

CENTRAL COUNTIES SERVICES
Board of Trustees
Minutes of Meeting
September 28, 2021
Teams Meeting

The **September 28, 2021** meeting of the Board of Trustees for Central Counties Services (CCS) was held at the Temple Main facility on **September 28, 2021** in Temple, Texas at **6:00 PM**.

The following members of the Board, CCS Staff and Guests were present:

Board of Trustees via Teams - Virtual Meeting:

Mr. Steven Wick- Present
Dr. Andrejs Avots-Avotins- Present
Ms. Felicia Inman-Present
Mr. Ray Ashby-Present
Ms. Virgie Hardeman-Present
Rita Kelley-Present
Sheriff Jesus Ramos-Present
Judge James Lively- Present
Chris Ellis - Present

Absent:

Dr. Louella Tate

Guests:

Carlos Cardona
Amanda Lackey
Alexis Alexander
Marquisa Davis
Patricia Cole
Danisha McCraney
Elvin Rios

Center Attorney:

Mr. Jack Tarver –Present

Staff:

Johnnie Wardell, Executive Director - Present
Keith Maxwell, Director of Quality/Utilization –Present
Charla Chaney, Director of Human Resources-Present
DeWayne HaGans, Chief Financial Officer-Present
Darla Hogan, Director of Information Services – Present
Julie Fielder, Director of Early Childhood Intervention Services - Present
James Arnold, Director of Behavioral Health - Present
Dennis Edwards, Medical Services Director- Present
Andrea Erskine, Director of Intellectual and Developmental Disability Services – Present
Barbara Belcher, Executive Assistant II - Present

A. CALL TO ORDER

A quorum being present, the meeting was called to order by Steve Wick, Chair of the Board of Trustees, at 6:00 PM by a Regular Session.

REGULAR SESSION

1. Introduction of Guests

Introduction of Chris Ellis, replacing Sgt. Bob Reinhardt, an Ad Hoc member of the Board of Trustees.

Introduction of HCS staff being recognized for Extraordinary Service

2. Election of FY 22 Board Officers – Rita Kelley

Steven Wick: Before we elect the new officers, I just want to say, I've had the privilege of serving for the past seven years. Steven Wick spoke of the accomplishments the center has achieved in the past 7 years- noting the CCBHC Certification facility acquisition, building improvements, and the excellent financial position the Center enjoys.

Rita Kelley: Presented the Slate of Officers for FY 22. Chair: Ray Ashby, Vice Chair: Felicia Inman, Judge James Lively: Treasurer, and Dr. Andrejs Avots: Secretary

James Lively motioned to accept the Slate of Officers for FY 22 as presented, and Dr. Andrejs Avots seconded. All were in favor. The motion carried

Johnnie Wardell: Thanked Mr. Steven Wick with an award for his service on the board over the past seven years. We promise we will get the award to you in a short fashion. I am so glad you took the time to mention all of the positive things that took place at the center over the past several years under your leadership. I have enjoyed working with you over the years and your service is greatly appreciated by the Center.

3. Review of Board Calendar

It was noted the November Texas Council Conference is cancelled. Board decided to combine November and December meetings and hold on December 7th, 2021.

4. Approval of August 24, 2021 Regular Session Board Minutes

Rita Kelley moved for approval of the August 24, 2021 Regular Board Meeting minutes as submitted. Virgie Hardeman seconded. All were in favor. The motion carried.

5. Acknowledgement of Extraordinary Service by HCS Staff

Andrea Erskine shared the extraordinary service HCS staff provided to group home clients during the February 2021 Ice Storm and COVID outbreak in August 2021. Staff attended the meeting both personally and virtually. Alexis Alexander, Supervisor of HCS staff also shared how appreciative she is of her staff and their dedication to the clients they serve. Andrea Erskine presented the staff members with Certificates of Appreciation for their efforts. Steven Wick, Felicia Inman, and Virgie Hardeman also thanked the staff for their service.

6. **Executive Summary – Center Happenings – Johnnie Wardell**
Johnnie Wardell shared the State of the Center Executive Summary with the Board. No questions or comments were presented by the Board members.
7. **Netsmart Update – Darla Hogan**
Darla Hogan shared progress and challenges since going live September 1, 2021 with the Board. No questions or comments were presented by the Board members.
8. **Reappointment of PNAC Members – Keith Maxwell**
Keith Maxwell presented request to reappoint current PNAC Committee members to the Committee.

Dr. Andrejs Avots moved for approval of Reappointment of PNAC Committee Members, Mr. Steven Wick seconded. All were in favor. The motion carried.

B. Citizen Comments

- a) None

C. BOARD COMMITTEE REPORTS

1. Medical Committee-Dr. Andrejs Avots - no report
2. Personnel Committee- Rita Kelley – no report
3. Finance Committee- James Lively - no report
4. Long Range Planning and Facility Committee- **Steven Wick** – The children’s mental health clinic is now open at Temple main building and we are conducting services there. Staff have relocated to the third floor. We are still waiting for some furniture that has not been delivered yet, and some materials that are delayed. The Belton IDD building is also close to completion, again due to material delays and an unacceptable paint job. Staff are meeting with contractor to discuss issues this Friday. Fire suppression system is tentatively scheduled to begin in Mid-October. We will be discussing service delivery in Coryell and Milam counties.

D. PERSONNEL MATTERS

1. ACTION ITEMS:
 - a. None
2. NON-ACTION ITEMS:
 - a. **COVID Update – Charla Chaney** shared since July 2021, there have been 25 positive COVID cases, 3 are currently out of work, 22 have returned to work. 14 of the 25 missed more than 10 days of work. COVID hit our group homes and IDD staff the hardest. No questions or comments from the Board members.

