

CENTRAL COUNTIES SERVICES
Board of Trustees
Minutes of Meeting
October 28, 2025
Hybrid Meeting

The **October 28, 2025** meeting of the Board of Trustees for Central Counties Services (CCS) was held at the Temple Main facility on **October 28, 2025** in Temple, Texas at **5:38 PM**.

The following members of the Board, CCS Staff and Guests were present:

Board of Trustees Hybrid Meeting:

Mr. Ray Ashby – Present
Mr. Steve Wick – Present
Ms. Jane Jeffries – Present
Judge David Blackburn – Present
Sheriff Bill Cooke - Present
Ms. Virgie Hardeman – Present
Ms. Anne Jackson – Present
Ms. Felicia Inman – Present
Deputy Sam Ferguson – Present

Absent:

Judge James Lively – Absent

Guests:

None

Center Attorney:

Mr. Jack Tarver – Present to swear in new Board Members

Staff:

Johnnie Wardell, Executive Director – Present
Leigh Miller, Chief Accountant/Interim Chief Financial Officer – Present
Andrea Erskine, Director of Intellectual and Developmental Delays - Present
James Arnold, Director of Behavioral Health – Present
Kelli Sames, Director of human Resources - Present
Rebecca Wagner, Director of Early Childhood Intervention - Present
Darla Hogan, Director of Information Services – Present
Dr. Olen Baker, Medical Director – Present
Doug Wells, Quality Management Manager - Present
Barbara Theilen, Executive Assistant II – Present

A. CALL TO ORDER

A quorum being present, the meeting was called to order by Mr. Ray Ashby, Chairman of the Board of Trustees at 5:38 PM by a Regular Session.

REGULAR SESSION

1) Introduction of Guests:

No guests

2) Swear in new Board Members Approved for FY2026 and FY2027

Attorney Jack Tarver performed the Oath of Service for Board Members approved for the FY2026-2027 Term to include Sheriff Bill Cooke, Anne Jackson, and Jane Jeffries.

3) Review of Board Calendar

No comments

4) Approval of August 26, 2025 Board Meeting Minutes

David Blackburn moved for approval of the August 26, 2025 Board Meeting Minutes as submitted, Steve Wick seconded. All were in favor. The motion carried.

5) Approval of Engagement for Contract – Renovation of 1012 North Drive, Copperas Cove

Johnnie Wardell shared details of the project, and requested approval to engage in a contract with RM Rodriguez Construction for the renovation of 1012 North Drive, Copperas Cove.

David Blackburn moved for approval of Engagement for contract – Renovation of 1012 North Drive, Copperas Cove as submitted, Steve Wick seconded. All were in favor. The motion carried.

6) Approval of Milam County Interlocal Agreement

Johnnie Wardell reviewed details of the Milam County Interlocal Agreement and answered questions from the Board.

Steve Wick moved for approval of the Milam County Interlocal Agreement as submitted, Jane Jeffries seconded. All were in favor. The motion carried.

7) Approval of Behavioral Health and Substance Use Disorder Policies

Doug Wells reviewed the Behavioral Health and Substance Use Disorder Policies, and answered questions from the Board.

Steve Wick moved for approval of the Behavioral Health Policies as submitted, Virgie Hardeman seconded. All were in favor. The motion carried.

David Blackburn moved for approval of the Substance Use Disorder Policies, as submitted, Steve Wick seconded. All were in favor. The motion carried.

8) Approval of PNAC Members Reappointment

Doug Wells reviewed the memo for PNAC Member reappointment for FY2026, and answered questions from the Board.

Virgie Hardeman moved for approval of the PNAC Members Reappointment as submitted, David Blackburn seconded. All were in favor. The motion carried.

9) Review of Amended Board of Trustees ByLaws

Johnnie Wardell reviewed the amended Board of Trustee ByLaws with the Board. Discussion for further amendments was heard, and noted for composing the final draft.

10) Executive Summary – Center Happenings

Johnnie Wardell shared the Executive Summary, and answered questions from the Board.

B. CITIZEN COMMENTS

None

C. BOARD COMMITTEE REPORTS

1. Personnel Committee- Virgie Hardeman – No Report
2. Finance Committee - James Lively – Absent
3. Long Range Planning and Facility Committee - Steve Wick – Steve provided a summary of the current renovation projects to the Board.

