

CENTRAL COUNTIES SERVICES
Board of Trustees
Minutes of Meeting
January 28, 2025
Hybrid Meeting

The **January 28, 2025** meeting of the Board of Trustees for Central Counties Services (CCS) was held at the Temple Main facility on **January 28, 2025** in Temple, Texas at **5:30 PM**.

The following members of the Board, CCS Staff and Guests were present:

Board of Trustees Hybrid Meeting:

Mr. Ray Ashby – Present
Mr. Steve Wick – Present
Ms. Rita Kelley – Present
Judge David Blackburn - Present
Ms. Felicia Inman – Present
Ms. Virgie Hardeman – Present
Judge James Lively – Present
Dr. Andrejs Avots-Avotins – Present
Jesus Ramos – Present

Absent:

None

Guests:

Jonathan Smith – Scott, Singleton, Fincher & Company Auditors
Melissa Lynch – Independent Auditor

Center Attorney:

Mr. Jack Tarver – Present

Staff:

Johnnie Wardell, Executive Director – Present
Joanne Cospers – Deputy Director - Present
Kelli Sames, Director of Human Resources - Present
DeWayne HaGans, Chief Financial Officer – Present
James Arnold – Director of Behavioral Health - Present
Rebecca Wagner – New Director of Early Childhood Intervention - Present
Darla Hogan, Director of Information Services - Present
Barbara Theilen, Executive Assistant II – Present

A. CALL TO ORDER

A quorum being present, the meeting was called to order by Mr. Ray Ashby, Chairman of the Board of Trustees at 5:30 PM by a Regular Session.

REGULAR SESSION

1) Introduction of Guests:

Johnnie Wardell introduced Jonathan Smith with Scott, Singleton, Fincher & Company and Melissa Lynch for the Audit Approval.

2) Review of Board Calendar

No meeting in February. Next meeting is March 25th, 2025.

3) Approval of December 10, 2024 Board Meeting Minutes

Virgie Hardeman moved for approval of the **December 10, 2024 Board Meeting Minutes** as submitted, *Steve Wick* seconded. All were in favor. The motion carried.

4) Appointment of Board members for FY2025/2026 – Judge James Lively

Jack Tarver, Center Attorney, performed the swearing in of Judge James Lively for his Board Member Term of FY2025/2026. Judge James Lively affirmed he will fulfill his duties.

5) Approval of FY2024 Fiscal Audit

Ray Ashby asked for any questions and approval for the FY2024 Fiscal Audit. No questions.

James Lively moved for approval of the **FY2024 fiscal Audit** as submitted, *Steve Wick* seconded. *All were in favor. The motion carried.*

6) Approval of Quality Management Policies and Procedures Manual

Doug Wells shared the details of the Quality Management Policies and Procedures Manual

Steve Wick moved for approval of the **Quality Management Policies and Procedures Manual** as submitted, *David Blackburn* seconded. *All were in favor. The motion carried.*

7) Adoption of City of Belton, Killeen, and Temple Bell County Diversion Center Interlocal Agreements

Johnnie Wardell shared the details of the Interlocal Agreements for the City of Belton, Killeen, and Temple. No questions from the Board.

David Blackburn moved for approval of adopting the **City of Belton, Killeen, and Temple Bell County Diversion Center Interlocal Agreements** as submitted, *Rita Kelley* seconded. *All were in favor. The motion carried.*

8) Executive Summary – Center Happenings

Johnnie Wardell shared details of the Executive Summary, and answered questions from the Board.

B. CITIZEN COMMENTS

- a. None

C. BOARD COMMITTEE REPORTS

1. Medical Committee-Dr. Andrejs Avots-Avotins – No Report
2. Personnel Committee- Rita Kelley – No Report
3. Finance Committee - James Lively – Great Audit Report
4. Long Range Planning and Facility Committee - Steve Wick – Happy about the construction of the new facilities. Johnnie Wardell added the demolition project on Wales Drive is moving forward. In addition, we are on hold with the Copperas Cove project due to the Senior Center still operating in the building until June. Expectation right now is that they will not be able to move out in June. We are working with them to accommodate their needs. The Belton IDD Building will receive a new roof after hail damage.

D. PERSONNEL MATTERS

1. ACTION ITEMS:

None

2. NON-ACTION ITEMS:

None

E. FISCAL MATTERS

1. ACTION ITEMS

a. Approval of FY2025, Qtr. 1 Financial Report – Form G

DeWayne Hagans presented the FY2025, Qtr. 1 Financial Report – Form G.

No questions from the Board.

