

CENTRAL COUNTIES SERVICES
Board of Trustees
Minutes of Meeting
July 27, 2021
Teams Meeting

The **July 27, 2021** meeting of the Board of Trustees for Central Counties Services (CCS) was held at the Temple Main facility on **July 27, 2021** in Temple, Texas at **6:00 PM**.

The following members of the Board, CCS Staff and Guests were present:

Board of Trustees via Teams - Virtual Meeting:

Mr. Steven Wick- Teams
Dr. Andrejs Avots-Avotins- Teams
Ms. Felicia Inman-Teams
Dr. Louella Tate- Teams
Mr. Ray Ashby- Present
Ms. Virgie Hardeman- Present
Rita Kelley-Present
Sheriff Jesus Ramos- Present

Absent:

Judge James Lively- Absent
Bell County Ex. Officio-Sherriff Bob Reinhart- Absent

Guests:

None

Center Attorney:

Mr. Jack Tarver –Present

Staff via Teams - Virtual Meeting:

Dr. Ray Helmcamp, Executive Director -Present
Keith Maxwell, Director of Quality/Utilization –Present
Monica Silcott, Program Specialist IV –Present
Charla Chaney, Director of Human Resources-Present
Johnnie Wardell, Deputy Executive Director-Present
A moment of silence was held for those affected by COVID-19.
DeWayne HaGans, Chief Financial Officer-Present
Darla Hogan, Director of Information Services – Present
Julie Fielder, Director of Early Childhood Intervention Services - Present
James Arnold, Associate Director of Adult Behavioral Health - Present
Dennis Edwards, Medical Services Director- Present
Andrea Erskine, Director of Intellectual and Developmental Disability Services – Present

A. CALL TO ORDER

A quorum being present, the meeting was called to order by Steve Wick, Chair of the Board of Trustees, at 6:00 PM by the Public Hearing followed by a Regular Session.

Keith Maxwell gave an overview of the mental health block grant and fielded questions from the Board. No comments were observed.

Meeting adjourned at 6:03 PM

REGULAR SESSION

1. Introduction of Guests

MCOT Team was present
Sylveria Sanchez
Lynda Melby
Charrise West
Jennifer Hatcher
Jackie Drake
Sammie Gonzales
Trisha Ryan
Brianna Frederickson
Vincent Hochstatter

2. Review of Board Calendar

3. Approval of May 25, 2021 Regular Session Board Minutes

Dr. Louella Tate moved for approval of the June 22, 2021 Regular Board Meeting minutes as submitted Dr. Andrejs Avots-Avotins seconded. The motion carried.

4. MCOT Presentation

James Arnold awarded each MCOT team members with a trophy for “Organization of the Year” they received as appreciation for their professionalism and outstanding work. He shared the overview of the MCOT- Mobile Crisis Outreach Team and explained their roles and services that are performed in the least restrictive effort and assist with placement and hospitalization. They work with our law enforcement regularly and help in real time situations.

Steve Wick shared his appreciation for the service they provide to our consumers, thank you and congratulations.

5. State of the Center – Center Happenings Executive Summary

Dr. Ray Helmcamp shared the State of the Center Executive Summary with the Board and fielded questions. Highlights were that staff departments ECI, MH, IDD, Prescribers; CCS Support have been undergoing training on MyAvatar (EHR) throughout the month of July. Budget planning sessions have been ongoing and will be presented at the August Board meeting. Ongoing planning with IDD on the HCS program, also the IDD Annual Review was completed. Ray Helmcamp discussed some Community efforts by way of the FEMA Grant Conference calls. Visitation with the Milam County Judge and Sheriff on an upcoming grant opportunity, a presentation to Leadership Central Texas and a meeting with Nolaville PD regarding staff collaborations. At a state level, the highlights were the ED Conference call, state CFO Consortium, All Texas Access Rural Crisis

Response and Diversion conference and the participation in the American Rescue Plan Act on Home and Community Based Services Spending Plan proposal.

5. IDD Audit

Andrea Erskine shared that an annual quality assurance review was held on June 21-25, 2021. She explained the results and fielded questions from the Board.

6. YES Waiver Audit

James Arnold shared an overview of the YES waiver (Youth Empowerment Services) to the Board. He explained that the YES waiver did receive an audit for this program. He went over the results and fielded questions from the Board.