D. PERSONNEL MATTERS

1. ACTION ITEMS:

None

2. NON-ACTION ITEMS:

None

E. FISCAL MATTERS

1. ACTION ITEMS

a. **Approval of FY2025, Qtr. 4 Financial Report – Form G**

Leigh Miller presented the FY2025, Qtr. 4 Financial Report – Form G and answered questions from the Board.

David Blackburn moved for approval of the FY2025, Qtr. 4 Financial Report – Form - G as submitted, Steve Wick seconded. All were in favor. The Motion carried.

b. Approval of FY2025, Qtr. 4 Investment Report

Leigh Miller presented the FY2025, Qtr. 4 Investment Report and answered questions from the Board.

Steve Wick moved for approval of the FY2025, Qtr. 4 Investment Report as submitted, Virgie Hardeman seconded. All were in favor. The motion carried.

c. Approval of FY2026 Budget Adjustments

Leigh Miller presented the Budget Adjustments for:

1. Milam County Rural Mental Health Initiative Grant
2. Bell County Juvenile Services – Multi-Systemic Therapy
3. Texas Correctional Office on Offenders with Medical or Mental Impairments

Jane Jeffries moved for approval of FY2026 Budget Adjustments as submitted, Steve Wick seconded. All were in favor. The motion carried.

2. NON-ACTION ITEMS

a. Monthly Financial Statement – September 2025

Leigh Miller presented the financial statements ending September 30, 2025, and answered questions from the Board.

F. SPECIAL REPORTS

a. FY2025, Qtr. 4 Program Performance Reports

Rebecca Wagner – Director of ECI shared the FY2025, Qtr. 4 Early Childhood Intervention Program Performance Report and answered questions from the Board.

Andrea Erskine – Director of IDD shared the FY2025, Qtr. 4 Intellectual and Developmental Delays Program Performance Report. No questions from the Board.

James Arnold – Director of Behavioral Health shared the FY2025, Qtr. 4 Adult and Children’s Mental Health Program Performance Report and answered questions from the Board.

b. FY2025, Qtr. 4 PNAC Summary Report

Doug Wells presented the FY2025, Qtr. 4 PNAC Summary Report. No questions from the Board.

G. EXECUTIVE DIRECTOR COMMENTS

Johnnie Wardell shared that staff enjoyed a staff appreciation event on October 10th at Spare Time in Temple. They enjoyed hours of fun and fellowship. We had one staff member honored for 35 years of service, who is still employed with us. The HEAL/LOSS program which supports survivors of suicide had a few events recently, and they have been on three local news stations these past few weeks. The team is small, but we are very proud of them.

H. BOARD OF TRUSTEES COMMENTS/MEETING EFFECTIVENESS FEEDBACK

Ray Ashby: Thank you Deputy Ferguson for your service. Thank you everyone for all you do.

David Blackburn: I would like to propose that we start meeting during regular business hours. Some Boards meet at noon during the week. In addition, since we offer the virtual option of attending the meeting, the public could also attend that way if they are unable to attend a meeting in person during regular business hours.

Bill Cooke: Thank you very much for everything you do.

Virgie Hardeman: Welcome to all new board members. Thanks for your service Deputy Ferguson. Thank you to the staff for all you do.

Steve Wick: I was very impressed with the program reports. I am glad to see behavioral health, and all the services increasing. Welcome to the new board members.

Jane Jeffries: I am very impressed by the staff and everything Central Counties Services does for our communities. It is such important work, and I am very grateful for your hard work. I am honored to be on the Board.

Sam Ferguson: I am grateful to be here. Mental health is a passion of mine. I am appreciative of Central Counties Services and all they do.

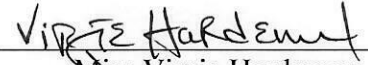
Anne Jackson: I am happy to be here. I am looking forward to learning. I am impressed by how thorough the program presentations are.

Felicia Inman: I am excited about the new board members, the new medical director and everything that continues to move forward for CCS. I am excited to see what this team brings next year.

I. ADJOURNEMENT:

There being no further official business, Ray Ashby adjourned the meeting at 8:00 pm.

SUBMITTED BY:


Miss Virgie Hardeman
Secretary

Board of Trustees
Central Counties Services
Recorded by:
Barbara Theilen
Executive Assistant II

NOTE: The reference material disseminated during the meeting
will be archived with the official Minutes.