAMI
Katherine Bichl, NAMI
Alicia Bichl, NAMI
David Chastang, NAMI

Center Attorney:

Mr. Jack Tarver –Present

Staff:

Dr. Ray Helmcamp, Executive Director -Present
Keith Maxwell, Director of Quality/Utilization –Present
Charla Chaney, Director of Human Resources-Present
Johnnie Wardell, Deputy Executive Director-Present
DeWayne HaGans, Chief Financial Officer-Present
Darla Hogan, Director of Information Services – Present
Julie Fielder, Director of Early Childhood Intervention Services - Present
James Arnold, Associate Director of Adult Behavioral Health - Present
Dennis Edwards, Medical Services Director- Present
Andrea Erskine, Director of Intellectual and Developmental Disability Services – Present
Monica Silcott -Present

A. CALL TO ORDER

A quorum being present, the meeting was called to order by Steve Wick, Chair of the Board of Trustees, at 6:00 PM by a Regular Session.

REGULAR SESSION

A moment of silence was held for those affected by COVID-19.

1. Introduction of Guests

Introduction of Barbara Belcher, new Executive Assistant.

2. Review of Board Calendar

3. Approval of July 22, 2021 Regular Session Board Minutes

Dr. Andrejs Avots moved for approval of the July 22, 2021 Regular Board Meeting minutes as submitted Ray Ashby seconded. The motion carried.

4. Executive Summary – Center Happenings

Dr. Ray Helmcamp shared the State of the Center Executive Summary with the Board and fielded questions.

5. Strategic Plan Update –Dr. Ray Helmcamp shared the four goals of our strategic plan. He went over the goals with the Board and gave the updates, findings and the measurable success. He shared that we made progress on all objectives except the Integrated Care Clinic. He shared obstacles incurred due to COVID and staffing issues. Dr. Helmcamp shared that Johnnie Wardell will use this as a roadmap and continue with this strategic plan and make changes accordingly in her leadership of Central Counties Services.

6. Award presented by NAMI

David Chastang presented a Hero Award to Dr. Ray Helmcamp and Rita Kelley for all their support to the mental health community and described these individuals as inspiring, motivating and exceptional leaders. Paula Pokei and Damon Russell presented the award and David Chastang read the proclamation to CCS Board of Trustees and CCS staff. Steve Wick shared his gratitude to NAMI for the partnership and dedication to serve with us.

B. Citizen Comments

Dr. John Asbury shared an update of community garden initiatives. He expressed his desire to partner with CCS to obtain a 5013-C status.

C. BOARD COMMITTEE REPORTS

1. Medical Committee-Dr. Andrejs Avots- no report

2. Personnel Committee- Rita Kelley- The committee presented a state of officers for FY 22. The Personnel Committee's recommendation for FY22 is Chair Commissioner, Ray Ashby; Vice Chair, Felicia Inman; Treasurer, Judge James Lively, and Secretary, Dr. Andrejs Avots. A vote will be held at the September 28 board meeting.

3. Finance Committee- James Lively; Finance, stated committee met and discussed the FY22 Budget.

4. Long Range Planning and Facility Committee- Steve Wick –Johnnie Wardell shared that our final elevator inspection will be done tomorrow and the elevators are fully upgraded and functional. This project has been submitted to the City of Temple for a grant. We will keep the board updated. IDD building renovation project is finally coming to a close. The building should be accessible in the next few days. The renovation of the 3rd floor and the CMH Clinic will be open in the next week.

D. PERSONNEL MATTERS

1. ACTION ITEMS:

a. None

2. NON-ACTION ITEMS:

a. **Personnel Schedule-** Charla Chaney shared the personnel Schedule for FY 22, and the strategies that were applied in developing it. Charla Chaney fielded questions from the board.

E. FISCAL MATTERS

ACTION ITEMS

a. **Approval of FY'21 Budget Revisions**

DeWayne Hagans went over the FY21 budget revision. DeWayne Hagans fielded questions from the Board.

Dr. Louella Tate moved for approval of the FY'21 Budget Revisions as submitted Dr. Andrejs Avots seconded. The motion carried.

b. **Approval of FY'22 Budget**

DeWayne Hagans went over the executive summary of the FY22 budget. The FY22 budget is \$27,422,247. This budget represents a 4% increase over last year, including a 9.6% increase in the salary and benefits category. There are increases on the expense side in the areas of consultant/contracts, and decreases in the areas of capital outlay, travel, training and meetings; and pharmaceuticals that help offset the increase in salary and benefits.

Dr. Louella Tate moved for approval of the FY'22 Budget as submitted Ray Ashby seconded. The motion carried.

NON-ACTION ITEM

a. **Financial Statement**

DeWayne HaGans reviewed the **July Financial Statements** and fielded questions from the Board.

