

CENTRAL COUNTIES SERVICES
Board of Trustees
Minutes of Meeting
December 9, 2025
Hybrid Meeting

The **December 9, 2025** meeting of the Board of Trustees for Central Counties Services (CCS) was held at the Temple Main facility on **December 9, 2025** in Temple, Texas at **5:31 PM**.

The following members of the Board, CCS Staff and Guests were present:

Board of Trustees Hybrid Meeting:

Mr. Ray Ashby – Present
Mr. Steve Wick – Present
Judge David Blackburn – Present
Sheriff Bill Cooke - Present
Ms. Virgie Hardeman – Present
Ms. Anne Jackson – Present
Ms. Jane Jeffries – Present

Absent:

Judge James Lively – Absent
Ms. Felicia Inman – Absent
Deputy Sam Ferguson – Absent

Guests:

Tad Dorrow – BKCW, Employee Benefits Consultant

Center Attorney:

Mr. Jack Tarver – Present

Staff:

Johnnie Wardell, Executive Director – Present
Joanne Cosper – Deputy Director - Present
Leigh Miller, Chief Financial Officer – Present
Kelli Sames, Director of human Resources - Present
Rebecca Wagner, Director of Early Childhood Intervention - Present
Darla Hogan, Director of Information Services – Present
Jonathan Baker – Maintenance Supervisor - Present
Barbara Theilen, Executive Assistant II – Present

A. CALL TO ORDER

A quorum being present, the meeting was called to order by Mr. Ray Ashby, Chairman of the Board of Trustees at 5:31 PM by a Regular Session.

REGULAR SESSION

1) Introduction of Guests:

Ray Ashby introduced Tad Dorrow with BKCW for the 2026 Benefits Update.

2) Review of Board Calendar – Meeting Schedule

Discussion for meeting cadence rendered the decision to adopt the 4th Wednesday of the Month from 11:30 am to 1:30pm starting January 28, 2026

David Blackburn moved for approval of the 4th Wednesday of the Month Meeting Cadence as submitted, Bill Cooke seconded. All were in favor. The motion carried.

3) Approval of October 28, 2025 Board Meeting Minutes

Steve Wick moved for approval of the October 28, 2025 Board Meeting Minutes as submitted, Virgie Hardeman seconded. All were in favor. The motion carried.

4) Approval of Contract Negotiation for Architectural Services – Temple Permanent Supportive Housing Apartments

Johnnie Wardell shared details of the project, and requested approval to engage in contract negotiations with MRB Group for architectural services.

Steve Wick moved for approval of Contract Negotiation for Architectural Services – Temple Permanent Supportive Housing Apartments as submitted, Anne Jackson seconded. All were in favor. The motion carried.

5) Approval of AI Policy

Joanne Cosper shared details of the AI Policy. Joanne Cosper and Darla Hogan answered questions from the Board.

Virgie Hardeman moved for approval of the AI Policy as submitted, Steve Wick seconded. All were in favor. The motion carried.

6) Approval of Amended Board of Trustees ByLaws

Anne Jackson tabled approval until January 2026 pending additional amendments.

7) Approval of Addendum to Bell County Interlocal Agreement

Johnnie Wardell shared details of the Addendum to the Bell County Interlocal Agreement and answered questions from the Board.

Anne Jackson moved for approval of the Addendum to Bell County Interlocal Agreement as submitted, Steve Wick seconded. All were in favor. The motion carried.

8) 2026 Employee Benefits update

Tad Dorrow, BKCW Employee Benefits Consultant presented the 2026 Employee Benefits Update and answered questions from the Board.

10) Executive Summary – Center Happenings

Johnnie Wardell shared the Executive Summary, and answered questions from the Board.

B. CITIZEN COMMENTS

None

C. BOARD COMMITTEE REPORTS

1. Personnel Committee- James Lively – Absent
2. Finance Committee – Ray Ashby – No report
3. Long Range Planning and Facility Committee - Steve Wick – Steve provided a summary of the Long Range Planning & Facility Committee meeting to the Board.

D. PERSONNEL MATTERS

1. ACTION ITEMS:

None

2. NON-ACTION ITEMS:

None

E. FISCAL MATTERS

1. ACTION ITEMS

None

2. NON-ACTION ITEMS

a. Monthly Financial Statement – October 2025

Leigh Miller presented the financial statements ending October 31, 2025. No questions from the Board.

F. SPECIAL REPORTS

a. FY2026 HHSC Quality Management Audit Report

Johnnie Wardell shared details of the FY 2026 Quality Management Audit Report and answered questions from the Board.

G. EXECUTIVE DIRECTOR COMMENTS

Johnnie Wardell thanked everyone for adopting the new day and time for the board-meeting cadence, and thanked everyone for all they continue to do for the center. Happy Holidays.

H. BOARD OF TRUSTEES COMMENTS/MEETING EFFECTIVENESS FEEDBACK

Jane Jeffries: Happy Holidays to you all. I will see you in January.

David Blackburn: Merry Christmas.

Bill Cooke: Thank you very much for everything you do.

Virgie Hardeman: Happy Holidays to everyone. Stay safe.

Steve Wick: Great meeting and good to hear all the facilities updates.

Anne Jackson: Thank you everyone and Happy Holidays.

Jack Tarver: Thank you for a great and informative meeting.

Ray Ashby: Thank you to everyone for all you do. Happy Holidays.

I. ADJOURNEMENT:

There being no further official business, Ray Ashby adjourned the meeting at 6:45 pm.

SUBMITTED BY:

Miss Virgie Hardeman
Secretary

Board of Trustees
Central Counties Services
Recorded by:
Barbara Theilen
Executive Assistant II

NOTE: The reference material disseminated during the meeting
will be archived with the official Minutes.