

CENTRAL COUNTIES SERVICES
Board of Trustees
Minutes of Meeting
January 25, 2022
Teams Meeting

The **January 25, 2022** meeting of the Board of Trustees for Central Counties Services (CCS) was held at the Temple Main facility on **January 25, 2022** in Temple, Texas at **6:00 PM**.

The following members of the Board, CCS Staff and Guests were present:

Board of Trustees via Teams - Virtual Meeting:

Mr. Ray Ashby – Present
Judge James Lively - Present
Chris Ellis - Present
Ms. Felicia Inman - Present
Rita Kelley – Present
Dr. Andrejs Avots-Avotins - Present
Dr. Louella Tate – Present

Absent:

Mr. Steven Wick
Ms. Virgie Hardeman
Sheriff Jesus Ramos

Guests:

Tommy Nelson, Auditor - Present

Center Attorney:

Mr. Jack Tarver –Present

Staff:

Johnnie Wardell, Executive Director - Present
Keith Maxwell, Director of Quality/Utilization –Present
Charla Chaney, Director of Human Resources-Present
DeWayne HaGans, Chief Financial Officer-Present
Darla Hogan, Director of Information Technology Services – Present
Joanne Cosper – Director of Information Services – Present
Julie Fielder, Director of Early Childhood Intervention Services - Present
James Arnold, Director of Behavioral Health – Present
Dennis Edwards, Director of Nursing - Present
Andrea Erskine, Director of Intellectual and Developmental Disability Services – Present
Barbara Belcher, Executive Assistant II – Present

A. CALL TO ORDER

A quorum being present, the meeting was called to order by Ray Ashby, Chair of the Board of Trustees, at 6:05 PM by a Regular Session.

REGULAR SESSION

1. Introduction of Guests

- a. Tommy Nelson, Lead Auditor for Scott, Singleton and Fincher

2. Tommy Nelson, Auditor shared details of the FY21 Fiscal Audit, and responded to questions from the board. It was confirmed that we have approximately 260 days of operational costs available in the reserve fund, per reserve policy, we allocate 120 days of operational costs.

3. Review of Board Calendar

- a. Dr. Louella Tate shared the Texas Council deadline for nominations for the Frank M. Adams Award has been extended.

4. Approval of December 14, 2021 Regular Session Board Minutes

Dr. Louella Tate moved for approval of the December 14, 2021 Regular Board Meeting minutes as submitted. Dr. Avots-Avotins seconded. All were in favor. The motion carried.

5. Executive Summary – Center Happenings – Johnnie Wardell

Johnnie Wardell shared the State of the Center Executive Summary with the Board, and responded to questions and comments from the Board.

B. Citizen Comments

- a) None

C. BOARD COMMITTEE REPORTS

1. Medical Committee-Dr. Andrejs Avots - no report
2. Personnel Committee- Rita Kelley – no report
3. Finance Committee- James Lively – will report during FY 2021 Agenda item
4. Long Range Planning and Facility Committee- Steven Wick- Absent

Johnnie Wardell shared the City of Temple SIZ grant application has been approved by the SIZ Committee and will be placed on the Temple City Council Agenda for final approval. This grant will assist with the cost of the fire suppression system.

D. PERSONNEL MATTERS

1. ACTION ITEMS:
 - a. None

2. NON-ACTION ITEMS:

a. **COVID Update – Charla Chaney** shared the current state of COVID cases at the Center, and that it is not centrally located to one department, but scattered across the Center. Dr. Louella Tate commented that she thinks our COVID numbers are lower than what she is seeing at other agencies.

E. **FISCAL MATTERS**

ACTION ITEMS

a. **Approval of FY21 Fiscal Audit**

James Lively reported that prior to the regular board session the Budget and Finance Committee met and discussed the FY 21 Fiscal Audit. Tommy Nelson reviewed the details of the audit with the committee and reported that it was a clean, unmodified audit for FY21 with no findings or recommendations.

*James Lively moved for approval of the **FY21 Fiscal Audit** as submitted.
Dr. Avots-Avotins seconded. All were in favor. The motion carried.*

NON-ACTION ITEMS

a. **Monthly Financial Statements (December 2021)**

DeWayne Hagans reviewed the financial statements for December 2021. Rita Kelly asked for clarification of the Pharmaceutical costs. DeWayne Hagans confirmed the costs discrepancies were due to a delayed invoicing process. Johnnie Wardell also confirmed our monthly pharmaceutical costs are in line with our budget.

F. **SPECIAL REPORTS**

a. **PNAC FY22 Quarter 1 and 2 Summary**

Keith Maxwell presented the FY22 Quarter 1 and 2 report. Keith Maxwell also clarified the Committee still needs two members, and not three as stated in the summary since appointing a new member in December 2021. There were no questions or comments from the Board.

G. **OLD BUSINESS**

a) None

I. **EXECUTIVE DIRECTOR COMMENTS**

Johnnie Wardell summarized our current COVID-19 responses to reduce the spread of the virus. These include increased remote work, telehealth services, and requiring staff to wear masks while delivering face-to-face services. Johnnie Wardell also thanked everyone who worked on the fiscal audit.

J. **BOARD OF TRUSTEES COMMENTS/MEETING EFFECTIVENESS FEEDBACK**

Jack Tarver: Very impressed with the audit. In all my years, that is the best fiscal audit we have had.

Sgt. Chris Ellis: Announced that this may be his last meeting as changes are happening in his department, and to let them know if we need anything from them.

James Lively: I do agree there is a disconnect being virtual, but we have to do what we have to do and everyone does a great job presenting the information to us virtually and thank you for the meeting.

Felicia Inman: The detail and preparation of the content was very thorough and the delivery was great. I think we have a clear picture of the state of the Center. I do still feel the disconnect being virtual. I am excited about the progress the Center is making.

Dr. Louella Tate: I commend everyone for their great work. I am still surprised that your COVID numbers are low and glad it is. Dr. Tate inquired about the requirement to provide SUD Services and requested a report on that service.

Dr. Avots-Avotins: I agree with Jack Tarver, the audit was a fabulous report. Thank you Johnnie for you and your staff keeping everyone safe. I look forward to building on our successes from 2021 and going forward with new ventures in 2022.

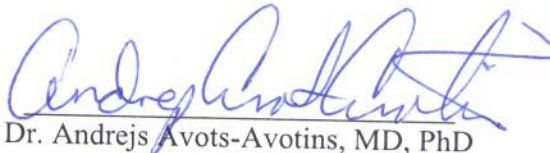
Rita Kelley: I agree the reporting is very precise and presented well. I am very excited about the Rockdale location and providing services to people there. I am happy with the audit and how the Center has taken great responsibility in taking care of the people we serve.

Ray Ashby: The audit was great and Tommy Nelson does a wonderful job presenting the audit to us. Thank you to everyone for your work on this audit. I would like to encourage everyone to meet in person if able. I think we could social distance with masks and be ok.

J. ADJOURNMENT

There being no further official business, Ray Ashby adjourned the meeting at 7:22 PM.

SUBMITTED BY:



Dr. Andrejs Avots-Avotins, MD, PhD
Secretary

Board of Trustees
CCCMHMR
Recorded by:
Barbara Belcher
Executive Assistant II

NOTE: The reference material disseminated during the meeting will be archived with the official Minutes.