

CENTRAL COUNTIES SERVICES
Board of Trustees
Minutes of Meeting
July 25, 2023
Hybrid Meeting

The **July 25, 2023** meeting of the Board of Trustees for Central Counties Services (CCS) was held at the Temple Main facility on **July 25, 2023** in Temple, Texas at **6:07 PM**.

The following members of the Board, CCS Staff and Guests were present:

Board of Trustees Hybrid Meeting:

Mr. Ray Ashby – Present
Ms. Rita Kelley - Present
Mr. Steven Wick – Present
Ms. Felicia Inman - Present
Dr. Andrejs Avots-Avotins - Present
Ms. Virgie Hardeman - Present
Dr. Louella Tate – Present

Absent:

Judge James Lively
Sheriff Jesus Ramos

Guests:

Ben Holle – Recognition of Eagle Scout Project - Garden at Belton IDD Building
Chris and Jennifer Holle
Kristen Zajicek – Belton IDD

Center Attorney:

Mr. Jack Tarver –Present

Staff:

Johnnie Wardell, Executive Director - Present
Kelli Sames, Director of Human Resources - Present
Joanne Cosper, Director of Information Services - Present
DeWayne HaGans, Chief Financial Officer – Present
Doug Wells – Manager of Quality Management - Present
Julie Fielder, Director of Early Childhood Intervention Services - Present
Darla Hogan – Director of Information Technology – Present
Andrea Erskine – Director of Intellectual and Developmental Disabilities – Present
Barbara Theilen, Executive Assistant II – Present

1. PUBLIC HEARING

Doug Wells shared the budget regarding the Federal Mental Health Block Grant Program at 6:00 pm. No questions or comments were received. Adjourned at 6:07 pm.

A. CALL TO ORDER

A quorum being present, the meeting was called to order by Ray Ashby, Chairman of the Board of Trustees, at 6:07 PM by a Regular Session.

REGULAR SESSION

a) Introduction of Guests:

Recognition of Ben Holle for Eagle Scout Project - Garden at Belton IDD Building. Andrea Erskine and Kristen Zajicek from IDD shared details of the project. The Board expressed their appreciation for Ben and his family's legacy of service to our community.

b) Review of Board Calendar

No Comments on the Board Calendar

c) Approval of May 23, 2023 Regular Session Board Meeting Minutes

Dr. Louella Tate moved for approval of the May 23, 2023 Regular Board Meeting minutes as submitted, Steve Wick seconded. All were in favor. The motion carried.

d) Executive Summary- Center Happenings

Johnnie Wardell shared the Executive Summary - Center Happenings and answered questions from the Board.

B. Citizen Comments

a. None

C. BOARD COMMITTEE REPORTS

1. Medical Committee-Dr. Andrejs Avots-Avotins – Dr. Ansari – BSW Contract for Psychiatry services has started with one provider.
2. Personnel Committee- Rita Kelley – Rita Kelley announced the Leadership Team 360 Executive Director Evaluation is almost complete and the Board Member Executive Director Evaluation will be sent out on July 31st from Barbara.
3. Finance Committee - James Lively – Absent
4. Long Range Planning and Facility Committee - Steve Wick – Steve shared details of the Long Range Planning Committee Meeting that took place before regular session.

D. PERSONNEL MATTERS

1. ACTION ITEMS:

a. None

2. NON-ACTION ITEMS:

a. Kelli Sames provided a 2024 Benefits Update and answered questions from the Board.

E. FISCAL MATTERS

1. ACTION ITEMS

a. Approval of Quarter 3 Financial Reports – Form G

Rita Kelley moved for approval of the Quarter 3 Financial Reports – Form G as submitted Dr. Andrejs Avots-Avotins seconded. All were in favor. The motion carried.

b. Approval of Budget Revisions for ECI – Merit/Retention Funds and TCOOMMI additional FY 23 Funds

Dr. Andrejs Avots-Avotins moved for approval of the Approval of Budget Revisions as submitted Steve Wick seconded. All were in favor. The motion carried.

c. Approval of Retention Bonus for CCS Staff

Rita Kelley moved for approval of the Retention Bonus for CCS Staff as submitted Steve Wick seconded. All were in favor. The motion carried.

2. NON-ACTION ITEMS

a. Monthly Financial Statements (May-June 2023)

DeWayne Hagans reviewed the financial statements ending June 30th, 2023 and answered questions from the Board.

F. SPECIAL REPORTS

a. PNAC/HCS FY23 – 3rd Quarter Consumer Advisory Committee Report – Tabled Until August 2023 meeting.

b. FY 23, Quarter 3 Program Performance Reports

Julie Fielder, Director of Early Childhood Intervention shared the FY23, Quarter 3 ECI Program Performance Report and answered questions from the Board. She also presented the results of the 2022 Family Survey.

Andrea Erskine, Director of Intellectual & Developmental Delays shared the FY23, Quarter 3 Program Performance Report. No questions from the Board.

James Arnold, Director of Behavioral Health shared the FY23, Quarter 3 BH Performance Report and answered questions from the Board.

G. OLD BUSINESS

None

H. EXECUTIVE DIRECTOR COMMENTS

Johnnie Wardell shared the 2024 Budget development will include significant salary increases based on the changes to the Texas State Job classifications System and the State Salary scale. Our average increase per employee will be 8.87%, with some variance. Property insurance coverage has gone up with the addition of the two new buildings. Health insurance costs are expected to increase and we are looking at cost containment strategies. We are budgeting a 5 million dollar draw down from Charity Care Pool. Starting FY 2024, the OIG will audit all community centers every three years and perform a fiscal audit every five years. We are learning more about the audit process and the trainings we will have to complete for compliance purposes.

I. BOARD OF TRUSTEES COMMENTS/MEETING EFFECTIVENESS FEEDBACK

Dr. Louella Tate: I am very excited about the reclassifications that are coming up. Appreciate all the efforts for more pay for our staff.

Felicia Inman: Excited for improvements in salary for staff. I hope it brings positive change.

Rita Kelley: Thank you for the program performance reports. Excited about the salary increases being part of the budget for next year. We also need to look at other ways to keep staff besides the money, in forms of appreciation, time off and recognition.

Steve Wick: Excited about our infrastructure and the bonus for staff and the salary increases and excited that ECI is finally getting some attention.

Dr. Andrejs Avots-Avotins: Enjoyed the program reports and recognition for Ben Holle's project at the Belton center.

Jack Tarver: All good news and reports.

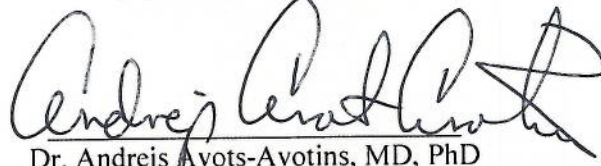
Virgie Hardeman: Excited about the salary increases. I agree we also need to look at appreciation and recognition of staff for retention.

Ray Ashby: I would like to mirror everything everyone else said and thank you for all you do.

J. ADJOURNMENT

There being no further official business, Ray Ashby adjourned the meeting at 8:05 PM.

SUBMITTED BY:

A handwritten signature in black ink, appearing to read "Andrejs Avots-Avotins". The signature is written in a cursive style with a large, stylized initial 'A'.

Dr. Andrejs Avots-Avotins, MD, PhD
Secretary

Board of Trustees
CCCMHMR
Recorded by:
Barbara Theilen
Executive Assistant II

NOTE: The reference material disseminated during the meeting will be archived with the official Minutes.