CENTRAL COUNTIES SERVICES
Board of Trustees
Minutes of Meeting
July 22, 2026
Hybrid Meeting

The **July 22, 2026** meeting of the Board of Trustees for Central Counties Services (CCS) was held at 304 South 22nd Street in Temple, Texas on **July 22, 2026 at 11:30am**.

The following members of the Board, CCS Staff and Guests were present:

Board of Trustees Hybrid Meeting:
Mr. Ray Ashby – Present
Judge David Blackburn – Present
Sheriff Bill Cooke - Present
Ms. Virgie Hardeman – Present
Ms. Anne Jackson – Present
Ms. Jane Jeffries – Present
Mr. James Lively – Present
Deputy Sam Ferguson – Present
Mr. Steve Wick – Present
Ms. Felicia Inman – Absent

Guests:
None

Center Attorney:
Mr. Jack Tarver – Present

Staff:
Johnnie Wardell, Executive Director – Present
Joanne Cosper – Deputy Director - Present
Kelli Sames, Director of human Resources - Present
Rebecca Wagner, Director of Early Childhood Intervention – Present
Andrea Erskine, Director of Intellectual and Developmental Delays – Present
James Arnold, Director of Behavioral Health - Present
Darla Hogan, Director of Information Services – Present
Doug Wells, Quality Management Manager – Present
Jonathan Baker, Facilities Manager – Present
Felicia Burden, Manager 5 – Behavioral Health - Present
Barbara Theilen, Executive Assistant II – Present

A. CALL TO ORDER

A quorum being present, the meeting was called to order by Mr. Ray Ashby, Chairman of the Board of Trustees at 11:30 AM by a Regular Session.

REGULAR SESSION

1) Introduction of Guests:
No Guests

2) Review of Board Calendar – Meeting Schedule
No comments.

3) Approval of May 26, 2026 Board Meeting Minutes

> ***Steve Wick*** *moved for approval of the* **May 26, 2026 Board Meeting Minutes** *as submitted,* ***James Lively*** *seconded. All were in favor. The motion carried.*

4) Approval of Executive Director to Engage in Contract with Selected Housekeeping Firm
Johnnie Wardell shared details of the Housekeeping RFP Respondents, and asked for approval to engage in a contract with American Facilities Services.

> ***Steve Wick*** *moved for approval of* **Executive Director to Engage in Contract with Selected Housekeeping Firm** *as submitted,* ***David Blackburn*** *seconded. All were in favor. The motion carried*

5) Approval to accept Miss Brandi Bruner as a new member to the PNAC
Doug Wells shared details about Brandi Bruner's experience as a PNAC Member for another center, and her ability to serve as an effective PNAC Member and asked for approval from the Board.

> ***James Lively*** *moved for approval to* **Accept Miss Brandi Bruner as a new member to the PNAC** *as submitted,* ***Steve Wick*** *seconded. All were in favor. The motion carried*

6) Executive Summary – Center Happenings
Johnnie Wardell shared the Executive Summary, and answered questions from the Board.

B. CITIZEN COMMENTS

None

C. BOARD COMMITTEE REPORTS

1. Personnel Committee- James Lively – Personnel committee met July 13 to review the Executive Directors annual evaluation results, which will be discussed in Executive Session.
2. Finance Committee – Ray Ashby – No report
3. Long Range Planning and Facility Committee – No Report

D. PERSONNEL MATTERS

1. ACTION ITEMS:
None

2. NON-ACTION ITEMS:
None

E. FISCAL MATTERS

1. ACTION ITEMS

a. Approval of FY26, Qtr. 3 Financial Report – Form G

Leigh Miller shared the Qtr. 3 Financial Report and asked from approval from the Board.

> ***David Blackburn*** *moved for approval of the* **FY26, Qtr. 3 Financial Report** *as submitted,* ***Virgie Hardeman*** *seconded. All were in favor. The motion carried.*

b. Approval of FY26, Qtr. 3 Investment Report

Leigh Miller shared the Qtr. 3 Investment Report and asked for approval from the Board.

