

CENTRAL COUNTIES SERVICES
Board of Trustees
Minutes of Meeting
October 22, 2024
Hybrid Meeting

The **October 22, 2024** meeting of the Board of Trustees for Central Counties Services (CCS) was held at the Temple Main facility on **October 22, 2024** in Temple, Texas at **6:08 PM**.

The following members of the Board, CCS Staff and Guests were present:

Board of Trustees Hybrid Meeting:

Mr. Ray Ashby – Present
Mr. Steve Wick – Present
Ms. Rita Kelley – Present
Judge David Blackburn - Present
Ms. Felicia Inman - Present

Absent:

Judge James Lively – Absent
Dr. Andrejs Avots-Avotins – Absent
Ms. Virgie Hardeman – Absent
Sheriff Jesus Ramos – Absent

Guests:

Tad Dorrow – BKCW – Employee Benefits

Center Attorney:

Mr. Jack Tarver – Absent

Staff:

Johnnie Wardell, Executive Director - Present
Kelli Sames, Director of Human Resources - Present
DeWayne HaGans, Chief Financial Officer – Present
James Arnold – Director of Behavioral Health - Present
Rebecca Wagner – New Director of Early Childhood Intervention - Present
Andrea Erskine, Director of Intellectual and Developmental Disabilities – Present
Darla Hogan, Director of Information Services - Present
Barbara Theilen, Executive Assistant II – Present

A. CALL TO ORDER

A quorum being present, the meeting was called to order by Mr. Ray Ashby, Chairman of the Board of Trustees at 6:05 PM by a Regular Session.

REGULAR SESSION

1) Introduction of Guests:

Ray Ashby introduced Tad Dorrow with BKCW for the Employee Benefits discussion.

2) Review of Board Calendar – Meeting Cadence

The Board of Trustees Calendar was discussed to update the meeting cadence. The Board agreed to meet October, December, January, March, May, July, and August, with the meeting start time adjusted to 5:30 pm. New Board Calendar will be sent to all members.

3) Approval of August 27th, 2024 Board Meeting Minutes

Steve Wick moved for approval of the **August 27, 2024 Board Meeting Minutes** as submitted, *Rita Kelley* seconded. All were in favor. The motion carried.

4) Appointment of Board Members for FY2025/2026

Johnnie Wardell performed the swearing in of the Board of Trustee Members for FY2025/2026, swearing in Chairman Ray Ashby, and new Board member Judge David Blackburn

5) Approval of Interlocal Agreements: City of Killeen, City of Temple, Bell County – Diversion Center

Johnnie Wardell shared details of the Interlocal Agreements for City of Killeen, City of Temple, and Bell County for the Diversion Center and answered questions from the Board. The Bell County – Diversion Center Agreement will have an amendment as requested by the Board to address any funding changes that would affect the ability to continue the programs and services.

Steve Wick moved for approval of the **Interlocal Agreements for City of Killeen, City of Temple, and Bell County – Diversion Center** as submitted, *Rita Kelley* seconded. *All were in favor. The motion carried.*

6) Approval of Bell County Diversion Center Procedures – Tabled until completed

7) Approval of FY2025/2026 IDD Local Planning and Network Development (LPND) Plan & QM Plan

Doug Wells shared the FY2025/2026 IDD Local Planning and Network Development (LPND) Plan & QM Plan and answered questions from the Board.

Rita Kelley moved for approval of the **FY2025/2026 IDD Local Planning and Network Development (LPND) Plan & QM Plan** as submitted, *Felicia Inman* seconded. *All were in favor. The motion carried.*

8) Executive Summary- Center Happenings

Johnnie Wardell shared the Executive Summary - Center Happenings for September and October 2024, and answered questions from the Board.

B. CITIZEN COMMENTS

a. None

C. BOARD COMMITTEE REPORTS

1. Medical Committee-Dr. Andrejs Avots-Avotins – Absent
2. Personnel Committee- Rita Kelley – No Report
3. Finance Committee - James Lively – Absent
4. Long Range Planning and Facility Committee - Steve Wick – Things are going well. The new group home is ready to move into very soon, and I am looking forward to the open house. The Wales Drive renovation RFP will be published in November, with a contract for General Contracting Services, and presented for approval at the December meeting. November 1st is planting day for the new plants for the Temple Main courtyard.