Steve Wick asked if we have a permanent seat on our CRCG. Andrea Erskine shared that we have a representation on those committees and hold them at the IDD building for both Behavioral health and IDD.

7. Budget Strategies FY2022 Overview

Dr. Ray Helmcamp shared the general budget strategy. Under Service Delivery, he explained that we returned to a full clinical operational front and provided flexible services to the community. Dr. Ray Helmcamp shared the staff structure, staff salaries, and advised the Board that we are on the lower end of the spectrum in regards to salaries for some identified positions. He explained that we are taking a closer look to address this situation, and added that we will also be looking at the licensed credentialed individuals and degreed personnel. He continued to share that we have a variety of funding opportunities that are coming in rapidly. We are collaborating and are working with the Program Directors and program needs to evaluate our options. We will present our final budget at the August 24, 2021 Board meeting.

B. Citizen Comments

None

C. BOARD COMMITTEE REPORTS

1. Medical Committee-Dr. Andrejs Avots- Dr. Andrejs Avots shared that the numbers of the virus are increasing. Most of the people we are seeing have been unvaccinated, it is just concerning times.
2. Personnel Committee- Rita Kelley- Rita Kelley shared that the committee reviewed the preliminary names and will gather again to fill the positions. We will have a presentation at the August board meeting.
3. Finance Committee- James Lively-no report
4. Long Range Planning and Facility Committee- Steve Wick –Johnnie Wardell shared an update on the elevator project. One (1) elevator has been renovated, and the other has begun renovations. This project is scheduled to be completed within the next 3-4 weeks. The 3rd floor project is moving towards its finishing activities such as surfaces and cabinetry. We are expecting it to be completed on August 25-26, 2021 and ready for Childrens' to move in. The IDD bldg. is in its final stages and should be complete in the next couple of weeks. We have two (2) county projects that we are currently working on, one is in Gatesville with Commissioner Ray Ashby and Judge Miller, who will be sharing their thoughts on securing a location for CCS to use, timeline soon to come. The 2nd

opportunity is with the Milam County staff. Judge Young and CCS have been in discussion with MH services to address the needs. Currently, we are serving a 50/50 mix of consumers in Cameron and Rockdale with no physical presence outside of the MARC center. With the growth in the community, we need a presence in Rockdale. We are collaborating to identify and develop a location to support the need. We are to see some facilities with Judge Young on Thursday of this week in hopes to have a new venture to support us moving into the community.

D. PERSONNEL MATTERS

1. ACTION ITEMS:

a. None

2. NON-ACTION ITEMS:

a. None

E. FISCAL MATTERS

ACTION ITEMS

a. None

NON-ACTION ITEM

a. **Financial Statement**

DeWayne HaGans reviewed the **Financial Statements**. He highlighted the Revenue and Expenditure from comparison for June 2020 to June 2021. Year to date ending June 30, with a surplus of \$670,643.00.

DeWayne HaGans shared the Balance sheet and shared the Assets, Liability and Fund balances, which has a \$1,510,342 increase. He shared the TexPool portfolio numbers and overview, and added that we received our DSRIP funds of \$9.5 million. Overall the portfolio increased by \$2.9 million over last year.

F. SPECIAL REPORTS

a. **Planning and Network Advisory Committee Membership**-Keith Maxwell shared that one of the findings was that the minutes did not reflect a discussion with the Board in regards to PNAC membership, so we are documenting the communication of our PNAC moving forward. Keith Maxwell shared the role of the PNAC meeting and structure with the Board and fielded questions. He shared that as a Center; we are required to have a committee. We have a combined membership of IDD and MH with equal representation serving on the committee; however, we are looking for clients, family members of the clients and anyone who wants to serve. We must have 9 individuals, min. of 5 for IDD and min. of 5 for BH. We are lacking 1 IDD member and 2 MH members. In an ideal world, we need representation from Coryell, Hamilton and Milam on these committees. We will engage with our Board of Trustees to report these efforts in the future. If the Board has any charges that the advisory committee wants to engage on, we will support those initiatives.

G. EXECUTIVE SESSION

Pursuant to Title V of the Government Code, Vernon's Texas Codes Annotated, Subtitle A, Chapter 551, Subchapter D, the Chairperson calls and Executive Session of the Board of Trustees on the **27th of July** at 7:16PMP.M. to discuss Section 551.071, Consultation

with Attorney Concerning Personnel and Pending or Contemplated Litigation.