> ***Steve Wick*** *moved for approval of the* **FY26, Qtr. 3 Investment Report** *as submitted,* ***Virgie Hardeman*** *seconded. All were in favor. The motion carried.*

c. Approval of Auditor Engagement Letter

Leigh Miller shared the qualifications of Forvis Mazars to perform the FY26 Audit and asked for approval from the Board.

> ***Steve Wick*** *moved for approval of the* **Auditor Engagement Letter** *as submitted,* ***Anne Jackson*** *seconded. All were in favor. The motion carried.*

2. NON-ACTION ITEMS

a. Monthly Financial Statement – June 2026

Leigh Miller presented the financial statement ending June 30, 2026. No questions from the Board.

F. SPECIAL REPORTS

1. FY26, Qtr. 3 Program Performance Reports
    a. Early Childhood Intervention – Rebecca Wagner Shared details of the report. No Questions from the Board.
    b. Intellectual and Developmental Delays – Andrea Erskine shared details of the report. No questions from the Board.
    c. Behavioral Health - James Arnold shared the details of the report and answered questions from the Board.
    d. PNAC Summary Report – Doug Wells shared the details of the PNAC Summary report for Quarter 3 and Quarter 4. No questions from the Board.

e. HEAL/LOSS Program Update and Event Information – Felicia Burden shared details of the HEAL/LOSS Program and the upcoming fundraiser event and answered questions from the Board.

G. EXECUTIVE SESSION

The Executive Session commenced at 12:11pm and adjourned at 12:35pm.

H. REQUIRED BOARD ACTION

Approval to continue Johnnie Wardell's employment as Executive Director for FY2027.

Anne Jackson *moved for approval of the* **Johnnie Wardell's Employment as Executive Director for FY2027** *as submitted,* ***Bill Cooke*** *seconded. All were in favor. The motion carried.*

I. EXECUTIVE DIRECTOR COMMENTS

Johnnie Wardell thanked the Board for their support and commitment.

J. BOARD OF TRUSTEES COMMENTS/MEETING EFFECTIVENESS FEEDBACK

James Lively: I appreciate all the help getting Johnnie's evaluation together, and the work of the personnel committee, but I especially want to thank Barbara. She helped me so much, and I relied on her to communicate things to the board and she was just absolutely wonderful. I will string Johnnie along and keep her just as long as we can. Thank you.

Anne Jackson: Thank you to the personnel committee and Barbara for their hard work on Johnnie's evaluation.

Jane Jeffries: Thank you to Judge Lively and Barbara for all their hard work. I know that was a lot to accomplish. Thank you, Johnnie, for all your hard work. I know you go above and beyond what you probably should do, but I just appreciate it because I know what it means to the people that you serve.

Bill Cooke: I would like to confirm your fiscal year dates. Johnnie Wardell answered questions concerning the fiscal year, and the employee health insurance. Thank you for everything.

Steve Wick: I am pleased with the children served numbers. The mobile units are a great idea. I appreciate the diversion center success stories. They really put meaning to the need for the diversion center.

Sam Ferguson: My son was a successful participant of the diversion center. He is now employed with CCS. I appreciate everything that you do.

Ray Ashby: Thank you Johnnie for staying another year. I look forward to working with you.

David Blackburn: No Comment provided: left the meeting at 12:30pm

Virgie Hardeman: Had to leave the meeting at 1:00pm but shared via text with Barbara Theilen that the meeting was very informative and she is glad to have Johnnie for another year, but sad to hear that she is retiring.

Jack Tarver: No comment provided. Left the meeting at 12:45pm.

I. ADJOURNEMENT:

There being no further official business, Ray Ashby adjourned the meeting at 1:07 pm.

S U B M I T E D B Y:

E-SIGNED by Virgie Hardeman
on 2026-08-27 13:42:34 GMT

Miss Virgie Hardeman
Secretary

Board of Trustees
Central Counties Services
Recorded by:
Barbara Theilen
Executive Assistant II

***NOTE**:* The reference material disseminated during the meeting will be archived with the official Minutes.