

CENTRAL COUNTIES SERVICES
Board of Trustees
Minutes of Meeting
December 12th, 2023
Hybrid Meeting

The **December 12, 2023** meeting of the Board of Trustees for Central Counties Services (CCS) was held at the Temple Main facility on **December 12, 2023** in Temple, Texas at **6:01 PM**.

The following members of the Board, CCS Staff and Guests were present:

Board of Trustees Hybrid Meeting:

Mr. Ray Ashby – Present – Facilitator
Ms. Rita Kelley – Present
Judge James Lively – Present Virtually
Mr. Steven Wick – Present
Ms. Virgie Hardeman – Present Virtually
Ms. Felicia Inman – Present Virtually
Dr. Louella Tate – Present Virtually

Absent:

Dr. Andrejs Avots-Avotins – Absent
Sheriff Jesus Ramos – Absent

Guests:

Holli Sanchez – Director of Nursing, Central Counties Services

Center Attorney:

Mr. Jack Tarver – Present

Staff:

Johnnie Wardell, Executive Director - Present
Joanne Cosper, Deputy Director - Present
Kelli Sames, Director of Human Resources - Present
James Arnold, Director of Behavioral Health - Present
DeWayne HaGans, Chief Financial Officer – Present
Julie Fielder, Director of Early Childhood Intervention Services - Present
Andrea Erskine, Director of Intellectual and Developmental Disabilities – Present
Darla Hogan, Director of Information Technology – Present
Barbara Theilen, Executive Assistant II – Present

A. CALL TO ORDER

A quorum being present, the meeting was called to order by Mr. Ray Ashby Chairman of the Board of Trustees, at 6:01 PM by a Regular Session.

REGULAR SESSION

1. Introduction of Guests:

Kelli Sames introduced Holli Sanchez, Director of Nursing with Central Counties Services for witness of the Personnel Matters Agenda item: Approval to Reclass Three Full Time Positions.

2. Review of Board Calendar

Johnnie Wardell announced we will not approve the FY23 Fiscal Audit in January. Our plan is to approve it in February. We will submit an extension request to HHSC.

4. Approval of October 24, 2023 Regular Session Board Meeting Minutes

*Dr. Louella Tate moved for approval of the **October 24, 2023 Regular Board Meeting minutes** as submitted, **James Lively** seconded. **All were in favor.** The motion carried.*

5. Executive Summary- Center Happenings

Johnnie Wardell shared the Executive Summary - Center Happenings and answered questions from the Board.

B. CITIZEN COMMENTS

a. None

C. BOARD COMMITTEE REPORTS

1. Medical Committee-Dr. Andrejs Avots-Avotins – Absent
2. Personnel Committee- Rita Kelley – No Report
3. Finance Committee - James Lively – No Report
4. Long Range Planning and Facility Committee - Steve Wick – Mr. Wick shared comments from the Long Range Planning committee Meeting that was held at 5:30 p.m. prior to regular session.

D. PERSONNEL MATTERS

1. ACTION ITEMS:

Approval to Reclassify Three Full Time Positions

Kelli Sames shared the positions for reclassification and answered questions from the Board.

*Steve Wick moved for approval to **Reclassify Three Full Time Positions** as submitted, **Dr. Louella Tate** seconded. **All were in favor.** The motion carried.*

2. NON-ACTION ITEMS:

None

E. FISCAL MATTERS

1. ACTION ITEMS

a. Approval of FY24 Budget Adjustment – ECI Additional Funds of \$23,565

DeWayne Hagans presented the FY24 Budget Adjustment – ECI Additional Funds of \$23,565 and asked for approval from the Board.

Dr. Louella Tate moved for approval of the FY24 Budget Adjustment – ECI Additional Funds of \$23,565 as submitted, Steve Wick seconded. All were in favor. The motion carried.

b. Approval of Reserve Fund Policy

DeWayne Hagans presented the Reserve Fund Policy and asked for approval from the Board.

Rita Kelley moved for approval of the Reserve Fund Policy as submitted, Steve Wick seconded. All were in favor. The motion carried.

c. Approval of Internal Audit & Compliance Policy

Dewayne Hagans presented the Internal Audit & Compliance Policy and asked for approval from the Board.

Steve Wick moved for approval of the Internal Audit & Compliance Policy as submitted, Dr. Louella Tate seconded. All were in favor. The motion carried.

2. NON-ACTION ITEMS

a. Monthly Financial Statements (October 2023)

DeWayne Hagans reviewed the financial statements ending October 31, 2023 and answered questions from the Board.

F. SPECIAL REPORTS

None

G. EXECUTIVE SESSION

Executive Session commenced at 6:51pm to discuss Section 551.072 – Consultation with Attorney for deliberations of real property. Adjourned at 7:26 pm.

H. OLD BUSINESS

None

I. EXECUTIVE DIRECTOR COMMENTS

Johnnie Wardell thanked the Board for the time they dedicate to the Center and our meetings. We are grateful to you and we thank you for your continued support. We wish you Happy Holidays and blessings in the New Year.

J. BOARD OF TRUSTEES COMMENTS/MEETING EFFECTIVENESS FEEDBACK

Steve Wick: I am very pleased with our progress as an organization. We are doing a great job keeping mental health paired with physical health, and we have a healthy financial position. I am encouraged by the Center and the staff working in the community. Thank you to all the staff for their work.

Rita Kelley: Thank you to the staff for their community involvement. I think your leadership is very important and the staff seem to want to help with improvements. I am excited about the grants, especially working to get the clients who need help out of jails and hospitals. Merry Christmas to everyone.

James Lively: I think this is the first time that I have seen the cohesiveness between the State and the Federal level recognizing mental health. It is nice to see everyone working together. We enjoyed having Johnnie at Hamilton Commissioner's Court, and she did a wonderful job. Merry Christmas everyone.

Felicia Inman: I am excited to hear about all the new opportunities and Merry Christmas to everyone.

Dr. Louella Tate: Merry Christmas everyone.

Virgie Hardeman: Merry Christmas everyone. Thank you to the Board and the staff. I enjoyed the Milam County Connecting the Dots event.

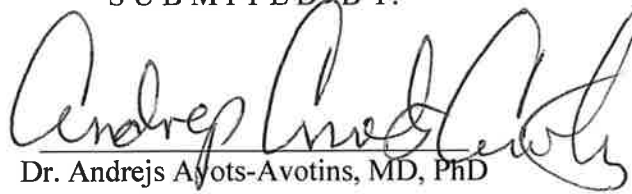
Jack Tarver: Happy Holidays everyone. I am glad we passed the Reserve Fund Policy. It validates us using our funds, as we should for Center services.

Ray Ashby: Thank you Johnnie for all the work you are doing. Merry Christmas to everyone.

K. ADJOURNMENT

There being no further official business, Ray Ashby adjourned the meeting at 7:38 PM.

SUBMITTED BY:

A handwritten signature in black ink, appearing to read "Andrejs Avots-Avotins". The signature is written in a cursive style with large, sweeping letters.

Dr. Andrejs Avots-Avotins, MD, PhD
Secretary

Board of Trustees
CCCMHMR
Recorded by:
Barbara Theilen
Executive Assistant II

NOTE: The reference material disseminated during the meeting will be archived with the official Minutes.