Action Item: Motion to executive session. A unanimous discussion was reached.

A Motion by Rita Kelley was moved to hire Johnnie Wardell as the new Executive Director on September 1, 2021 with a contract to be negotiated by Johnnie Wardell and Jack Tarver at a later date. The motion was seconded by Dr. Louella Tate. The motion carried. Motion passes unanimously.

Jack agreed that the board should be informed of the contract stipulations.

H. OLD BUSINESS

I. EXECUTIVE DIRECTOR COMMENTS

Dr. Ray Helmcamp share the application of the Board and the comments. He personally thanked Monica Silcott for being a tremendous worker and the organization of this meeting is a great example. We appreciate you. You will be missed.

J. COMMENTS/MEETING EFFECTIVENESS FEEDBACK

Dr. Andrejs Avots-Avotins – Congratulations Johnnie Wardell and best of luck Monica with your new position. I would not have done as well there in the beginning without you, Monica. Thank you Chairman Wick for your efforts to keep us safe.

Virgie Hardeman-Congratulation to Ms. Wardell and I think she would do a great job. When I first met her and Dr Helmcamp, she was very pleasant and I think she will be great. You will be the first woman ED, this is a glass breaker. Ms. Monica thank you for the time when you assisted me with the virtual and the zoom meetings and thank you for your patient and congratulations on your new position and hope you have much success.

Louella Tate- I just want to say how much we are going to miss Monica, but wish her and support her moving on. She will take the CCS spirit with her and we have a good seed with her as she will be planting with others. MCOT team was wonderful, great award. They really make the difference with life and death situations. Kudos to James Arnold and his team. I have really enjoyed the Center happenings, I would like to see those continue. I know Johnnie Wardell will do a good job. Very glad that Ray is monitoring the variance of the virus with the Center. Thank you everyone. Again Monica we are going to miss you and Johnnie has got big shoes to fill and congrats on you being the first female ED – you go girl!

Jack Tarver – This has been an excellent business meeting and yet we are getting out here at 7:30PM, and we can conduct this meeting with half the Board present and half on line. Showing that changes are happening. Monica and Ray will be sorely missed and Johnnie and I will be very successful moving forward as we have been with all that we have touched to date. Again, Monica and Ray will be very missed.

Ray Ashby- Everything everybody said, congratulations to Johnnie, Monica I am mad your leaving as you have always been there for us and worked with us with a smile even though I am sure you were frustrated. James I am proud of you and your team. I am going

to miss Monica so much and Ray I am going to miss you too. Look forward to working with you, Johnnie.

Felicia Inman- Overall this meeting was bittersweet. Monica you have been a true treasure for me and helped me with getting on the board. You made it easy to get information and gone above and beyond for me. I am so excited for Johnnie, as well as I believe there is no greater person to carry the torch. Excited about what is ahead. I see a lot of sustainability and growth moving forward.

Sherriff Ramos- Thanks to the board and congratulations to Mrs. Silcott and all the support you have given me, as I will miss that. Congratulations to Ms. Wardell and Board

Rita Kelley- My apologies for not feeling well, I am so proud that his Board has chosen Johnnie Wardell as the new Executive Director, from the first time I met her I knew she was going to be a great leader. Sad to see Monica leave and want to thank her for her service and I hope that we can find a replacement as good as her even though I know that she was the best.

Steve Wick- Proud of our MCOT award. The report that Ray gave on the financial situation was good and glad that we are catching our needs for staff appropriately. We look forward to always being competitive, keep, and hire the best people to serve our community. Happy about the Rockdale collaboration to provide services. Bitter sweet, hate to see Monica and Dr Helmcamp go; these two are extraordinary people that are doing extraordinary work. We are looking forward to Johnnie taking over and a completely new era to come.

James Lively- absent

J. ADJOURNMENT

There being no further official business, Steve Wick adjourned the meeting at 7:33PM.

S U B M I T E D B Y :

Dr. Andrejs Avots
Secretary

Board of Trustees
CCCMHMR
Recorded by:
Monica Silcott
Executive Assistant

NOTE: The reference material disseminated during the meeting will be archived with the official Minutes.