

**CENTRAL COUNTIES SERVICES**  
**Board of Trustees**  
**Minutes of Meeting**  
**September 26, 2023**  
**Hybrid Meeting**

The **September 26, 2023** meeting of the Board of Trustees for Central Counties Services (CCS) was held at the Temple Main facility on **September 26, 2023** in Temple, Texas at **6:02 PM**.

The following members of the Board, CCS Staff and Guests were present:

Board of Trustees Hybrid Meeting:

Mr. Ray Ashby – Present – Facilitator  
Dr. Andrejs Avots-Avotins - Present  
Ms. Rita Kelley – Present  
Mr. Steven Wick – Present  
Sheriff Jesus Ramos – Present Virtually  
Ms. Virgie Hardeman – Present  
Ms. Felicia Inman - Present  
Dr. Louella Tate – Present Virtually

Absent:

Judge James Lively

Guests:

William Abel, U.S. House Texas' 31<sup>st</sup> District Congressional District Candidate

Center Attorney:

Mr. Jack Tarver –Present

Staff:

Johnnie Wardell, Executive Director - Present  
Kelli Sames, Director of Human Resources - Present  
Joanne Cosper, Director of Information Services - Present  
James Arnold – Director of Behavioral Health - Present  
DeWayne HaGans, Chief Financial Officer – Present  
Doug Wells – Manager of Quality Management - Present  
Julie Fielder, Director of Early Childhood Intervention Services - Present  
Darla Hogan – Director of Information Technology – Present  
Andrea Erskine – Director of Intellectual and Developmental Disabilities – Present  
Barbara Theilen, Executive Assistant II – Present

**A. CALL TO ORDER**

A quorum being present, the meeting was called to order by Mr. Ray Ashby Chairman of the Board of Trustees, at 6:02 PM by a Regular Session.

**REGULAR SESSION**

**1. Introduction of Guests:**

Chairman Ray Ashby introduced William Abel and shared he is interested in learning more about mental health.

**2. Swear in Board Members Approved for FY 2024-2025:**

Attorney Jack Tarver performed the Oath of Service for Board Members approved for FY2024-2025 Term to include Mr. Steve Wick, Dr. Andrejs Avots-Avotins, Ms. Rita Kelley, Ms. Felicia Inman, Ms. Virgie Hardeman and Sheriff Jesus Ramos.

**3. Review of Board Calendar**

No comments or questions

**4. Approval of Fiscal Year 2023 Auditor Engagement Letter**

DeWayne Hagans shared the Auditor Engagement Letter Requirements and asked for approval to retain Scott, Singleton & Fincher as our FY2023 Auditor.

*Rita Kelley moved for approval of the **Fiscal Year 2023 Auditor Engagement Letter to retain Scott, Singleton, Fincher & Company as auditors for FY 2023 as submitted, Steve Wick seconded. All were in favor. The motion carried.***

**5. Approval of LIDDA – Quality Management & Local Provider Network Development Plan**

*Virige Hardeman moved for approval of the **LIDDA – Quality Management & Local Provider Network Development Plan as submitted, Dr. Andrejs Avots-Avotins seconded. All were in favor. The motion carried.***

**6. Approval of August 22, 2023 Regular Session Board Meeting Minutes**

*Dr. Andrejs Avots-Avotins moved for approval of the **August 22, 2023 Regular Board Meeting minutes as submitted, Steve Wick seconded. All were in favor. The motion carried.***

**7. Executive Summary- Center Happenings**

Johnnie Wardell shared the Executive Summary - Center Happenings and answered questions from the Board.

**B. Citizen Comments**

a. None

**C. BOARD COMMITTEE REPORTS**

1. Medical Committee-Dr. Andrejs Avots-Avotins – No Report
2. Personnel Committee- Rita Kelley – No Report
3. Finance Committee - James Lively – Absent
4. Long Range Planning and Facility Committee - Steve Wick – No Report

**D. PERSONNEL MATTERS**

1. ACTION ITEMS:

None

2. NON-ACTION ITEMS:

None

**E. FISCAL MATTERS**

1. ACTION ITEMS

**a. Approval of Fiscal Year 2023, Quarter 4 Financial Report – Form G**

Dewayne Hagans presented the Fiscal Year 2023, Quarter 4 Financial Report – Form G and the 4<sup>th</sup> Quarter Investment Report, and answered questions from the Board.