*Rita Kelley moved for approval of the **FY2025, Qtr. 1 Financial Report – Form G** as submitted, **Steve Wick** seconded. **All were in favor.** The motion carried.*

b. Approval of FY2025, Qtr. 1 Investment Report

DeWayne Hagans presented the FY2025, Qtr. 1 Investment Report. No questions from the Board.

*Steve Wick moved for approval of the **FY2025, Qtr. 1 Investment Report** as submitted, **Rita Kelley** seconded. **All were in favor.** The motion carried.*

c. Approval of Budget Adjustments:

1. HEAL/LOSS Program – Behavioral Health - \$99,075.48
2. IDD – PASSR Program - \$8,500.00
3. Employment navigator Program - \$87,077.33

DeWayne Hagans reviewed the Budget Adjustment details for each adjustment amount. No questions from the Board.

*Rita Kelley moved for approval of the **Budget Adjustments** as submitted, **David Blackburn** seconded. **All were in favor.** The motion carried*

2. NON-ACTION ITEMS

a. Monthly Financial Statement – December 2024

DeWayne Hagans reviewed the financial statements ending December 31, 2024. No questions from the Board.

F. SPECIAL REPORTS

1. FY2025, Qtr. 1 Program Performance Reports

Andrea Erskine reviewed the FY2025, Qtr. 1 IDD Program Performance Report and answered questions from the Board.

Rebecca Wagener reviewed the FY2025, Qtr. 1 ECI Program Performance Report and answered questions from the Board.

James Arnold reviewed the FY2025, Qtr. 1 Program Performance Report for Behavioral Health. No questions from the Board.

2. FY2025, Qtr. 1 PNAC Summary Report

Doug Wells reviewed the FY2025, Qtr. 1 PNAC Summary Report. No questions from the Board.

3. Mental Health Contract Monitoring – FY2024 Report

Doug Wells reviewed the Mental Health Contract Monitoring – FY 2024 Report and answered questions from the Board.

G. EXECUTIVE DIRECTOR COMMENTS

Johnnie Wardell shared that Judy Botkin retired on January 24th. Judy served Central Counties Services for 39 years. Judy was known as the “Go To” Person for many facets of both the Gatesville and Killeen Clinics. Johnnie did visit with Judy before at her exit interview and expressed both the boards and center’s appreciation for her years of service and dedication. Strategies to reduce the operating costs of the Day Hab/ISS program are being implemented. First actions include reducing the current program locations from 4 to 2 by terming the contract with the Milam Association of Retarded Citizens (MARC) for the Rockdale location and moving the Temple ISS program out of Range Road into a center owned building where it will be co-located with other programs. A meeting with the

MARC board will be scheduled in the near future to begin that process. Jack Tarver has been consulted on this termination process and provided his advisement to the process

H. BOARD OF TRUSTEES COMMENTS/MEETING EFFECTIVENESS FEEDBACK

James Lively: This has been a great meeting, and I am very pleased with the Audit report.

Andrejs Avots-Avotins: Good meeting. I appreciate all the hard work you do. Congratulations to Judy on her retirement.

David Blackburn: Ditto on all comments.

Ray Ashby: Good meeting and great audit. Thank you everyone for all you do. Congratulations to Judy.

Rita Kelley: I would also like to say ditto on all comments. I also want to talk about the temporary pause on funding. Is there anything we can do? Thank you for all of the reports.

Virgie Hardeman: Good meeting and great to hear that we are financially stable. Glad you are looking at cost saving options. Thank you everyone for all that you do.

Steve Wick: I am amazed by the audit and how well it comes together. Happy we have the financial health we have. Great meeting.

Jess Ramos: Thank you everyone for being patient with me during my transition to Bell County. I am happy to be here. I have been impressed with the Board and all the work everyone does. Thank you for all you do.

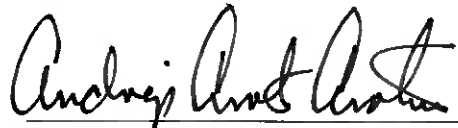
Jack Tarver: It is sad that we are saying goodbye to another longtime employee of almost 40 years. She is a part of our family. The reports were great and I appreciate everyone and your hard work.

Felicia Inman: I am very proud of Judy and her commitment and service to Central Counties. As a social worker and board member, my prayer is for funding, and that everyone continues to thrive.

I. ADJOURNMENT

There being no further official business, Ray Ashby adjourned the meeting at 7:05 PM.

SUBMITTED BY:



Dr. Andrejs Avots-Avotins, MD, PhD
Secretary

Board of Trustees
CCCMHMR
Recorded by:
Barbara Theilen
Executive Assistant II

NOTE: The reference material disseminated during the meeting will be archived with the official Minutes.