E. FISCAL MATTERS

NON-ACTION ITEMS

a. Monthly Financial Statement (August 21)

DeWayne Hagans went over the Monthly Financial Statement (August 21). No questions or comments from the Board members.

ACTION ITEMS

a. Certification & Approval of Form G – 4th Quarter FY 21

DeWayne HaGans reviewed the Form G – 4th Quarter FY 21, and asked for approval of Form G - 4th Quarter FY 21.

Rita Kelley moved for approval of the Form G- 4th Quarter FY 21 as submitted. Dr. Andrejs Avots seconded. All were in favor. The motion carried.

b. Certification & Approval of Investment Report – 4th Quarter FY 21

DeWayne Hagans reviewed the Investment Report – 4th Quarter FY 21, and asked for approval of Investment Report – 4th Quarter FY 21.

Steven Wick moved for approval of Investment Report – 4th Quarter FY 21 as submitted. Sheriff Jess Ramos seconded. All were in favor. The motion carried.

F. SPECIAL REPORTS

- a. **FY 2021 Abuse and Neglect Report** – Keith Maxwell reviewed the FY 21 Abuse and Neglect report and fielded questions from the Board.
- b. **PNAC Fiscal Year 2021 Summary Report** – Keith Maxwell shared the PNAC Summary Report with the Board. No questions or comments.
- c. **Quality Management Projects Activities Report** – Keith Maxwell shared the Quality Management Projects Report for the second six months of FY 21. No questions or comments were noted.

G. OLD BUSINESS

- a) None

I. EXECUTIVE DIRECTOR COMMENTS

Johnnie Wardell thanked the Board members for all of their efforts. She also thanked her staff for all of the preparation and efforts for the meeting and assured they will continue to work together to provide the Board with support for the meetings. We want to continue to take the time to acknowledge staff that deserve not only our thanks, but compliments from the Board of Directors as well. Word of Congratulations to Virgie Hardeman who was recently honored in Cameron as “Outstanding Woman of the Year”. We thank you all for your hard work and your service on the Board of Trustees.

J. BOARD OF TRUSTEES COMMENTS/MEETING EFFECTIVENESS FEEDBACK

Ray Ashby asked for comments from the Board Members.

Steven Wick: Reiterated appreciation of the staff to go above and beyond their vocation to the clients. Congratulations to Darla and her team for putting the Netsmart EHR system together. We are well set for the future. Thanks to everyone and their hard work.

Rita Kelley: Appreciative of staff especially during the February Ice Storm of 2021 and Johnnie it was a good first meeting. Proud of the way the Center has managed funds and staying abreast of financial needs, and at the same time giving employees the raise they deserve.

Dr. Andrejs Avots: Virgie Congratulations on your Honor. Steven thanks for your leadership over the last seven years. Ms. Wardell, Congratulations. In addition, Barbara, I finally was able to open the PDF you sent me.

Felicia Inman: Overall, I think it was a really good meeting and I can feel the heart of the staff that went above and beyond for clients and I really enjoy the time you took to acknowledge them. Darla, I really enjoyed the journey you took us on today sharing the EHR progress and plans. Congrats to Virgie also, because that is a big deal. Good Job. I'm proud to be a part of what you guys are doing.

Virgie Hardeman: Thank you to the staff for the work they do for the Center. Mr. Wick, thank you for your seven years serving as chair. You did a great job. Thank you to all the new officers who stepped up to the plate to take on the new tasks to serve the Board. Congratulations to the Netsmart team for meeting your baseline and your progress. What a great accomplishment. I was shocked to learn the news article reached Temple. Someone text me and told me they saw it and I almost passed out. I am honored, and thank you all for the compliments.

James Lively: Congratulations Ms. Hardeman. Steven, I have appreciated you as chair and it is time to hand it over and let someone else lead for a while. I think Ray will do a great job. I had a situation last week and Johnnie and her team answered my questions and helped me right away. Darla, I cannot imagine how daunting a task you have had and thank you for all your hard work.

Sheriff Jess Ramos: Thank you to the Board. Congratulations Ms. Virige. What a great award she has received. Thank you for having staff come and receive awards. Mr. Wick mentioned over the past seven years he has seen morale at its highest right now and that is a testament of good leadership.

Chris Ellis: Applause to everyone. Everyone at the Center has been very nice and helpful, and I appreciate that. I am grateful to be a part of this Board and I look forward to working with all of you.

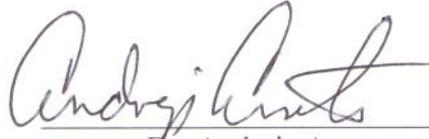
Jack Tarver: I want Steven to know personally from me, that he will be missed. He has conducted the Chairmanship in a fair, effective and dignified way. Seven years, I do not know how you made it. One thing you have learned is the importance of brevity and I appreciate that.

Ray Ashby: Ditto for everything, everyone said. Please be patient with me and I hope I can do half the job that Steve did. There's something to say about coming to a meeting and sit back and just let everyone do their voting, but Mr. Wick I can feel the heat and hope I can do as well as you did.

J. ADJOURNMENT

There being no further official business, Ray Ashby Adjourned the meeting at 7:22 PM.

SUBMITTED BY:



Dr. Andrejs Avots
Secretary

Board of Trustees
CCCMHMR
Recorded by:
Barbara Belcher
Executive Assistant II

NOTE: The reference material disseminated during the meeting will be archived with the official Minutes.