F. SPECIAL REPORTS

a. None

G. EXECUTIVE SESSION

Pursuant to Title V of the Government Code, Vernon's Texas Codes Annotated, Subtitle A, Chapter 551, Subchapter D, the Chairperson calls and Executive Session of the Board of Trustees on the **27th of July at 7:40 P.M.** to discuss Section 551.071, Consultation with Attorney Concerning Personnel and Pending or Contemplated Litigation.

Action Item:

Comments included Personnel committee recommended that we approve the requests discussed in the Executive Session.

Approval was made by James Lively and seconded by Jesse Ramos. Motion Passes

H. OLD BUSINESS

I. EXECUTIVE DIRECTOR COMMENTS

Dr. Ray Helmcamp thanked the Board for their efforts in the Executive Session. Charla Chaney shared that since July 16, 2021 we have had sixteen positive cases. COVID has affected many of our departments and five clients tested positive. Eight out of the fifteen in the group homes have tested positive and impacted all of the group homes. Staffing has been affected. Ray Helmcamp updated the board on the 1115 waiver recension.

Ray Helmcamp shared that it has been a great journey with the board in his 6 and a half years of service as Executive Director. We have had many stress points during this time and the staff has supported me and pulled me along. I am grateful for the relationships I have with the staff. To the board, I appreciate you all; we have shared good times and been lines of support for each other. There is a fusion of greatness ahead. Steve, I appreciate your support and I will miss all of you.

J. COMMENTS/MEETING EFFECTIVENESS FEEDBACK

Dr. Andrejs Avots-Avotins – Thank you for a fantastic meeting. Rita thanks for all your work. Monica and Ray, thanks for your time and helping introduce me to CCS and all that you have done. Ms. Belcher welcome aboard and Johnnie welcome aboard. I'm fascinated by the COVID report and I am concerned about what we are facing. The data suggest 1 out of 5 is infected in Bell County. Small group of 10 means that 2 have the virus. We need to continue to mask, social distance and wash hands. Thank you Ray, I appreciate it. Let's continue the hard work we are doing and keep everyone safe and well.

Virgie Hardeman- Thank you for all you do, I am very impressed with the work you all do.

Dr. Louella Tate-I would like to reiterate congratulations to Johnnie and Dr. Helmcamp and I think we should appreciate and respect the fact that we are getting a skillset that we don't have to train and take on the tasks that Johnnie will be assuming. I appreciate the personnel committee working together and coming to a consensus.

Ray Ashby- Ray I cannot describe the amount of respect and I am going to miss you and appreciate all that you have done. It is hard to believe that the transition is perfect and glad to be part of that and not the things that I have heard in the past. Congratulations for your awards to Ray and Rita. I am ready to work with Johnnie and get things done

Sherriff Ramos- Congratulations to Ms. Wardell and we will miss you Dr. Ray. I think a lot was covered. Rita did an excellent job on the proposal.

Rita Kelley- First of all Ray, when Richard McGee said you were going to apply for ED, I knew you were not with mental health, but I watched how you worked with other people and I wrote that letter of recommendation for you. Then, I was working last year in the elections in Troy and I got a message that you were going to retire and I had this idea that Johnnie is going to be the one you mentor. I think we made an excellent choice with Johnnie. I am excited to work with her. I remember when the 1115 waiver started and that we were not sure what we were going to do about it, and Johnnie was there. I can't think of a better person and I am excited about that. Going to miss you Ray and I will be calling you. I want to thank the personal committee and Charla for her report and thank you Jack for helping us work through these issues.

Steve Wick- This is my last board meeting as Chair and it's been a real privilege to work with Ray these last 7 years. Having gone through those times; like the death of Eldon and what we are going to do now and Bill Kneip extending his stay until we found Ray. It has been a huge privilege to work with you during this time. We could not have asked a better person to bridge that gap. We have a small token of appreciation from the Board of Trustee. We want to present this plaque as an appreciation. The Board of Trustees has also contributed to a gift card and will get that to you soon.

James Lively- My first night on the Board I attended a meeting and Ray met me and made me feel welcomed. It is gratifying to be on the board and what we do makes a difference. I appreciate all the people who prepare the budget and explain things to us. I am not involved and a good explanation is vital. We are full of glowing comments tonight and I have so much to say. Ray has been delightful, Johnnie will be wonderful and awesome, and is the perfect person for the role. I hope Jack continues to stay.

Felicia Inman- no comment

Jack Tarver – no comment

J. ADJOURNMENT

There being no further official business, Steve Wick adjourned the meeting at 7:33PM.

S U B M I T E D B Y:

Dr. Andrejs Avots
Secretary

Board of Trustees
CCCMHMR
Recorded by:
Monica Silcott
Executive Assistant

NOTE: The reference material disseminated during the meeting will be archived with the official Minutes.