*Rita Kelley moved for approval of the **Fiscal Year 2023, Quarter 4 Financial Report – Form G** as submitted **Virgie Hardeman** seconded. All were in favor. The motion carried.*

*Steve Wick moved for approval of the **Fiscal Year 2023, Quarter 4 Investment Report** as submitted **Virgie Hardeman** seconded. All were in favor. The motion carried.*

2. NON-ACTION ITEMS

**a. Monthly Financial Statements (August 2023)**

DeWayne Hagans reviewed the financial statements ending August 31st, 2023 and answered questions from the Board.

**F. SPECIAL REPORTS**

**a. Reappointment of PNAC Members for FY2024**

Doug Wells reviewed the current PNAC Members and their positions and asked the Board to reappoint all current PNAC Members for FY 2024.

*Dr. Andrejs Avots-Avotins moved for approval of the **Reappointment of PNAC members for FY2024** as submitted **Steve Wick** seconded. All were in favor. The motion carried.*

**b. FY 2023, Qtr. 3 and 4 – QM Projects Activities Report**

Doug Wells reviewed the FY 2023, Qtr. 3 and 4 – QM Projects Activities Report and answered questions from the Board.

**c. FY 2023, Quarter 4 Program and Audit Reports**

Julie Fielder shared the Early Childhood Intervention Report and answered questions from the Board.

Andrea Erskine shared the Intellectual & Developmental Delays Report and audit results and answered questions from the Board.

James Arnold shared the Behavioral Health Report and Audit results and answered questions from the Board.

**G. OLD BUSINESS**

None

**H. EXECUTIVE DIRECTOR COMMENTS**

Johnnie Wardell shared the Temple Education Foundation is honoring Dr. Avots-Avotins as a Distinguished Alumni at a dinner on October 4<sup>th</sup>.

**I. BOARD OF TRUSTEES COMMENTS/MEETING EFFECTIVENESS FEEDBACK**

**Dr. Andrejs Avots-Avotins:** I enjoyed the training today. I would still like to see bio information about the leadership team and Board of Trustee members so we can access it when we are out in the community.

**Steve Wick:** Congratulations to Dr. Avots. I am very pleased with our financial stability. I am delighted to see the progress staff is making after COVID and pleased with our infrastructure.

**Virgie Hardeman:** Congratulations to Dr. Avots and the audit results.

**Rita Kelley:** I agree about the audits. Congratulations for reporting that and I liked the training.

**Dr. Louella Tate:** Dr. Tate shared the Killeen Daily Herald articles about staff member Cheri Woodard receiving an extraordinary Woman Award, and Sheriff Jesus Ramos helping 96-year-old WWII Veteran, Lupe Dimas obtain his High School Diploma.

**Sheriff Jesus Ramos:** Thank you Dr. Tate for bringing that up. It was an honor to make that happen for him.

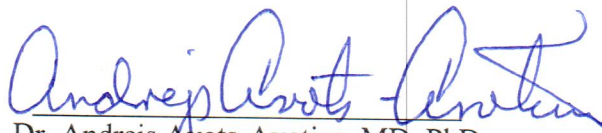
**Jack Tarver:** Program Director Reports were very good. Dr. Macey passed away. He was an advocate for the Center and was on the Board many years ago. He will be missed.

**Ray Ashby:** Ditto to everything, everyone said. Congratulations Sheriff Ramos and Dr. Avots. Thank you everyone for all you are doing.

**J. ADJOURNMENT**

There being no further official business, Ray Ashby adjourned the meeting at 7:20 PM.

SUBMITTED BY:



Dr. Andrejs Avots-Avotins, MD, PhD  
Secretary

Board of Trustees  
CCCMHMR

Recorded by:  
Barbara Theilen  
Executive Assistant II

**NOTE:** The reference material disseminated during the meeting will be archived with the official Minutes.