D. PERSONNEL MATTERS

1. ACTION ITEMS:

None

2. NON-ACTION ITEMS:

FY2025 Employee Benefits – Tad Dorrow with BKCW presented the FY2025 Employee Benefits structure and answered questions from the Board.

E. FISCAL MATTERS

1. ACTION ITEMS

a. Approval of FY2024, Qtr. 4 Financial Report – Form G

DeWayne Hagans presented the FY2024, Qtr. 4 Financial Report – Form G and asked for approval from the Board

Steve Wick moved for approval of the FY2024, Qtr. 4 Financial Report – Form G as submitted, Rita Kelley seconded. All were in favor. The motion carried.

b. Approval of FY2024, Qtr. 4 Investment Report

DeWayne Hagans presented the FY2024, Qtr. 4 Investment Report, and asked for approval from the Board.

Rita Kelley moved for approval of FY2024, Qtr. 4 Investment Report as submitted, Steve Wick seconded. All were in favor. The motion carried.

2. NON-ACTION ITEMS

a. **Monthly Financial Statement – September 2024**

DeWayne Hagans reviewed the financial statements ending September 30, 2024, and answered questions from the Board.

F. **SPECIAL REPORTS**

a. **FY24, Qtr. 4 Program Performance Reports**

Rebecca Wagner – Director of ECI shared the FY2024, Qtr. 4 Early Childhood Intervention Program Performance Report and answered questions from the Board.

Andrea Erskine – Director of IDD shared the FY2024, Qtr. 4 Intellectual and Developmental Delays Program Performance Report. No questions from the Board.

James Arnold – Director of Behavioral Health shared the FY2024, Qtr. 4 Adult and Children’s Mental Health Program Performance Report and answered questions from the Board.

b. **FY24, Qtr. 4 PNAC Summary Report**

Doug Wells shared the FY24, Qtr. 4 PNAC summary Report with the Board. No questions from the Board.

c. **Reappointment of PNAC Members for FY2025**

Doug Wells shared the reappointment of PNAC members Memo and asked for approval from the Board.

*Steve Wick moved for approval of the **Reappointment of PNAC Members for FY2025** as submitted, **Rita Kelley** seconded. **All were in favor.** The motion carried.*

G. **EXECUTIVE DIRECTOR COMMENTS**

Johnnie Wardell shared that 20 employees from Central Counties Services attended the Rejuvenate Retreat event on October 8th at Summers Mill. We appreciate Dr. Avots and Baylor Scott and White staff for all they do to make that happen.

H. BOARD OF TRUSTEES COMMENTS/MEETING EFFECTIVENESS FEEDBACK

Ray Ashby: Welcome Judge Blackburn to the Board of Trustees. Thank you to everyone for all you do.

Rita Kelley: Welcome Judge Blackburn. I am really looking forward to the improvements we have going on at the center. I am impressed with the employee benefits structure.

Steve Wick: I am excited about the new group home and the diversion center open house.

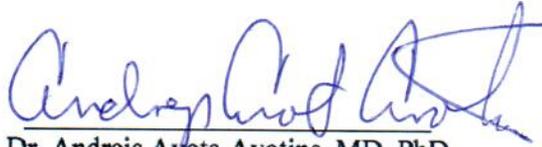
Felicia Inman: Great to see everything that continues to move forward and the continued growth. Thank you.

David Blackburn: I appreciate the cooperation, and the collaboration with CCS and everyone associated with the work they have done on the diversion center.

I. ADJOURNMENT

There being no further official business, Ray Ashby adjourned the meeting at 7:56 PM.

SUBMITTED BY:



Dr. Andrejs Avots-Avotins, MD, PhD
Secretary

Board of Trustees

CCCMHMR

Recorded by:

Barbara Theilen

Executive Assistant II

NOTE: The reference material disseminated during the meeting will be archived with the official Minutes.