

CENTRAL COUNTIES SERVICES
Board of Trustees
Minutes of Meeting
October 26, 2021
Teams Meeting

The **October 26, 2021** meeting of the Board of Trustees for Central Counties Services (CCS) was held at the Temple Main facility on **October 26, 2021** in Temple, Texas at **6:00 PM**.

The following members of the Board, CCS Staff and Guests were present:

Board of Trustees via Teams - Virtual Meeting:

Mr. Ray Ashby - Present
Mr. Steven Wick - Present
Dr. Louella Tate - Present
Ms. Felicia Inman - Present
Ms. Virgie Hardeman - Present
Rita Kelley - Present

Absent:

Dr. Andrejs Avots-Avotins
Judge James Lively
Sheriff Jesus Ramos
Chris Ellis

Guests:

David Schroll
Joanne Cosper
Whitney Onyango
Susan Peters
Amy Bullock
Shanita Mays
Luanna Pollock
Doug Wells
Michelle Davidson

Center Attorney:

Mr. Jack Tarver –Present

Staff:

Johnnie Wardell, Executive Director - Present
Keith Maxwell, Director of Quality/Utilization –Present
Charla Chaney, Director of Human Resources-Present
DeWayne HaGans, Chief Financial Officer-Present
Darla Hogan, Director of Information Services – Present
Julie Fielder, Director of Early Childhood Intervention Services - Present
James Arnold, Director of Behavioral Health - Present
Dennis Edwards, Medical Services Director- Present
Andrea Erskine, Director of Intellectual and Developmental Disability Services – Present
Barbara Belcher, Executive Assistant II - Present

A. CALL TO ORDER

A quorum being present, the meeting was called to order by Ray Ashby, Chair of the Board of Trustees, at 6:00 PM by a Regular Session.

REGULAR SESSION

1. Introduction of Guests

Introduction of Netsmart Implementation Team staff receiving recognition for Superlative Service and Exceptional Support during changeover to Netsmart Electronic Health Record.

2. Review of Board Calendar

November and December Board Meeting date was discussed. Johnnie Wardell asked for the December Board meeting to take place on December 14, 2021 to allow for submission of quarterly financial reports per the December 15, 2021 due date. The Board agreed to hold the November and December combined meeting on December 14, 2021.

3. Approval of September 28, 2021 Regular Session Board Minutes

*Virgie Hardeman moved for approval of the **September 28, 2021 Regular Board Meeting minutes** as submitted. **Louella Tate** seconded. **All were in favor.** The motion carried.*

4. Acknowledgement of Extraordinary Service by HCS Staff

Darla Hogan shared the exceptional service the Netsmart Implementation Team provided to the Center during the changeover to Netsmart systems. She expressed her appreciation for their dedication, hard work, creativity and perseverance on this project. Johnnie Wardell thanked them with Certificates of Appreciation and gift cards. Ray Ashby, Rita Kelley, Louella Tate and Virgie Hardeman also thanked the staff for their service.

5. Board Committee Requirements and Restructuring

Johnnie Wardell shared the scope and structure of the Board of Trustees committees. Ray Ashby, Rita Kelley and Jack Tarver agreed the committee roles and responsibilities should be reviewed and updated as needed. This will be done in a workshop on December 14, 2021 from 5:15 to 6:00 pm.

6. Executive Summary – Center Happenings – Johnnie Wardell

Johnnie Wardell shared the State of the Center Executive Summary with the Board. No questions or comments were presented by the Board members.

7. **Appointment of New PNAC Member – Keith Maxwell**
Keith Maxwell presented a request to appoint a new PNAC Committee member, Michelle Aguayo, who meets the criteria required of PNAC Members. Keith also noted they still need two more members to meet their member quota.

Steven Wick moved for approval of Appointment of New PNAC Committee Member, Virgie Hardeman seconded. All were in favor. The motion carried.

B. Citizen Comments

- a) None

C. BOARD COMMITTEE REPORTS

1. Medical Committee-Dr. Andrejs Avots - no report
2. Personnel Committee- Rita Kelley – no report
3. Finance Committee- James Lively - no report
4. Long Range Planning and Facility Committee- Steven Wick- no report

D. PERSONNEL MATTERS

1. ACTION ITEMS:

a. Approval of Greater than 15% position reclassification – Johnnie Wardell

No action needed at this time.

2. NON-ACTION ITEMS:

a. COVID Update – Charla Chaney shared the Center’s decision to end Mask requirements for staff at all locations following the Bell County reduction in threat level of COVID transmission, from Level 2 to Level 3. She also shared there have been no new COVID positive cases among staff at the Center for more than three weeks. Steve Wick asked what the Center will do if the COVID threat begins to rise again and how are we keeping track. Charla Chaney assured the Board the Executive Leadership Team looks at the trends regularly and they will adjust requirements as threat levels change.

E. FISCAL MATTERS

ACTION ITEMS

a. Approval of Center Contracts that exceed \$50,000

DeWayne Hagans reviewed the Center Contracts that exceed \$50,000 and what types of services they cover for the Center. No questions or comments were presented by the Board members.

Rita Kelley moved for approval of the Center Contracts that Exceed \$50,000 as submitted. Steven Wick seconded. All were in favor. The motion carried.

NON-ACTION ITEMS

a. Monthly financial Statement (September 2021)

DeWayne Hagans shared the Monthly financial statement for September 2021. No questions or comments from the Board.

F. SPECIAL REPORTS

- a. None

G. OLD BUSINESS

a) None

I. EXECUTIVE DIRECTOR COMMENTS

Johnnie Wardell reviewed the requirement of the LIDDA contract to have Board Members sign “Affidavits of Board Members”, and we will be working with Board members to get them completed.

J. BOARD OF TRUSTEES COMMENTS/MEETING EFFECTIVENESS FEEDBACK

Ray Ashby shared the Open Meetings Act requirements for Board Meetings held by videoconference. Louella Tate asked if the information can be emailed to them so they can see the requirements. Barbara Belcher agreed she would forward them for their reference.

Steven Wick: Thanked the Netsmart Team staff for their efforts and asked the Center to forward a new Directory of current Board Members to them so everyone has the information. Barbara Belcher agreed she would forward to all members.

Rita Kelley: Good meeting and appreciative of staff who supported the Center during Netsmart implementation.

Felicia Inman: Thanked the Netsmart implementation staff for their efforts.

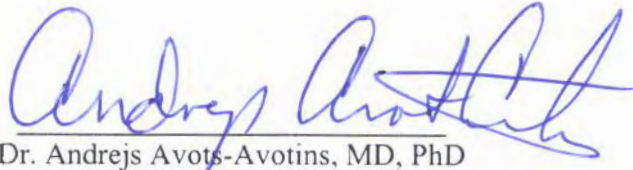
Virgie Hardeman: Thank you to the staff for the work they do for the Center.

Jack Tarver: Shared he is very impressed with the success of the Netsmart implementation team.

J. ADJOURNMENT

There being no further official business, Ray Ashby Adjourned the meeting at 7:03 PM.

SUBMITTED BY:



Dr. Andrejs Avots-Avotins, MD, PhD
Secretary

Board of Trustees
CCCMHMR
Recorded by:
Barbara Belcher
Executive Assistant II

NOTE: The reference material disseminated during the meeting will be archived with the official Minutes.